



# City of West Allis

## Meeting Minutes

### License & Health Committee

*Aldersperson Vincent Vitale, Chair*  
*Aldersperson Suzzette Grisham, Vice-Chair*  
*Alderspersons: Rosalie L. Reinke, Daniel J. Roadt, and Tracy Stefanski*

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Tuesday, April 28, 2020

6:00 PM

7525 W. Greenfield Ave.

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#### REGULAR MEETING

#### A. CALL TO ORDER

*The meeting was called to order by Chair Vitale at 6:00 p.m.*

#### B. ROLL CALL

**Present** 5 - Vitale, Grisham, Reinke, Roadt, and Stefanski

*Others present: Martin Weigel, Aldersperson, 2nd District, James Cato, Sergeant, West Allis Police Department, Nicholas Cerwin, Assistant City Attorney, Kail Decker, City Attorney, and Rebecca Grill, City Administrator.*

#### C. APPROVAL OF MINUTES

1. [2020-0277](#) Minutes (draft) of the License & Health regular meeting of March 11, 2020, recess meetings of March 17, 2020 and April 22, 2020

**Attachments:** [031120 LH Minutes \(draft\)](#)  
[031720 LH recess Minutes \(draft\)](#)

A motion was made by Ald. Roadt, seconded by Ald. Grisham, to approve the Minutes (draft) of the License & Health regular meeting of March 11, 2020, recess meetings of March 17, 2020 and April 22, 2020. The motion carried unanimously.

#### D. NEW AND PREVIOUS MATTERS

2. [2020-0271](#) Police Department Report regarding tavern violations/calls for service for the month of February 2020

**Attachments:** [Feb 2020 Tavern LH report](#)

This matter was Recommended to be Placed on File on a Block Vote.

3. [2020-0272](#) Police Department Report regarding tavern violations/calls for service for the month of March 2020

**Attachments:** [March Tavernreport](#)

This matter was Recommended to be Placed on File on a Block Vote.

#### Passed The Block Vote

A motion was made by Roadt, seconded by Stefanski, to approve all the actions on item nos. [ ] on a Block Vote. The motion carried unanimously.

#### E. MATTERS FOR DISCUSSION/ACTION

- 4. [2020-0274](#) Review of license applicant background checks for consideration of possible approval or denial

*Members of the Committee requested an explanation and training to read the police reports and guidelines for applications. A training session was agreed upon to be scheduled for May 5, 2020 at 6:00 p.m. before the Common Council Meeting.*

*License & Health Committee recommended approval of the following applicants.*

*Operator's (bartender/sales clerk) License applications 2019-2021:*

*Chambliss, Jr., William H.*

*DePons, Brian G.*

*Sullivan, Kathleen A.*

*License & Health Committee recommended denial of the following applicants. The Clerk's Office was directed to send a letter allowing the applicant an opportunity to appear before the License & Health Committee to show competent evidence of rehabilitation.*

*Operator's (bartender/sales clerk) License applications 2019-2021:*

*Schilg, Phralousonh, Jessica R.*

*Young, Lamarcus, A.*

**This matter was Discussed and Consensus Given.**

- 5. [2020-0275](#) Discussion regarding alcohol licensing fees for licensed premises unable to operate due to Safer-At-Home Orders issued by State Officials

The Committee directed the Attorney's Office to move forward with an Ordinance for a proposal for reduction or refund of Class B License fees due to the Safer-At-Home Orders.

## F. ADJOURNMENT

*The meeting adjourned.*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.