



City of West Allis

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Danna Kuehn, Vice-Chair

Alderspersons: Thomas G. Lajsic, Angelito Tenorio, and Martin J. Weigel

Wednesday, November 4, 2020

7:00 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

ADMINISTRATION & FINANCE and PUBLIC WORKS COMMITTEES

New Matters for Introduction

9. [R-2020-0650](#) Resolution to authorize the Director of Public Works to sign an Agreement for Professional Services with Short Elliott Hendrickson Inc. (SEH) for Engineering Consulting Services related to updating cellular equipment on various projects associated with both the 116 and 84 St. water towers
10. [R-2020-0651](#) Resolution to adopt the Public Service Commission of Wisconsin Water Utility Rate and Rule Order 6360-WR-110

ADMINISTRATION & FINANCE COMMITTEE

New Matters for Introduction

11. [O-2020-0050](#) Ordinance to authorize discretion in imposing certain fees
12. [R-2020-0649](#) Resolution to authorize a transfer of \$10,000 from the Sanitation Salary and Wages account to the Sanitation Operational Supplies/Refuse Carts account to facilitate the unbudgeted purchase of additional refuse carts
13. [R-2020-0656](#) Resolution to consider an obligation of repayment to Health and Urban Development (HUD) regarding the Community Development Block Grant Program (CDBG)
14. [R-2020-0657](#) Resolution to approve a Storefront Improvement Program Grant Contract by and between the City of West Allis and Two/Par LLC, property owner for the property located at 8924 W. National Ave. in an amount not to exceed \$6,874

15. [2020-0758](#) Communication from the City Administrator recommending the appointment of Jason Kaczmarek for the position of Finance Director/Comptroller
16. [R-2020-0660](#) Resolution relative to approval of the Employment Contract for the position of Finance Director/Comptroller for Jason Kaczmarek
17. [2020-0740](#) 2017-2021 Strategic Plan Update (2020)
18. [2020-0325](#) Notice of Injury submitted on behalf of Sherillia Jefferson regarding injuries and damages at S. 116 St. and W. Rogers St. on April 27, 2020

For agenda item no. 18. the Committee may convene in closed session pursuant to the provisions of Section 19.85(1)(g) of the State Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved. This Committee may reconvene in open session after completion of the closed session to consider the balance of the agenda.

Previous Matters for Consideration

19. [R-2020-0566](#) Resolution to set the 2021 Schedule of Fees for the City of West Allis

Public Hearing Items (Administration & Finance Committee)

20. [2020-0727](#) 2021 City of West Allis Mayor's Recommended Budget

D. ADJOURNMENT



All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NOTICE OF POSSIBLE QUOROM

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.