



# City of West Allis

## Meeting Minutes

### Administration & Finance Committee

*Aldersperson Kevin Haass, Chair*

*Aldersperson Martin J. Weigel, Vice-Chair*

*Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt*

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Wednesday, February 19, 2020

9:16 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

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#### RECESS MEETING (draft minutes)

#### A. CALL TO ORDER

*The meeting was called to order by Chairperson Haass at 9:16 p.m.*

#### B. ROLL CALL

**Present** 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

*Others Present: Rebecca Grill, City Administrator; Peggy Steeno, Finance Director; Tony Warkoczewski, Director of Information Technology; Patrick Schloss, Community Development Manager; Robert Leischow, Health Commissioner; Peter Daniels, City Engineer; Kail Decker, City Attorney; Dave Wepking, Director of Public Works; Other Staff; Guests and Media.*

#### C. NEW AND PREVIOUS MATTERS

12. [R-2020-0112](#) Resolution authorizing the purchase of fifty (50) electronic poll book devices, known as Badger Books from, Paragon Development Systems, Inc. for a total net sum of \$99,940

**Sponsors:** Administration & Finance Committee

**Attachments:** [R-2020-0112 signed](#)

**A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

13. [R-2020-0080](#) Resolution relative to accepting the single source proposal of Assessment Technologies of Wisconsin, LLC for providing a Market Drive 2020 software upgrade for a total net sum of \$10,716.62

**Sponsors:** Administration & Finance Committee

**Attachments:** [2020\\_02\\_04\\_Asst Tech MD License Renewal\\_F41661\\_needs app Council Single Source Purchase Market Drive Annual Upgrade 2-4-20](#)  
[R-2020-0080 signed](#)

**A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

15. [2020-0146](#) Request by Comptroller the authority to pay reimbursement for tuition paid

City Attorney Kail Decker present to discuss

**A motion was made by Ald. Weigel, seconded by Ald. Haass, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, and Ald. Roadt

**No:** 1 - Ald. May

16. [2020-0122](#) Finance Director/Comptroller submitting report for January 2020 indicating City of West Allis checks issued in the amount of \$2,478,833.87

**Attachments:** [January 2020 Monthly Claims Report to CC](#)

**A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

17. [R-2020-0071](#) Resolution to approve intergovernmental agreement with City of Milwaukee to provide law enforcement services for the 2020 Democratic National Convention

**Sponsors:** Administration & Finance Committee

**Attachments:** [R-2020-0071 signed](#)

[DNC partially signed](#)

*City Attorney Kail Decker present to discuss.*

*No cap on liability; and changed agreement to mirror state law on mutual aid.*

**A motion was made by Ald. Czaplewski, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

10. [R-2020-0077](#) Resolution authorizing and directing the City Engineer to amend an existing agreement with Corre, Inc. for Engineering Consulting Bridge Inspection Services for a total sum not to exceed \$4,900 as well as authorizing a budget transfer to fund this initiative

**Sponsors:** Public Works Committee

**Attachments:** [Proposal - 2020 Bridge Inspections](#)

[Work Order 2020 Bridge Inspection.signed](#)

[R-2020-0077 signed](#)

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

11. [R-2020-0101](#) Resolution to accept the sole source proposal of Badger Meter for providing Beacon Meter Reading Software and Hardware for a total sum of \$28,781.60

**Sponsors:** Administration & Finance Committee and Public Works Committee

**Attachments:** [Badger Meter revised beacon quote](#)  
[Sole Source-Beacon](#)  
[Badger Meter reading hardware proposal](#)  
[R-2020-0101 signed](#)

Director of Public Works Dave Wepking present to discuss.

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

For agenda item #14, Chairperson Haass stated it was the intention of the Committee to convene in closed session pursuant to the provisions of Wis. Stat. Section 19.85(1)(e) for the purpose of deliberating or negotiating the investing of public funds whenever competitive or bargaining reasons require a closed session investing of public funds whenever competitive or bargaining reasons require a closed session. This Committee may reconvene in open session after completion of the closed session to consider the balance of the agenda.

A motion was made by Ald. Weigel, seconded by Ald. Roadt, to convene in closed session at 9:33 p.m. The motion carried by the following vote:

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

14. [R-2020-0109](#) Resolution approving the terms & conditions for an Economic Development Loan to West Allis Community Child Care, LLC in the amount of up to \$113,000

**Sponsors:** Administration & Finance Committee

**Attachments:** [Commitment Letter - WA Community Child Care](#)  
[Background Information-WA Comm Child Care](#)  
[R-2020-0109 signed](#)

Community Development Manager Patrick Schloss present to discuss.

**A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

A motion was made by Ald. May, seconded by Ald. Weigel, to reconvene into open session at 9:41 p.m. The motion carried by the following vote:

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

**D. ADJOURNMENT**

**A motion was made by Ald. Weigel, seconded by Ald. May, to adjourn the meeting at 9:05 p.m.  
The motion carried unanimously.**



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.