

**CITY OF WEST ALLIS
RESOLUTION R-2025-2871**

**RESOLUTION RELATING TO THE REALIGNMENT OF THE COMMUNITY
ENGAGEMENT MANAGER POSITION.**

WHEREAS, the City previously retitled the Neighborhood Services Specialist position to Community Services Coordinator in salary grade G1 to reflect an expanded scope of duties beyond neighborhood organization development; and

WHEREAS, the scope and responsibilities of this position have continued to grow, resulting in the position being retitled further to Community Engagement Manager and reclassified to salary grade J2 to reflect its broader citywide role in community engagement; and

WHEREAS, the position was historically placed within the Planning Department but, given the nature of the programs and initiatives developed and coordinated by the position, it is more appropriately aligned with the Marketing and Engagement Department, which is charged with leading citywide communications and community engagement efforts; and

WHEREAS, to ensure proper departmental oversight, coordination of community engagement programs, and organizational alignment, it is necessary to transfer the Community Engagement Manager position from the Planning Department to the Marketing and Engagement Department; and

WHEREAS, this realignment will not create an additional full-time equivalent (FTE) position, but rather will reassign the position to a different department and department head within the current authorized staffing levels and budget for the City;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of West Allis that the Community Engagement Manager position is hereby transferred from the Planning Department to the Marketing and Engagement Department; and

BE IT FURTHER RESOLVED that the City Administrator or designee is authorized and directed to update organizational charts, position authority, job descriptions, and budget allocations to implement this realignment.

SECTION 1: **ADOPTION** “R-2025-2871” of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2025-2871(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COMMON COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Ray Turner	_____	_____	_____	_____
Ald. Kimberlee Grob	_____	_____	_____	_____
Ald. Chad Halvorsen	_____	_____	_____	_____
Ald. Marissa Nowling	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Patty Novak	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____

Attest

Presiding Officer

Tracey Uttke, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis