



City of West Allis

Meeting Minutes

Police and Fire Commission

Thursday, April 18, 2019

6:00 PM

West Allis Fire Department
7332 W. National Ave.

REGULAR AND CLOSED SESSION MEETING

A. CALL TO ORDER

Commissioner Heron called the meeting to order at 6:00 pm

B. ROLL CALL

Present: Commissioners Amy Heron, Mark Manthei, Aaron Konkol and Danielle Romain

Excused: Commissioner Kurt Kopplin

Also Present: Chief Pat Mitchell, Deputy Chief Bob Fletcher - Police Department; Chief Mason Pooler, Lieutenant Jesse Schwark - Fire Department; Rebecca Grill, CAO - City of West Allis; Bridget Morawetz, Recording Secretary

C. APPROVAL OF MINUTES

Approval of the March 21, 2019 Regular Meeting Minutes

A motion was made by Commissioner Manthei and seconded by Commissioner Konkol to approve the March 21, 2019 Regular Meeting Minutes as presented.

The motion carried by the following votes:

Aye: 4, Commissioners Heron, Manthei, Konkol and Romain
No: 0

D. POLICE DEPARTMENT

1. Communication and Request for purchase approval: LiveScan Fingerprint Capture System

Chief Mitchell presented to the Commissioners an approval request for the purchase of two (2) LiveScan Fingerprint Capture Systems. Chief Mitchell stated this request was submitted as a capital expense previously and was approved and budgeted in the 2019 budget. Chief Mitchell requested the Commissioner's approval to move forward with the purchase.

A motion was made by Commissioner Konkol and seconded by Commissioner Romain to approve the request as presented by Chief Mitchell.

The motion carried by the following votes:

Aye: 4, Commissioners Heron, Manthei, Konkol and Romain
No: 0

2. Communication: 2018 WAPD Annual Report

Chief Mitchell shared with the Commissioners the police department's 2018 Annual Report. He stated that much of the information included in the report is also presented at the monthly Police & Fire Commission meetings.

The Commissioners had no additional questions or comments regarding the report.

3. Police Department Financial Report

Commissioner Heron inquired about the status of the crossing guard situation and Chief Mitchell stated that replacement guards were hired via the City and will finish out the school year accordingly. He noted that a contract negotiation with a nationwide vendor for this service has been confirmed and they will be responsible for crossing guard service beginning in September of 2019.

The Commissioners had no additional questions or comments and the report was placed on file.

4. Monthly Performance Report

Chief Mitchell reviewed briefly a federal lawsuit recently filed against WAPD and other agencies stemming from a 2017 incident that involved the fatal shooting of a suspect. He indicated that all documentation relative to the incident has been forwarded to the City Attorney's Office for their review and further handling.

Chief Mitchell stated that the 2019 WAPD Citizen's Police Academy recently started and noted that Commissioner Heron is participating in the program.

Lastly Chief Mitchell stated that in a continued effort to reduce OT costs associated with court cases, per the approval of the DA's office, once a subpoena has been issued for a case, a primary officer will be appointed to attend the scheduled court date and will then be responsible to inform others of cancellation and changes. Chief Mitchell is hopeful this new process will show a reduction in

court OT hours sooner than later.

The Commissioners had no additional questions or comments and the report was placed on file.

5. Patrol Activity Report

Chief Mitchell reviewed a situation with three juveniles that consistently cause havoc in their surrounding neighborhoods; resulting in approximately 100 calls for service over a span of just a couple months. Chief Mitchell stated that the department is working with various mental health and juvenile resources to create an action plan with and for these individuals.

Chief Mitchell stated that the department continues to work with the Department of Corrections regarding the ROPE program. He stated that this program allows unexpected visitation to offenders on extended supervision to ensure they are following the appropriate rules set forth by the courts. Chief Mitchell stated that in early March, officers made 10 home visits and 2 individuals were arrested due to violation issues.

The Commissioners had no additional questions or concerns and the report was placed on file.

6. Communications Activity Report

The Commissioners had no additional questions or concerns and the report was placed on file.

7. Community Services Bureau Report

The Commissioners had no additional questions or concerns and the report was placed on file.

8. Criminal Investigations Unit Activity Report

Chief Mitchell reviewed a burglary case that took place in July 2018 and thru DNA evidence found at the crime scene, in March of 2019 a suspect was identified and arrested for the burglary. Chief Mitchell stated that this was an excellent example of how police investigations can be an evolving, continuous process and that officers persevere toward case closure no matter the offense.

The Commissioners had no additional questions or comments and the report was placed on file.

9. Tavern Violations Report

The Commissioners had no additional questions or concerns and the report was placed on file.

10. Training Report

The Commissioners had no additional questions or concerns and the report was placed on file.

E. FIRE DEPARTMENT

11. Operations Division Report

Chief Pooler explained that three of the four injuries noted for Measure 18b in Assistant Chief Scharfenberg's report can be attributed to one EMs incident. Chief Pooler explained that a patient became combative in an ambulance and assaulted three department personnel. Chief Pooler noted that the patient was subdued, and has been charged with felony assault by the DA's office.

Chief Pooler also submitted the 2019 First Quarter incident map.

The Commissioners had no additional questions or concerns and the report was placed on file.

12. EMS Bureau Report

Chief Pooler briefly reviewed an incident in which a caregiver of an elderly person became ill while they were grocery shopping. Chief Pooler noted that the caregiver did not want to go to the hospital due to her responsibility; fire personnel worked with grocery store management who helped the elderly woman complete her grocery shopping. Chief Pooler then stated that fire personnel helped bring in her groceries and also salted her steps, sidewalk and driveway.

Chief Pooler then reviewed a number of benchmarks contained within Captain Kersten's report to include:

- Measure 1a first arriving unit for Delta and Echo level alarms;
- Measure 1e regarding emergency medical dispatch (EMS) dispatching;
- Measure 2c time on scene for STEMI patients (heart attack);
- Measure 2d time on scene for CVA patients (stroke);
- Measure 3b return of spontaneous circulation for non-traumatic cardiac arrest.

Chief Pooler noted that for Measure 3c - Achieve out of hospital survivability, this number is calculated by Milwaukee County EMS and is not available on a monthly basis.

The Commissioners had no other questions or concerns and the report was placed on file.

13. EMS Revenue Report - First Quarter

The Commissioners had no other questions or concerns and the report was placed on file.

14. National Q Dispatch Performance Report

The Commissioners had no other questions or concerns and the report was placed on file.

15. Training Bureau Report

Chief Pooler stated that training in March consisted of department joint fire

service training with surrounding communities to include Milwaukee, St. Francis, Franklin, Greenfield, North Shore, Wauwatosa and Glendale.

Chief Pooler stated that all eight firefighter recruits started with the department on April 10th and as of April 12th have been participating in the Joint Fire Training Academy.

Commissioner Heron inquired as to the recruitment status for the EVT Mechanic position. Chief Pooler indicated that HR has the position description, but it probably will not be posted until May as recruitment for the Health Commissioner is currently in progress.

The Commissioners had no additional questions or comments and the report was placed on file.

16. Community Risk Reduction/Support Services Division Report

The Commissioners had no additional questions or comments and the report was placed on file.

17. Fire Prevention Bureau Report

The Commissioners had no additional questions or comments and the report was placed on file.

18. Communication: March 2019 Smoke Alarm Campaign

Chief Pooler shared with the Commissioners an overview of the department's recent Smoke Alarm Campaign. He stated that this continues to be an important and valuable program for the West Allis Community.

Chief Pooler thanked the Red Cross and the Health Department for their continued support and effort to supply the smoke detectors and CO alarms for the campaigns. He noted that Batteries Plus donated 9-volt batteries as well.

Chief Pooler stated that informational door hangers were left on doors of people not home during the install event.

The Commissioners had no additional questions or comments and the report was placed on file.

19. Mobile Integrated Healthcare (MIH) Bureau Report

The Commissioners had no additional questions or comments and the report was placed on file.

20. Fire Department Financial Report

The Commissioners had no additional questions or comments and the report was placed on file.

21. Sick, Injured and Light Duty Report

The Commissioners had no additional questions or comments and the report was

placed on file.

22. Master Plan Performance Snapshot

The Commissioners had no additional questions or comments and the report was placed on file.

F. POLICE AND FIRE COMMISSION

23. PFC Financial Report

The Commissioners had no additional questions or comments and the report was placed on file.

24. Discussion: Election of PFC Board positions at May PFC meeting

Commissioner Heron stated that at the May PFC meeting, election of PFC board positions will take place. Commissioner Heron stated that all board positions are available and asked members to be ready to nominate accordingly in May.

25. Closed Session: Review and discuss the disciplinary actions relative to a West Allis firefighter

G. CLOSED SESSION

PLEASE TAKE NOTICE that the Board of Police and Fire Commissioners of the City of West Allis will upon conclusion of open session, consider and vote on a motion to convene in closed session at said time and place to review and discuss the disciplinary actions relative to a West Allis Firefighter.

A closed session for the above purpose is authorized pursuant to the provision of Section 19.85(b)(f) and (e) of the Wis. Stats., to consider dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such persons, and to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigations of charges against specific persons except where par.(b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Immediately upon completion of the closed session, the Board of Police and Fire Commission will reconvene in open session at said time and place to consider any other matters on the agenda.

On a motion made by Commissioner Heron and seconded by Commissioner Manthei, the meeting moved into closed session at 6:39 pm

Closed session agenda item discussed

On a motion made by Commissioner Konkol and seconded by Commissioner Romain, the meeting reconvened into open session at 6:56 pm

H. ADJOURNMENT

There being no further business, on a motion made and seconded, the meeting adjourned at 6:57 pm.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.