

**CITY OF WEST ALLIS  
RESOLUTION R-2023-0745**

**RESOLUTION TO REPEAL POLICY RELATED TO WATER UTILITY BILLING**

**REPEALING POLICY 1209**

**WHEREAS**, the Finance Division is no longer responsible for utility billing; and

**WHEREAS**, the City Water Utility is already required to follow billing procedures prescribed by the Public Service Commission of Wisconsin;

**NOW THEREFORE**, be it resolved by the Council of the City Of West Allis, in the State of Wisconsin, as follows:

**SECTION 1:**        **REPEAL** “1209 Water Utility Billing” of the City Of West Allis Policies & Procedures is hereby *repealed* as follows:

R E P E A L

~~1209 Water Utility Billing~~ (*Repealed*)

1. **PURPOSE:**

To describe the procedures to be followed by the Finance Division for Water Utility, Sewer Fund and Storm Water Fund billing.

2. **ORGANIZATIONS AFFECTED:**

This policy applies to all City of West Allis departments, boards, commissions, and the general public.

3. **POLICY:**

It is the policy of the Finance Division to follow a uniform set of procedures when users are billed for Water Utility, City and Metropolitan Sewer Funds and Storm Water Management Fund services.

4. **REFERENCES:**

Sections 15.01 and 15.02, City of West Allis Revised Municipal Code. Common Council Resolution No. 9416, November 11, 1958. Sections 1.07, 1.11, and 1.075, City of West Allis Municipal Code. Water Utility rates are approved by Public Service Commission and approved by the Common Council. Metropolitan Sewer service charges outside of local charges are determined by the Milwaukee Metropolitan Sewerage Commission and are approved by the Common Council. City Sewer service charges and Storm Water Fund charges are approved by the Common Council annually or as required.

5. **PROCEDURES:**

- a. **RESPONSIBILITY** The Finance Division shall be responsible for administering Water Utility, City and Metropolitan Sewer Funds and Storm Water Management Fund billings.

b. GENERAL POLICIES

- i. Water meters are read as regularly as possible, at quarterly intervals.
- ii. Bills are sent out by the Finance Division thirty days after the end of each quarterly billing period.
- iii. Financial records of the Water Utility, City and Metropolitan Sewer Funds and Storm Water Management Fund are maintained in the offices of the Finance Division. The Water Utility records are in compliance with the uniform system of accounts prescribed by the Public Service Commission.

~~Effective Date: 1/1/82~~

~~Revision Date: 3/1/99~~

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL DECEMBER 12, 2023.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Ald. Vince Vitale	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Ray Turner	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Tracy Stefanski	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Marty Weigel	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Suzzette Grisham	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Danna Kuehn	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Thomas Lajsic	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Dan Roadt	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Rosalie Reinke	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Kevin Haass	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>


Attest

Presiding Officer



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Rebecca Grill, City Clerk, City Of West Allis



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Dan Devine, Mayor, City Of West Allis

