



# City of West Allis

## Meeting Agenda

### Board of Review

Tuesday, June 10, 2025

10:00 AM

City Hall, Common Council  
7525 W. Greenfield Ave.

#### STATUTORY TWO-HOUR MEETING

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. APPROVAL OF MINUTES

1. [25-0222](#) Board of Review Minutes from June 24th, 2024

**Recommendation:** Approve

#### D. MATTERS FOR DISCUSSION/ACTION

2. [25-0198](#) Selection of Board of Review Chairperson.
3. [25-0199](#) Selection of a Board of Review Vice Chairperson.
4. [25-0200](#) Verify Board of Review Members and Staff have met the mandatory training requirements.
5. [25-0201](#) Confirmation of Board of Review and Open Book Meetings Notices Publication and Postings.
6. [25-0202](#) Re-affirmation of the following policies:  
\*Procedure for Waiver of Board of Review Hearing Requests  
\*Procedure for Sworn Telephone or Sworn Written Testimony Requests
7. [25-0203](#) Reaffirmation of City of West Allis Municipal Code Section 2.14(6) – Confidentiality of Certain Information. Pursuant to Section 70.47(7)(af) of the Wisconsin Statutes, information provided to the City Assessor about income and expenses of the taxpayer shall be held in confidence and shall not be subject to the right of inspection and copying under Section 19.35(1) of the Wisconsin Statutes.
8. [25-0204](#) 2025 Assessor Report.
9. [25-0205](#) Review new assessment laws, if any.
10. [25-0206](#) Update on previous property tax appeal cases.

11. [25-0207](#) Receipt of the 2025 Real Property and Mobile Home Municipal Permits Assessment Rolls by the Clerk from the Assessor and sworn statements from the Clerk related to the same.
12. [25-0208](#) Verify the 2025 Open Book changes have been included in the 2025 Assessment Roll.
13. [25-0209](#) Examine the 2025 Roll.
14. [25-0210](#) Consideration of the following:
  - a. Waivers of the required 48-hour notice of Intent to File an Objection when there is good cause.
  - b. Waivers or requests for waiver of the Board of Review hearing, allowing the property owner to appeal directly to circuit court.
  - c. Requests to testify by telephone or submit sworn written statement.
  - d. Objection forms and hearing for property owners who did not submit acceptable income and expense information pursuant to Wis. Stat. §70.47(7) (af).
  - e. Subpoena requests.
  - f. Action on any other legally allowed/required Board of Review matters.
15. [25-0211](#) Review notices of Intent to File Objection.
16. [25-0212](#) Review Objection to Real Estate Property Assessment:
17. [25-0213](#) Opportunity for objectors to give reasons to the Board of Review as to why they should be heard.
18. [25-0214](#) Opportunity to conduct hearings, if appropriate.
19. [25-0215](#) Consideration of proposed schedule of hearings on objections and schedule a hearing date, if needed.

**E. SCHEDULE NEXT MEETING, IF NECESSARY**

**F. IF NO FUTURE 2025 MEETING SCHEDULED, CLOSE THE 2025 ASSESSMENT ROLL**



All meetings of the Board of Review are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NOTICE OF POSSIBLE QUORUM**

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.