

**CITY OF WEST ALLIS  
ORDINANCE O-2025-0010**

**ORDINANCE TO AMEND SALARY SCHEDULE BY CREATING CITY CLERK AND  
MARKETING & COMMUNICATIONS MANAGER POSITIONS (GRADE N2)**

**WHEREAS**, the common council seeks to align its organizational chart and salary schedule with the current needs of the City;

**NOW THEREFORE**, the common council of the City of West Allis do ordain as follows:

The position of City Clerk is created and classified in Salary Grade N2

The position of Marketing & Communications Manager is created and classified in Salary Grade N2

**SECTION 1:**        **AMENDMENT** “Salary Schedule” of the City Of West Allis Municipal Code is hereby *amended* as follows:

**A M E N D M E N T**

Salary Schedule

1. Establishment
  - a. Compensation Paid. City employees and officers shall receive compensation based on the salary schedule in this ordinance, the terms of an employment contract, or the terms of a collective bargaining agreement.
  - b. Residency Defined. If an employee or officer's compensation is based that person being a City resident, residency shall be determined based upon the same factors as domicile or legal residence is determined for Wisconsin state income tax purposes.
2. Automatic Cost of Living Adjustments. This salary schedule does not include an automatic adjustment for personnel in conformity with fluctuations upwards and downwards in the cost of living.
3. Employee and Appointed Officer Salaries. Each City employee and officer who holds a position recognized within the salary schedule below shall receive compensation within the range assigned to the salary grade for that employee's or officer's position.

Start Date	End Date	Salary Schedule	Ordinance
<a href="#">2/16/25</a>	<a href="#">None</a>	<a href="#">Link</a>	<a href="#">O-2025-0010</a>
1/5/25	<a href="#">2/15/25</a> <del>None</del>	<a href="#">Link</a>	O-2025-0003
9/3/24	1/4/25	<a href="#">Link</a>	O-2024-0034

7/10/24	9/2/24	<a href="#">Link</a>	O-2024-0030
3/19/24	7/9/24	<a href="#">Link</a>	O-2024-0015
2/6/24	3/18/24	<a href="#">Link</a>	O-2024-0003
1/7/24	2/5/24	<a href="#">Link</a>	O-2023-0093
11/14/23	1/6/24	<a href="#">Link</a>	O-2023-0075
9/19/23	11/13/23	<a href="#">Link</a>	O-2023-0066
9/5/23	9/18/23	<a href="#">Link</a>	O-2023-0064
7/18/23	9/4/23	<a href="#">Link</a>	O-2023-0055
5/16/23	7/17/23	<a href="#">Link</a>	O-2023-0041
5/2/23	5/15/23	<a href="#">Link</a>	O-2023-0038
4/18/23	5/1/23	<a href="#">Link</a>	O-2023-0032
3/7/23	4/17/23	<a href="#">Link</a>	O-2023-0014
1/8/23	3/6/23	<a href="#">Link</a>	O-2023-0006 O-2022-0167
10/16/22	1/7/23	<a href="#">Link</a>	O-2022-0149
9/18/22	10/15/22	<a href="#">Link</a>	O-2022-0140
9/4/22	9/17/22	<a href="#">Link</a>	O-2022-0128
7/12/22	9/3/22	<a href="#">Link</a>	O-2022-0107
6/7/22	7/11/22	<a href="#">Link</a>	O-2022-0090
5/3/22	6/6/22	<a href="#">Link</a>	O-2022-0084
4/19/22	5/2/22	<a href="#">Link</a>	O-2022-0075
4/7/22	4/18/22	<a href="#">Link</a>	O-2022-0047
2/2/22	4/6/22	<a href="#">Link</a>	O-2022-0036
1/11/22	2/1/22	<a href="#">Link</a>	O-2022-0012
10/3/21	1/10/22	<a href="#">Link</a>	O-2021-0076
7/13/21	10/2/21	<a href="#">Link</a>	O-2021-0051
6/15/21	7/12/21	<a href="#">Link</a>	O-2021-0049
6/1/21	6/14/21	<a href="#">Link</a>	O-2021-0042
3/2/21	5/31/21	<a href="#">Link</a>	O-2021-0022
2/2/21	3/1/21	<a href="#">Link</a>	

12/15/20	2/1/21	<a href="#">Link</a>	O-2020-0058
10/18/20	12/17/20	<a href="#">Link</a>	
9/1/20	10/17/20	<a href="#">Link</a>	
3/17/20	8/31/20	<a href="#">Link</a>	
3/3/20	3/16/20	<a href="#">Link</a>	
1/7/20	3/2/20	<a href="#">Link</a>	
8/6/19	1/6/20	<a href="#">Link</a>	
3/19/19	8/5/19	<a href="#">Link</a>	
10/16/18	3/18/19	<a href="#">Link</a>	
10/2/18	10/15/18	Link	
6/19/18	10/1/18	<a href="#">Link</a>	
4/17/18	6/18/18	<a href="#">Link</a>	
3/6/18	4/16/18	<a href="#">Link</a>	
1/14/18	3/5/18	<a href="#">Link</a>	

4. Elected Officer Salaries. Elected officers shall receive annual salaries as indicated in this subsection. Salaries for elected officers shall be paid in biweekly payments in the same manner as employees and appointed officers.

a. Alderperson

Date	Annual Salary
Effective 4/21/2020	\$10,000
Effective 1/1/2021	\$10,200
Effective 1/1/2022	\$10,400
Effective 1/1/2023	\$10,600
Effective 1/1/2024	\$10,800
Effective 1/1/2025	\$11,000

b. Mayor

Date	Annual Salary
Effective 4/21/2020	\$73,583.75

Effective 4/20/2021	\$75,791.26
Effective 4/19/2022	\$78,065.00
Effective 4/18/2023	\$80,406.95
Effective 4/17/2024	\$82,819.16
Effective 1/1/2025	\$85,303.73
Effective 1/1/2026	\$87,862.84
Effective 1/1/2027	\$90,498.73
Effective 1/1/2028	\$93,213.69

c. Municipal Judge

Date	Annual Salary
Effective 5/1/2019	\$69,603.82

5. Hourly Employee Pay Rates. Each City employee who holds a position recognized below shall receive compensation within the range assigned but shall not receive benefits. The rates assigned to any position shall increase by 5% if the employee is a City resident.

<b>Position</b>	<b>Minimum Hourly Pay</b>	<b>Maximum Hourly Pay</b>
Children's Program Care Provider	\$10.00	\$14.71
Code Enforcement Part-Time Inspector	\$24.51	\$29.41
Co-Facilitator (WISH)	\$25.00	\$30.00
Co-op/Intern/Temporary Seasonal Laborer	\$12.00	\$20.00
Community Service Officer	\$20.00	\$25.00
Lead Library Page	\$12.00	\$17.00
Library Page	\$10.00	\$12.00
Market Attendant	\$18.79	\$25.77
Neighborhood Partnership Specialist	\$18.00	\$23.00
Part-Time Cleaner	\$17.00	\$21.00
Police Background Investigator	\$24.51	\$29.41

6. Election Official Pay Rates. Any person who is appointed as an election official under Wis. Stat. 7.30 or seeking that appointment shall receive compensation of:
- a. \$150.00 per full day of work on election day as an inspector. The city clerk may authorize up to \$50.00 in additional pay for meeting performance metrics established by the city clerk.
  - b. \$175.00 per full day of work on election day as an assistant chief inspector. The city clerk may authorize up to \$75.00 in additional pay for meeting performance metrics established by the city clerk.
  - c. \$200.00 per full day of work on election day as a chief inspector of a polling place. The city clerk may authorize up to \$100.00 in additional pay for meeting performance metrics established by the city clerk.
  - d. \$25.00 for attending an instructional meeting prior to election day.
  - e. \$15.00 per hour for any of the following:
    - i. training prior to election day.
    - ii. working as a special voting deputy under Wis. Stat. 6.875.
  - f. \$375.00 per full day of work on election day as chief inspector of the location canvassing absentee ballots under Wis. Stat. 7.52. The city clerk may authorize up to \$100.00 in additional pay for meeting performance metrics established by the city clerk.
7. Unlisted Positions. Each City employee and officer who holds a position not recognized within this salary schedule shall receive compensation in the manner described in that employee's or officer's employment contract or collective bargaining agreement.

[Fire Department Salary Schedule - Effective 1/1/22-12/31/25 \(Link\)](#)

[Fire Department Salary Schedule - Effective 4/5/20-12/31/21 \(Link\)](#)

Wis. Stat. 7.03, 62.09(6), 66.0507, 755.04

**SECTION 2:**        **EFFECTIVE DATE** This Ordinance shall be in full force and effect on and after February 16, 2025.


PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL FEBRUARY 11, 2025.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Ald. Ray Turner	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Ald. Kimberlee Grob	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Ald. Chad Halvorsen	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Ald. Marissa Nowling	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Ald. Suzzette Grisham	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Ald. Danna Kuehn	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Ald. Dan Roadt	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Ald. Patty Novak	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Ald. Kevin Haass	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Ald. Marty Weigel	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>

Attest

Presiding Officer

  
\_\_\_\_\_  
Rebecca Grill, City Clerk, City Of  
West Allis

  
\_\_\_\_\_  
Dan Devine, Mayor, City Of West  
Allis

