



## Administrative/Fiscal Note



**Part I.**

<b>Date:</b> 08/30/2018	<b>File/Resolution Number:</b>  Original: <input checked="" type="radio"/> Substitute: <input type="radio"/>
<b>Title:</b> Clow Fire Hydrants (56), Resolution # R-2018-0558	
<b>Submitted By (Name, Title, Department, Ext.):</b> Robert Barwick, Senior Buyer, Purchasing, X-8303	
<b>Description:</b> Furnishing and delivering 56 each fire hydrants to Inventory Department for the purpose of replacing aging hydrants within the city, and to be utilized on new road construction projects. Ferguson Waterworks has been selected through a competitive bid process, RFP# 18-018.	
<b>Mandate:</b> <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (attach documentation)	<b>Sunset?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes – term? <b>N/A</b>

**Part II.**

<b>This file (check all that apply):</b>	
<input type="checkbox"/> Increases previously authorized expenditures	<input type="checkbox"/> Decreases previously authorized expenditures
<input type="checkbox"/> Increases city services	<input type="checkbox"/> Decreases city services
<input type="checkbox"/> Increases revenue	<input type="checkbox"/> Decreases revenue

**Part III.**

Purpose	Specify type/use	Expenditure	Revenue	Ongoing	1-3 yrs	3-5 yrs
Salaries/Wages		\$	\$			
Fringe Benefits		\$	\$			
Supplies/Materials		\$	\$			
Equipment	New Clow Medallion Fire Hydrants	\$102,536.00	\$			
Services		\$	\$			
Other		\$	\$			

**Assumptions used in arriving at fiscal estimate:**  
 West Allis RFP # 18-018 was utilized to determine the cost of this expenditure. Ferguson Waterworks was the low responsible bidder.

Part IV.

Revenue Source:

- Department Account # 501-0000-141.01-00 Water Utility Inventory
- Grants    Matching    Fees    TIF    Contingent Fund
- Other, list: \_\_\_\_\_

Part V.

Impacts

Does this impact citizens or businesses in the City?  No  Yes – Describe impact: Keeping hydrants in Inventory allows quick access to hydrants meeting West Allis specifications, saving 4-6 weeks of lead time to acquire this item through the manufacturer.

Does this impact employees or operations?  No  Yes – Describe impact: Defective hydrant replacement can readily be accomplished, allowing the Fire Department easy access to water supplies in the event of a fire.

What are the goals?

Replace defective or aging equipment. Provide contractors with a hydrant that meets necessary city requirements.

What are the performance criteria?

Increase the performance ability of our fire safety program. Decrease the down time of defective hydrants.

Describe Timetable:

56 each is about a 1-year supply for the needs of the West Allis Water Division. The hydrants take about 4-6 weeks to arrive.

Miscellaneous

Does this require new positions?  No  Yes, how many?

Information Technology resources needed?  No  Yes – describe:

Part VI.

Performance Measurement Review Requested by committee or Common Council?  Yes  No

Timeline for review: \_\_\_\_\_