



# City of West Allis

## Meeting Minutes

### Library Board Subcommittee

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Tuesday, July 16, 2024

6:00 PM

West Allis Public Library  
7421 W. National Ave.

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#### Performance Evaluation of the Library Director

##### A. Call to Order

Ms. Suelzer called the meeting to order at 6:00 p.m.

##### B. Roll Call

Present 2- Jamie Arneson, Elizabeth Suelzer

##### C. Statements by Citizens

None.

##### D. New Business

Performance Evaluation of the Library Director

**Attachments:** [Library Director Performance Eval Timeline](#)

[Library Director Evaluation Feedback](#)

[Library Director Evaluation Policy](#)

Ms. Elizabeth Suelzer stated it was the intention of the Performance Evaluation of the Library Director Subcommittee to convene in closed session at said time and place, to consider and vote on a motion to discuss the Library Director's performance evaluation and to take such further action as may be necessary and appropriate in this matter. A closed session for the above purpose is authorized pursuant to the provisions of Section 19.85(1)(c) of the Wis. Stats. which permits a governmental body upon motion duly made and carried, to convene in closed session for the purpose of considering employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

A motion was made by Ms., Suelzer to go into closed session at 6:02 p.m. Second by Ms. Arneson. . Motion carried. At 6:44 p.m. a motion was made by Ms. Arneson. to convene in open session. Second by Ms. Suelzer. Motion carried.

##### E. Adjournment

There being no further business, Ms. Arneson moved to adjourn. Second by Ms. Suelzer. Motion approved. The meeting was adjourned at 6:45 p.m.



All meetings of the Library Board Subcommittee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.