

**CITY OF WEST ALLIS  
ORDINANCE O-2020-0050**

**ORDINANCE TO AUTHORIZE DISCRETION IN IMPOSING CERTAIN FEES  
CREATING SECTION 2.04(3)**

**WHEREAS**, the coronavirus pandemic that causes COVID-19 has created unique hardships for some individuals and businesses; and

**WHEREAS**, the City of West Allis wishes to allow officials in charge of imposing and collecting fees to lower or waive certain non-mandatory fees and keep a record of any instances in which fees are lowered or waived;

**NOW THEREFORE**, the common council of the City Of West Allis do ordain as follows:

**SECTION 1:**        **AMENDMENT** “2.04 Qualifying Duties” of the City Of West Allis Municipal Code is hereby *amended* as follows:

AMENDMENT

2.04 Qualifying Duties

1. Oath. Every person elected or appointed to an office shall take and file the oath within ten (10) days after notice of his election or appointment. A City official who is appointed in his or her official capacity to a City Board, Commission or Committee shall not be required to take and file the oath.
2. Official Bonds.
  - a. Treasurer. Pursuant to sec. 70.67(2) of the Wisconsin Statutes, the Common Council agrees and binds the City of West Allis to pay, in case the City Treasurer or his successors in office shall fail to do so, all taxes of any kind required by law to be paid by the Treasurer or his successors in office to the County Treasurer or his successors in office.
  - b. Other Officials. Those officials as may be required by the State Statutes or by direction of the Common Council shall execute and file an official bond in such sum as the Council may determine with two (2) or more sureties. The Council may at any time require new and additional bonds of any official. All official bonds must be approved by the Mayor and, when so approved, shall be filed within ten (10) days after the officer executing the same shall be notified of his election or appointment; the official bonds filed with the City Clerk.
  - c. Certificate of Appointment. When an appointed official has filed the oath and bond as required, the Clerk shall issue a certificate of appointment to him or her. If the appointment is to a Board or Commission, the chair or president shall be

notified by the Clerk.

d. Dishonesty/Faithful Performance Bond. All municipal officers and employees shall be covered under a blanket employee dishonest/faithful performance bond.

3. Discretion in Fees. Any official charged with collecting a fee for services rendered may collect all, part, or none of the cost of the service. If an official chooses not to collect the full fee, the official shall create a record of the service performed, the normal fee amount, the amount actually charged, and the reason for not collecting the full amount. This provision does not apply to license or permit fees or other fees required to be collected by federal or state law.

[Ord. 6081, 3/1/1994; Ord. O-2018-0022, 5-15-2018]

**SECTION 2:**            **EFFECTIVE DATE** This Ordinance shall be in full force and effect on and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

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	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Ald. Angelito Tenorio	_____	_____	_____	_____
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

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Rebecca Grill, City Clerk, City Of West Allis

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Dan Devine, Mayor City Of West Allis