



September 8, 2015

Ms. Beth Koehler
1205 S. 70th St.
West Allis, WI 53214

Dear Ms. Koehler:

Your appointment as a member of the West Allis Block Grant Committee has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk within ten days of receipt of the notice.

Enclosed is the City's Code of Ethics and the Ordinance Relating to Requiring Attendance of the Board, Commission and Committee Members. Please read the booklet, and return the completed Acknowledgement form to the City Clerk's Office.

Yours very truly,

Monica Schultz

Monica Schultz
City Clerk

ljr
Enclosure

NOTICE OF APPOINTMENT

Office of the Clerk, City of West Allis

TO: Ms. Beth Koehler:

You are hereby notified that at a meeting of the Common Council in and for the City of West Allis in the County of Milwaukee, Wisconsin, on the 1st day of September, 2015, you were duly appointed to the office of:

West Allis Block Grant Committee

Dated this 8th day of September, 2015.



Monica Schultz
City Clerk



September 10, 2015

Ms. Catherine Narloch
1475 S. 91st St.
West Allis, WI 53214

Dear Ms. Narloch:

On September 1, 2015, Ms. Beth Koehler was appointed as a member of the West Allis Block Grant Committee.

On September 9, 2015, Ms. Beth Koehler filed her Oath of Office and Code of Ethics Acknowledgement with the City Clerk's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

Monica Schultz

Monica Schultz
City Clerk
ljr

cc:
Mayor Dan Devine

STATE OF WISCONSIN }
MILWAUKEE COUNTY }

ss. I, the undersigned, who have been appointed
(elected or appointed)

to the office of West Allis Block Grant Committee in and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

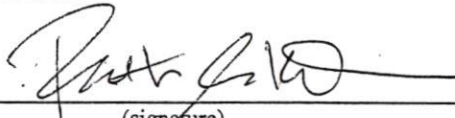
Subscribed and sworn to before me this
9 day of September, 2015

Janel M. Demanick

Notary Public

My commission expires 9-14-18

(Section 19.01 Wisconsin Statutes)


(signature)

Beth Koehler

(print name)

OATH OF

Beth Koehler

as Member of the West Allis
Block Grant Committee

City of West Allis, Wisconsin

Milwaukee County, Wisconsin

Filed this 9th day of September, 2015

MS/1 jr
CITY CLERK/TREASURER