



City of West Allis

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, February 20, 2018

7:00 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

4. [R-2018-0127](#) Resolution approving the terms & conditions for an Economic Development Loan to LA Says Invest, LLC d/b/a The Public Table under the National Avenue Commercial Corridor InStore Forgivable Loan Program in the amount up to \$50,000.

Sponsors: Administration & Finance Committee

Attachments: [Commitment Letter \(2-14-18\)](#)

5. [R-2018-0128](#) Resolution to approve a Demonstration Commercial Facade Improvement Project Contract by and between the City of West Allis and MJOB Properties, LLC, property owner for the property located at 5300 W. Lincoln Ave. in an amount up to \$45,000.

Sponsors: Administration & Finance Committee

Attachments: [Facade Contract](#)

[Exhibit A - Federal Provisions](#)

[Exhibit B - General Wage Decision](#)

[Exhibit C - General Contract Proposal](#)

[Exhibit D - Architectural Plans](#)

6. [R-2018-0129](#) Resolution relative to amending City of West Allis Policies & Procedures Manual Policy No. 1432, Vacations.

Sponsors: Administration & Finance Committee

Attachments: [Policy No. 1432, Vacations - Marked Copy](#)

7. [2018-0125](#) Communication from City Administrator requesting approval to fill the vacant position of Maintenance Repairer in the Department of Public Works, Sanitation and Street Division.

Attachments: [Request to fill Maintenance Repairer position](#)

8. [2018-0126](#) Communication from City Administrator requesting approval to fill the vacant position of Truck Driver in the Department of Public Works, Sanitation and Street Division.

Attachments: [Request to fill Truck Driver position](#)

9. [2018-0124](#) Finance Director/Comptroller submitting report for January 2018 indicating City of West Allis checks issued in the amount of \$2,508,238.90.

Attachments: [January 2018 Monthly Claims Report to CC](#)

City Attorney Claim Report

10. [2017-0694](#) Viviana Crespo Notice of Claim relative to vehicle damages allegedly sustained at the 1122 S. 63 St. on October 12, 2017.

Attachments: [Claim-Viviana Crespo](#)
[Ltr to cc-Comments-Crespo](#)

11. [2017-0947](#) Lizzette Martinez Notice of Claim relative to an incident allegedly sustained on August 14, 2017 at S. 102 Street.

Attachments: [Letter.CC.Martinez](#)

12. [2018-0086](#) Reinhart Boerner Van Deuren, S.C. communication on behalf of Felker Family, LP regarding alleged excessive assessment of property for 2017 at 333 S. 108 St., parcel number 414-9990-001.

Attachments: [Felker Family LP 440-9990-001](#)
[Ltr to cc-Comments-FelkerFamilyLP](#)

D. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.