

SERVICE AND PROCESSING OF CLAIMS

Plaintiff or Claimant: Shelly Kerwin

Date: 12-4-17

In-person

Process Server

Claimant

Other _____

By mail

By email

By fax

Received by: Am

- Hand deliver to: Ann Marie or Janel
- Forwarded to Attorney's Office by Ann Marie or Janel
- Response from Attorney's Office
- Common Council Agenda: Yes No

RECEIVED

DEC - 4 2017

**CITY OF WEST ALLIS
CITY CLERK**

December 4, 2017

Clerk's Office
City of West Allis
7525 W. Greenfield Ave.
West Allis, WI 53214

On November 1, 2017 I was leaving the office early, as I was going home sick. I was parked in the City's parking lot due south of City Hall (see drawing). I backed into a city pickup truck that was parked next to the island in the drive-thru lane. Prior to leaving for the day, I noticed there was plenty of open parking stalls as my desk faces the windows on the second floor. I realize that I ultimately am at fault for the damage; however, there were plenty of available parking stalls available at the time of this incident.

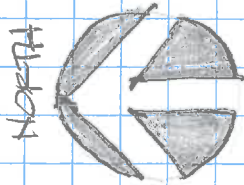
I have incurred car rental charges, \$500 deductible and an accident on my insurance record. I am asking to be reimbursed for my deductible. Linda Huske – Safety & Training Coordinator took pictures and good notes of the incident, please contact her to confirm my story.

If you have any questions, please contact me anytime.

Thank you for your consideration,



Shelly Kerwin – Plan Reviewer
Building Inspections & Neighborhood Services
414-302-8412



CITY HALL BUILDING

