



**West Allis Neighborhood Association Small Grant Program
Organizational Grant**

The goal of this program is to provide neighborhood associations an opportunity to organize and build a healthy community, and to attract new diverse members, promote citizen engagement, improve marketability of residential areas and sustain citizen involvement.

Organizational Grants are intended to help fund the initial organization of neighborhood associations.

Grants up to \$1,000 may be awarded to qualifying groups.

Proposed Neighborhood Name:

Interested Members*: _____ **(Provide contact info)**

(*attach sheet, as needed)

Mission / Statement of Purpose:

Geographic Boundary description:

___ Attach Map

Proposed Use of Funds:

(*attach sheet, as needed)

* Projects must outline the activities and parties to be involved. Grants CANNOT be spent on activities that promote the use of alcohol or tobacco, or any illegal activity.

Completed applications should be submitted to the Community Development Senior Planner of Planning and Zoning Program at City Hall (7525 W. Greenfield Ave., West Allis, WI 53214). Any questions regarding the grant may be submitted primarily to dcarrington@westalliswi.gov and copied to Manager of Planning and Zoning sschaer@westalliswi.gov or via phone at (414) 302-8418.

The City and program staff reserves the right to restrict the allocation and/or expenditure of these program funds at any time.

NEIGHBORHOOD ASSOCIATION ORGANIZING GRANT AGREEMENT

This Neighborhood Association Organizing Grant Agreement (the Agreement), is by and between the City of West Allis, a municipal corporation, hereinafter referred to as the "City," and _____ Neighborhood Association, hereinafter referred to as the "Grantee."

WHEREAS, the City of West Allis adopted a Neighborhood Grant Small Grant program to promote the formation and to support residents interested in forming neighborhood associations; and,

WHEREAS, a number of residents of the _____ Neighborhood have met on several occasions and are interested in organizing a neighborhood association; and,

WHEREAS, the residents have submitted an application outlining the proposed use of funds, as more particularly described in Exhibit "A," attached hereto and by this reference made a part hereof; and,

WHEREAS, the proposed Association members will be residents and/or businesses within the proposed boundaries outlined in Exhibit "B", hereinafter referred to as the Neighborhood Boundary Map; and,

WHEREAS, the Mayor of the City of West Allis, Alderpersons of the District, and the Manager of Planning and Zoning hereby recommend the grant and the approval of the agreement under **R-20XX-XXXX**.

NOW, THEREFORE, in consideration of the foregoing of the terms and conditions set forth in the Agreement, the parties agree as follows:

1. **Grant.** The City of West Allis will provide a grant to the Grantee in the amount of One Thousand Dollars (\$1,000.00) by Electronic Funds Transfer (EFT), to the financial institution established on behalf of the neighborhood association, after obtaining a federal tax identification number through an approved (W-9) application.
2. **Use.** Grantee will utilize funds in accordance with program rules and per the scope outlined in their scope submittal <attach exhibit>.
3. **Hold Harmless and Indemnifications.** To the fullest extent permitted by law, the Grantee, shall release, indemnify, hold harmless, and defend the City of West Allis from and against any and all claims, lawsuits, judgments, demands, liabilities, damages, losses, costs, and expenses including attorney fees arising out of, resulting from, or relating in any way to the performance (or non-performance) of Association's responsibilities, duties, and obligations under this Agreement.
4. **Records.** The Grantee shall maintain records of the expenditures for a period of seven years.
5. **Effective Date.** Grant funds will be made available upon signing of the Agreement by all parties.

6. Notifications. Communications regarding the Agreement will be sent to the following address:

**Grantee: Authorized Representative of Association
Neighborhood Association Name
Mailing Address of Association (mirroring W-9)**

**City: Planning and Zoning Office
City of West Allis
7525 W. Greenfield Avenue
West Allis, WI 53214**

In WITNESS WHEREOF, the Parties have caused this Agreement to be duly executive by their respective duly authorized representatives on the dates set for the below.

City of West Allis

By: _____
Dan Devine, Mayor

Date: _____

Grantee

By: _____

Printed Name: _____

Date: _____

Approved as to form this ____ day
of _____, 20_____.

Kail Decker, City Attorney