

**CITY OF WEST ALLIS
RESOLUTION R-2024-0214**

**RESOLUTION APPROVING AN AMENDMENT TO THE NEIGHBORHOOD
SMALL GRANT AGREEMENTS AND GRANT APPLICATIONS**

WHEREAS, the Mayor and Common Council of the City of West Allis, along with staff and citizens, recognize the importance of developing and maintaining healthy neighborhoods throughout the community; and,

WHEREAS, the Common Council of the City of West Allis under Resolution R-2014-0099 the City of West Allis Neighborhood Small Grant Program provides small grants to help organize neighborhood associations and to provide grants for neighborhood enhancement projects; and,

WHEREAS, in order to obtain the Organizational Grant or Focus Grant an organizing or established neighborhood association must first apply via cities online platform and obtain Common Council approval; and,

WHEREAS, the Organizational Grants (a onetime grant for brand new/start up neighborhood associations) shall offer a total available grant amount up to \$1,000. Approved grant funds shall be deposited in the association's financial institution account in the full requested amount by Electronic Funds Transfer (EFT). Upon application and approval an Organizational Grant agreement is prepared. EXHIBIT A; Proof of expenses to be submitted to the city within 30-calendar days as proof of project(s) progression; and,

WHEREAS, the Focus Grant (for existing established/recognized neighborhood associations) offers a total available grant in the amount up to \$2,000 in accordance with program policies. Up to 20% of the full grant amount may be used for supportive/justified administrative costs: 10% for food costs, and 10% for neighborhood association promotional items annually. Grant funds do not require a match from the neighborhood association and are reimbursed upon request within the application approval year per a reimbursement form. The Focus Grant agreement is shared in EXHIBIT B.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that it has reviewed the request to grant \$1,000 of approved grant funds (Organizational Grant), deposited by (EFT), with proof of spending during any 30-calendar days of any month submitted to the City as proof of project(s) progression. The Focus Grant shall offer a total available grant in the amount up to \$2,000 by reimbursement at one hundred percent of approved projects that permits 20% of the total grant funds to be used for supportive justifiable items not exceeding \$400 annually under the City of West Allis Neighborhood Small Grant Program.

BE IT FURTHER RESOLVED that neighborhood associations shall prepare an end of year report for the grants they have obtained. The end of year report shall include a project evaluation report, annual bank statement, and three to five digital photographs submitted to the Planning & Zoning Office by project(s) close out, years end, or which ever comes first. Grant Program End-of-Year Report see Exhibit C.

SECTION 1: **ADOPTION** “R-2024-0214” of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2024-0214(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Ray Turner	_____	_____	_____	_____
Ald. Kimberlee Grob	_____	_____	_____	_____
Ald. Chad Halvorsen	_____	_____	_____	_____
Ald. Marissa Nowling	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Patty Novak	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis