



City of West Allis

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Danna Kuehn, Vice-Chair

Alderspersons: Thomas G. Lajsic, Angelito Tenorio, and Martin J. Weigel

Tuesday, September 15, 2020

7:41 PM

City Hall, Common Council Chambers
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

The meeting was called to order by Chairperson Haass at 7:41p.m.

B. ROLL CALL

Present 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

Others Present: Mayor Dan Devine; and Rebecca Grill, City Administrator/Clerk.

C. APPROVAL OF MINUTES

[2020-0524](#)

Minutes (draft) Recess Meetings of June 16, 2020, June 25, 2020, July 14, 2020, August 4, 2020, September 1, 2020, and September 15, 2020

Attachments: [AF Recess 06162020.draft](#)
[AF Recess 06252020.draft](#)
[AF Recess 07142020.draft](#)
[AF Recess 08042020.draft](#)
[AF Recess 09012020.draft](#)
[AF Recess 09152020.draft](#)

D. NEW AND PREVIOUS MATTERS

7. [R-2020-0524](#)

Resolution to authorize the Director of Public Works to sign a proposal for professional services and all other related documents for the hiring of Baxter & Woodman Consulting Engineers to meet the required mandate by the US Environmental Protection Agency as it relates to a completing a risk and resilience assessment for the City's water utility in the amount not to exceed \$24,000

Sponsors: Public Works Committee

Attachments: [Res_R-2020-0524 signed](#)
[R-2020-0524](#)
[risk and resilience assessment](#)
[Baxter & Woodman Proposal R-2020-0524](#)

A motion was made by Weigel, seconded by Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

8. [R-2020-0528](#) Resolution to authorize the Director of Public Works to amend an existing professional services contract with Baxter & Woodman Consulting Engineers to provide engineering and legal services for the City of West Allis Department of Public Works for an amount not to exceed \$40,000

Sponsors: Public Works Committee

Attachments: [R-2020-0528](#)
[Res R-2020-0528 signed](#)
[Amendment No 1 Intervention Assistance](#)

A motion was made by Weigel, seconded by Tenorio, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

9. [R-2020-0527](#) Resolution relative to accepting the proposal of Central Square for furnishing AnalyticsNow software and the related setup, training, and initial year of hosting for a total sum not to exceed \$23,420

Sponsors: Administration & Finance Committee

Attachments: [Res R-2020-0527](#)
[COMMUNICATION TO COUNCIL RE ANALYTICS NOW](#)
[West Allis, WI - AnalyticsNow Quote](#)
[Res R-2020-0527 signed](#)

A motion was made by Lajsic, seconded by Kuehn, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

10. [2020-0612](#) Communication from the Mayor and the Structural Deficit Work Group

Attachments: [Structural Deficit Work Group Committee Recommendations Mayor Communication](#)
[SDWG Recommendations 9.2020 v1](#)

Mayor Dan Devine and Rebecca Grill present to discuss.

This matter was Held.

11. [2020-0619](#) Finance Director/Comptroller submitting report for August 2020 indicating City of West Allis checks issued in the amount of \$3,324,087.86

Attachments: [August 2020 Monthly Claims Report to CC](#)

A motion was made by Lajsic, seconded by Kuehn, that this matter was Placed on File. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

E. ADJOURNMENT

A motion was made to adjourn the meeting at 7:46 p.m. The motion carried.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.