



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Meeting Agenda

### Administration & Finance Committee

*Alderson Vincent Vitale, Chair*

*Alderson Kevin Haass, Vice-Chair*

*Aldersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst*

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Tuesday, August 4, 2015

7:00 PM

City Hall Room 118

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#### RECESS MEETING

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. NEW AND PREVIOUS MATTERS

18. [R-2015-0163](#) Resolution to approve a Demonstration Commercial Facade Improvement Project Grant Contract by and between the City of West Allis and Lutz Land Management, LLC, property owners for the property located at 2105 S. 68 St. and 6801-6807 W. Becher St. in an amount not to exceed \$20,000.

*Sponsors:* Administration & Finance Committee

*Attachments:* [Commercial Facade Contract \(7-31-15\)](#)

19. [R-2015-0169](#) Resolution to approve a Demonstration Commercial Facade Improvement Project Grant Contract by and between the City of West Allis and Mider Properties LLC, property owners for the property located at 8340 W. Beloit Rd. in an amount not to exceed \$20,000.

*Sponsors:* Administration & Finance Committee

*Attachments:* [Commercial Facade Contract \(7-31-15\)](#)

20. [R-2015-0170](#) Resolution relative to selecting Health efx for furnishing the software for the ACA reporting requirements for a three-year period at an estimated cost of \$45,370.

*Sponsors:* Administration & Finance Committee

*Attachments:* [City Administrator Communication on ACA reporting requirements](#)

[ACA Software.SOVOS Report](#)

[ACA Software.UnifyHR Report](#)

[ACA Software.Health efx Report](#)

21. [R-2015-0178](#) Resolution relative to accepting the proposal of Gerber Leisure Products for furnishing and delivering Landscape Structures, Inc. playground equipment for Liberty Heights Park for a total sum of \$81,371.00.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Liberty Heights PG TCPN Quote](#)  
[Liberty Heights Option 2](#)
22. [R-2015-0179](#) Resolution authorizing \$25,000 from the Community & Economic Development Investment Fund for the renovation of the Emergency Department at Aurora West Allis Medical Center.
- Sponsors:* Ald. Lajsic
23. [2015-0556](#) Finance Director/Comptroller submitting report for the June 2015 indicating City of West Allis checks issued in the amounts of \$3,976,778.54.
- Attachments:* [June 2015 Claims Report to CC](#)
24. [2015-0573](#) Communication from Mayor Devine regarding the 2016 Budget Process.
- Attachments:* [Mayor's Letter on 2016 Budget Process](#)  
[2016 Budget Process Presentation](#)
25. [2015-0574](#) Communication relative to proposed Fire Safety Shreddathon event to promote Fire Safety Prevention.
- Attachments:* [Letter explaining Shreddathon event proposal.](#)
26. [2015-0572](#) Communication from City Administrator transmitting IT Steering Committee Findings & Recommendations Report.
- Attachments:* [CA Grill Letter Transmitting ITSC Report](#)  
[ITSC Findings & Recommendations Report](#)
27. [2015-0575](#) Communication from City Administrator transmitting report on proposed Center for Excellence.
- Attachments:* [ITC Director Memo re CFE](#)  
[Center for Excellence Report](#)
28. [2015-0571](#) Communication from Finance Director/Comptroller submitting Health Insurance Fund Report for period ended June 30, 2015.
- Attachments:* [Health Insurance Fund Report for period ended 6/30/15](#)
- 28a. [R-2015-0181](#) Resolution relative to accepting the proposal of Impact Technologies, LLC for furnishing and delivering printers and print services for the City Print Shop for a five year period for a total net sum of \$108,015.40.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Sole source approval letter for Impact](#)  
[ADM Fiscal Note Print Shop](#)

29. [R-2015-0156](#) Resolution approving a Cooperation Agreement by and between the Community Development Authority and the City of West Allis for the administration of various funds for demolition-related expenses of Zombie properties, and approving funding for oversight of Zombie property-related projects and requesting transfer of \$100,000 from the Zombie Property Fund.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Funding Options 6-18-15](#)  
[Cooperation Agreement \(CDA & City\) 7-7-15](#)  
[Funding Options 8-4-15 AMENDED](#)  
[Coop Agmt \(CDA & City\) 8-4-15 AMENDED](#)
30. [2015-0518](#) Communication from Mayor Devine relative to a “Fifteen in ‘15” Blight Buster Initiative.
- Attachments:* [Funding Letter from Mayor to CC](#)  
[Cooperation Agreement \(CDA & City\) 7-7-15](#)  
[Funding Options 6-18-15](#)
31. [2014-0776](#) Summons and Complaint in the matter of Waterstone Bank SSB vs. Gladys S. Alvarado, et al, regarding foreclosure of mortgage. Case No. 14CV010087.
- Attachments:* [Waterstone vs Gladys S. Alvarado](#)
32. [2015-0375](#) Bernice Richards communication relative to vehicle damages allegedly sustained at the 1700 block of S. 96 St. on May 18, 2015.
- Attachments:* [2015-0375](#)
33. [2015-0394](#) Ron Bailey communication relative to vehicle damages allegedly sustained at the east side of City Hall, 14\*\* S. 75 St. on May 14, 2015.
- Attachments:* [R. Bailey vehicle damage](#)
34. [2015-0488](#) Chee Lor request for reimbursement of a towing fee and parking citation fee issued on May 25, 2015, within the Memorial Day Parade Day Parade route.
- Attachments:* [Lor towing refund](#)
35. [R-2015-0164](#) Resolution approving an amendment to the FY2014 Community Development Block Grant (CDBG) Action Plan.
- Sponsors:* Administration & Finance Committee

#### D. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.