



City of West Allis

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, January 16, 2018

7:00 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

6. [R-2018-0041](#) Resolution establishing the 2018 Sanitary Sewer User Charge-MMSD Portion.
Sponsors: Public Works Committee and Administration & Finance Committee
7. [2018-0041](#) Request from the Interim Director of Public Works to extend the temporary appointment of Paul Barwick in the position of Building and Sign/Inventory Superintendent.
Attachments: [Paul Barwick interim appointment \(2\)](#)
8. [O-2018-0002](#) Ordinance to amend the City of West Allis Salary Schedule due to the 2018 Adopted Budget action.
Sponsors: Administration & Finance Committee
Attachments: [Salary Schedule 1.16.18](#)
9. [R-2018-0039](#) Resolution to approve the implementation of the one-percent (1%) pay increase for non-represented City Employees pursuant to the 2018 Adopted Budget.
Sponsors: Administration & Finance Committee
Attachments: [Salary Schedule 1.16.18](#)
10. [R-2018-0043](#) Resolution relative to acquiring Health Insurance Stop Loss Coverage from Anthem for the March 1, 2018 to February 28, 2019 Plan Year in an amount not to exceed \$1,155,569.
Sponsors: Administration & Finance Committee
11. [R-2018-0044](#) Resolution establishing “Serve You” as the Pharmacy Benefit Manager using the Select Formulary for the Health Insurance plan year of March 1, 2018 through February 28, 2019.

- Sponsors:** Administration & Finance Committee
12. [R-2018-0045](#) Resolution establishing health and dental insurance funding levels for the plan year March 1, 2018 through February 28, 2019.
- Sponsors:** Administration & Finance Committee
- Attachments:** [Health/Dental Premium Rates 2018-2019](#)
13. [R-2018-0046](#) Resolution relative to amending City of West Allis Policies & Procedures Manual Policy No. 1430, Sick Leave.
- Sponsors:** Administration & Finance Committee
- Attachments:** [Policy 1430 - Marked Copy 01/16/18](#)
14. [R-2018-0036](#) Resolution authorizing the purchase of five (5) 2018 AWD Ford Utility Interceptor SUVs and one (1) 2018 Ford Explorer XLT SUV, from Ewald Automotive Group, and associated ancillary items, such as light bars, sirens, etc. from various vendors for a sum not to exceed \$240,000.00.
- Sponsors:** Administration & Finance Committee
- Attachments:** [Communication re WAPD Vehicles Purchase Request](#)
[Ford Interceptor Quote](#)
[Ford Explorer Quote](#)
[ADM Fiscal Note - \(6\)Police Squads](#)
15. [R-2018-0042](#) Resolution authorizing the purchase of one (1) 2018 AWD Ford Police Interceptor Sedan (Unmarked) and one (1) 2018 Ford T-250 Transit Van (Unmarked), from Ewald Automotive Group, and associated ancillary items from various vendors for a sum not to exceed \$67,000.00.
- Sponsors:** Administration & Finance Committee
- Attachments:** [Communication re Fleet Purchase Request](#)
[Ford Interceptor Sedan Quote](#)
[Ford Van Quote](#)
16. [R-2018-0037](#) Resolution relative to accepting the single source proposal of WCTC - Center for Business Performance Solutions for Lean Training Green Belt Training Program for a total sum of \$17,000.00.
- Sponsors:** Administration & Finance Committee
- Attachments:** [WCTC Contract for Lean Training Services](#)
17. [R-2018-0038](#) Resolution to approve Partial Rescission of Property Taxes for Parcel 414-9991-009, 11000 W. Theo Trecker Way.
- Sponsors:** Administration & Finance Committee
18. [R-2018-0050](#) Resolution relative to selecting Schenck, SC to provide Financial Auditing Services, for a three year period, for a total sum of \$159,900 (\$53,300 annualized).
- Sponsors:** Administration & Finance Committee

Attachments: [Fiscal Note - Financial Auditing Services](#)
[RFP for Financial Auditing Services](#)
[Pricing and Rating - Financial Auditing Services](#)
[Schenck Proposal for Financial Auditing Services](#)
[Schenck Pricing Statement for Financial Auditing Services](#)

19. [2018-0030](#) Communication from City Attorney Scott E. Post regarding his retirement effective July 5, 2018.

Attachments: [Scott Post retirement](#)

20. [2018-0047](#) Communication from City Administrator requesting approval to fill the vacant position of Principal Engineer in the Engineering Department.

Attachments: [Request to fill Principal Engineer position](#)

21. [2018-0048](#) Communication from City Administrator requesting approval to fill the vacant part-time position of Neighborhood Services Liaison in the Department of Building Inspections & Neighborhood Services.

Attachments: [Request to fill PT Neighborhood Services Liaison position](#)

D. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.