



City of West Allis

Meeting Minutes

Board of Health

Thursday, April 25, 2019

6:16 PM

Health Department
7120 W. National Ave.

REGULAR MEETING

Quorum was not established. Items 2 and 3 were discussed for informational purposes only.

2. [19-0268](#) Update on Health Commissioner Recruitment and Plans

Ms. Nusslock informed the present Board members that the hiring process continues for the Health Commissioner position. She introduced Dan Koralewski who will be the Interim Health Commissioner until a new Health Commissioner is hired. The Deputy Health Commissioner's position will not be filled until the new Health Commissioner has been hired. The Public Health Nurse Coordinators will cover some of those duties during the interim

3. [19-0269](#) Communicable Disease Report and Updates

Ms. Nusslock distributed the monthly Milwaukee County communicable disease report for March to the present Board members. She discussed the increase of various disease numbers including Chlamydia, Gonorrhea, and Syphilis. There was an increase in influenza hospitalizations in the first quarter of this year compared to last. The Department is currently investigating a couple of cases of Legionella's. The Department is moving forward with setting up the Dual Protection Clinic as part of the two year grant. A meeting was held with Dr. Roberts, our Medical Advisor, the Medical Advisor for Greenfield and the grant staff. We are working on setting up billing, approvals and policies and procedures. Implementation is planned for Fall 2019.

A. CALL TO ORDER

The meeting was called to order by Ald. Reinke at 6:16 pm.

B. ROLL CALL

Present 5 - Ms. Linda Grulke, Mr. John Ragonese, Ald. Rosalie L. Reinke, Ald. Daniel J. Roadt, and Mary Cay Freiberg

Excused 4 - Mr. Frank Bialek, Ms. Karen Gibbs, Ms. Barbara Janusiak, and Dr. Mark Roberts

Others Present: Sally Nusslock, Dan Koralewski and Diane Dubey

The meeting agenda was changed at the call of the Chair.

C. APPROVAL OF MINUTES

1. [19-0267](#) Minutes (draft) of the meeting of March 28, 2019.

Attachments: [BOH Minutes 3-28-19](#)

Approved

D. MATTERS FOR DISCUSSION/ACTION

4. [19-0270](#) Board of Health Evaluation Discussion

Evaluations forms were collected from attending Board Members. Results have not been compiled but Ms. Nusslock stated overall members were satisfied with how the Board meetings have been conducted. Some suggestions included more information/input on the Department budget, information on the food inspection programs and work on some policy issues. A summary will be compiled with results being given at the May meeting.

Discussed5. [19-0271](#) Legislative Report

The Legislative Grid has not been updated since the handout at the last WPHA/WALHDAB meeting. She stated the focus in the last month was to get members to the Joint Finance Committee meetings regarding the budget and providing input to support public health initiatives. The other focus was planning for the upcoming conference in May, which will include sessions on different public health legislative priorities on Senate Bills and building advocacy skills.

Discussed6. [19-0272](#) Board of Health Manual Updates and Review

Manuals were distributed to the attending Board Members. The list of changes was handed out and reviewed.

Discussed7. [19-0273](#) Senior Center Report

Ms. Nusslock and Mr. Koralewski reported on the following:

- "My Senior Center" software package has been installed. It allows for tracking membership, issuing membership cards, electronic check-in for classes and has the ability to generate reports.
- The Commission voted to change the due dates for the renewal process to a staggered process as opposed to one renewal date. Membership will be renewed every year from their joining date.
- A presentation was given by the Department on Aging. A member volunteered to attend a 3-day Senior Advocacy training that occurred this week.
- SET Ministry and Interfaith had merged to form Unison which supplied services for the elderly. Unison closed as of March 2019 due to a question on use and documentation of funds by their CEO. We are currently working with Eras Senior Network in Waukesha on a short term basis until a more permanent solution is set up.

Discussed8. [19-0274](#) Health Department Report

Ms. Nusslock and Mr. Koralewski informed the Board of the following:

- Further discussion regarding the Health Commission position. Other positions will be on hold until it is filled.
- Jennifer Vaclav, WIC Director and Mary Koller, Public Health Nurse will be retiring in the near future.
- The State will be coming in to review our Emergency Preparedness program in early May. Mr. Koralewski has been loading the evidence and will participate in

the review. He will also be working with various businesses to set up point of dispensing areas in the event of a large scale event emergency. Training will be set up in conjunction with City of Wauwatosa Health Department

- The Department received a certificate and plaque from the Public Health Accreditation Board for our Reaccreditation.

Discussed

9. [19-0275](#) BOH Requests for Agenda Items for Next Meeting - Thursday May 23, 2019.

The Board was reminded that they could submit any additional items for the next meeting agenda to Dan or Diane no later than noon on the Thursday prior to the meeting date.

Discussed

E. ADJOURNMENT

Approved



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

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