

## **City of West Allis Matter Summary**

7525 W. Greenfield Ave. West Allis, WI 53214

2010-0163		Title		State	us		
		Summons and Co	ummons and Complaint In Committee			In Committee	
		Summons and Cor	nplaint in the mat	ter of the comple	aint against (	Children's Creative	Corner Inc
		Toni Hamelin, Age	ent, d/b/a Childre	n's Creative Cor	ner relative to	o Food-Related Pe	ermit.
		Introduced: 3/23/20				License & Health (	
COMMITTEE	RECOMM	ENDATION	PLA	CE ON FI	LE		
ACTION	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
DATE:			Barczak	-			
			Czaplewski Kopplin				
EP 07 2010			Lajsic				
			Narlock				
		Parameter Committee	Reinke				
	-		Roadt Sengstock				
			Vitale				
			Weigel	/	\		
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ACTION	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED

DATE: SEP 07 2010 Barczak Czaplewski Kopplin Lajsic Narlock Reinke Roadt Sengstock Vitale Weigel

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# STANDING COMMITTEES OF THE CITY OF WEST ALLIS COMMON COUNCIL

#### **ADMINISTRATION & FINANCE**

## & FINANCE PUBLIC WORKS

#### SAFETY & DEVELOPMENT

Chair: Kurt E. Kopplin Vice-Chair: Vincent Vitale Thomas G. Lajsic

Thomas G. Lajsic
Richard F. Narlock
Rosalie L. Reinke

Chair: Gary T. Barczak Vice-Chair: Martin J. Weigel Michael J. Czaplewski Daniel J. Roadt James W. Sengstock Chair: Thomas G. Lajsic Vice-Chair: Richard F. Narlock Kurt E. Kopplin Rosalie L. Reinke Vincent Vitale

#### LICENSE & HEALTH

Chair: Michael J. Czaplewski Vice-Chair: James W. Sengstock

Gary T. Barczak Daniel J. Roadt Martin J. Weigel

#### ADVISORY

Chair: Rosalie L. Reinke Vice-Chair: Daniel J. Roadt

Kurt E. Kopplin Richard F. Narlock Vincent Vitale





#### CITY CLERK/TREASURER'S OFFICE

414/302-8200 or 414/302-8207 (Fax)

www.ci.west-allis.wi.us
Paul M. Ziehler
City Admin. Officer, Clerk/Treasurer
Monica Schultz
Assistant City Clerk
Rosemary West
Treasurer's Office Supervisor

July 27, 2010

Toni Hamelin Children's Creative Corner 6670 W. Becher Pl. West Allis, WI 53219

Dear Ms. Hamelin:

Please note that your permit to operate Children's Creative Corner is being withheld due to your failure to pay Personal Property Taxes owed to the City of West Allis. As of July 1, 2010, you are operating your establishment without a license and in violation of the City's ordinances.

As a result of the above, the Chairman of the License & Health Committee orders that you appear at its meeting on Tuesday, August 3, 2010, at 5:45 P.M. in Room 128, West Allis City Hall, 7525 W. Greenfield Ave., West Allis, WI. Failure to appear may result in the City commencing an action seeking the ultimate revocation of your license. The Committee will inform you of the process for this matter at the meeting of August 3, 2010.

Sincerely,
Monica Schultzen

Monica Schultz Assistant City Clerk

/amn





#### CITY CLERK/TREASURER'S OFFICE

414/302-8200 or 414/302-8207 (Fax)

www.ci.west-allis.wi.us
Paul M. Ziehler
City Admin. Officer, Clerk/Treasurer
Monica Schultz
Assistant City Clerk
Rosemary West
Treasurer's Office Supervisor

April 20, 2010

Toni Hamelin Children's Creative Corner 6670 W. Becher Pl. West Allis, WI 53219

Dear Ms. Hamelin:

Please note that your permit to operate Children's Creative Corner is being withheld due to your failure to pay, as per agreement, Personal Property Taxes owed to the City of West Allis. As of July 1, 2009, you are operating your establishment without a license and in violation of the City's ordinances.

As a result of the above, the Chairman of the License & Health Committee orders that you appear at its meeting on Tuesday, April 20, 2010, at 6:00 P.M. in Room 128, West Allis City Hall, 7525 W. Greenfield Ave., West Allis, WI. Failure to appear may result in the City commencing an action seeking the ultimate revocation of your license.

Sincerely,
Monica Sahultzon

Monica Schultz Assistant City Clerk

/amn





#### CITY CLERK/TREASURER'S OFFICE

414/302-8200 or 414/302-8207 (Fax)

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Paul M. Ziehler

City Admin. Officer, Clerk/Treasurer

Monica Schultz

Assistant City Clerk

Rosemary West

Treasurer's Office Supervisor

March 17, 2010

Toni Hamelin Children's Creative Corner 6670 W. Becher Pl. West Allis, WI 53219

#### Dear Ms. Hamelin:

Please note that your permit to operate Children's Creative Corner is being withheld due to your failure to pay, as per agreement, Personal Property Taxes owed to the City of West Allis. As of July 1, 2009, you are operating your establishment without a license and in violation of the City's ordinances.

As a result of the above, the Chairman of the License & Health Committee orders that you appear at its meeting on Tuesday, March 23, 2010, at 6:00 P.M. in Room 128, West Allis City Hall, 7525 W. Greenfield Ave., West Allis, WI. Failure to appear may result in the City commencing an action seeking the ultimate revocation of your license.

Sincerely,

Monica Schultz

Assistant City Clerk

Monies Schultz

/amn

In the Matter of the Complaint Against

SUMMONS

Toni Hamelin D/b/a Children's Creative Corner, Inc. 6670 West Becher Place West Allis, Wisconsin 53219

STATE OF WISCONSIN ) ) SS. COUNTY OF MILWAUKEE )

#### THE WEST ALLIS COMMON COUNCIL TO TONI HAMELIN:

You are hereby notified that a sworn complaint, a copy of which is attached, has been duly made and filed, requesting a hearing on the suspension, revocation, or non-renewal of your Food-Related Permit, pursuant to the provisions of West Allis Revised Municipal Ordinances 1.08 (9) and 7.04 and Wisconsin Statutes §§ 97.30, 254.69 and 254.74

NOW THEREFORE, you, Toni Hamelin, are hereby summoned to appear before the License and Health Committee of the West Allis Common Council in Room 128 of the West Allis City Hall, 7525 West Greenfield Avenue, West Allis, Wisconsin, on March 23, 2010, at 6:00 p.m., or as soon thereafter as this matter can be heard, to admit or deny the allegations in the complaint. You may be represented by counsel on this date.

In the case of your failure to appear as required by this summons, the allegations in the complaint against you shall be taken as true and, if the License and Health Committee of the West Allis Common Council finds the allegations sufficient, a recommendation that your

"license(s) be suspended or revoked will be made to the full Common Council. The Common Council may then vote to suspend, revoke, or not renew your license(s).

You are further notified that if you appear as required by this summons and contest the allegations in the complaint, a hearing will be scheduled at a later date before the License and Health Committee, at which time you may be represented by counsel, cross examine the witnesses who testify adversely against you, and present witnesses in your own behalf. A written transcript of said hearing shall be made and you may obtain a copy of the transcript of this proceeding at your expense.

Dated at West Allis, Wisconsin, this 15th day of March, 2010.

WEST ALLIS COMMON COUNCIL

Bv:

Paul M. Ziehler, City Administrative Officer,

Clerk/Treasurer

In the Matter of the Complaint Against

**SUMMONS** 

Toni Hamelin D/b/a Children's Creative Corner, Inc. 6670 West Becher Place West Allis, Wisconsin 53219

STATE OF WISCONSIN	)
	) SS
COUNTY OF MILWAUKEE	)

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NOW THEREFORE, you, Toni Hamelin, are hereby summoned to appear before the License and Health Committee of the West Allis Common Council in Room 128 of the West Allis City Hall, 7525 West Greenfield Avenue, West Allis, Wisconsin, on April 27, 2010, at 6:00 p.m., or as soon thereafter as this matter can be heard, to admit or deny the allegations in the complaint. You may be represented by counsel on this date.

In the case of your failure to appear as required by this summons, the allegations in the complaint against you shall be taken as true and, if the License and Health Committee of the West Allis Common Council finds the allegations sufficient, a recommendation that your

license(s) be suspended or revoked will be made to the full Common Council. The Common Council may then vote to suspend, revoke, or not renew your license(s).

You are further notified that if you appear as required by this summons and contest the allegations in the complaint, a hearing will be scheduled at a later date before the License and Health Committee, at which time you may be represented by counsel, cross examine the witnesses who testify adversely against you, and present witnesses in your own behalf. A written transcript of said hearing shall be made and you may obtain a copy of the transcript of this proceeding at your expense.

Dated at West Allis, Wisconsin, this 19th day of April, 2010.

WEST ALLIS COMMON COUNCIL

Paul M. Ziehler, City Administrative Officer.

Clerk/Treasurer

In	the	Ma	tter	of	the
Co	mp	lain	t Ag	ai	nst

#### **COMPLAINT**

Toni Hameli	n d/b/a		
Children's C	reative	Corner,	Inc.,

STATE OF WISCONSIN	)	
	) ss.	•
COUNTY OF MILWAUKEE	)	

Michael J. Czaplewski, being duly sworn, on oath deposes and states as a complaint against Children's Creative Corner, Inc., as follows:

- 1. That the complainant is a resident of the City of West Allis, is the duly elected Alderperson for the First Aldermanic District in the City of West Allis, is the chair of the License and Health Committee, and makes this complaint at the direction of the License and Health Committee of the West Allis Common Council.
- That the information contained in this complaint comes from the complainant's
  review of official records maintained by the City of West Allis, which records
  complainant believes to be reliable and accurate.
- That Children's Creative Corner, Inc. is the holder of a Food-Related Permit to sell/serve food under Chapter 97 and 254, Wis. Stat., issued by the West Allis Common Council for the license period beginning July 1, 2009, and ending June 30, 2010.
- That Children's Creative Corner, Inc. was administratively dissolved in September
   2009, but that Toni Hamelin continues to operate the business as Children's Creative
   Corner, Inc.
- 5. That according to the records of the City of West Allis, Children's Creative Corner,

- Inc. was assessed a personal property tax in the amount of \$795.55 in 2006.
- 6. That according to the records of the City of West Allis, Children's Creative Corner,
  Inc. was assessed a personal property tax in the amount of \$968.65 in 2008.
- 7. That according to the records of the City of West Allis, Children's Creative Corner, Inc. was assessed a personal property tax in the amount of \$1089.54 in 2009.
- 8. That Children's Creative Corner, Inc. was delinquent in paying said taxes and that they are still unpaid as of today's date.
- 9. That on October 19, 2009, Toni Hamelin signed an agreement to pay her delinquent personal property taxes at the rate of \$500.00 per month. See attached Exhibit A.
- 10. That upon signing the agreement, Hamelin paid \$500.00 and paid \$500.00 on November 13, 2009, but never made the required monthly payments in January 2010 or February 2010.
- 11. That Children's Creative Corner, Inc.'s failure to pay its personal property taxes substantially relates to the licensed activity and is in violation of West Allis Revised Municipal Ordinance 1.08(9) and Wisconsin Statutes §§ 97.30, 254.69 and 254.74, and, therefore, is grounds for non-renewal, suspension, or revocation of its Food-Related Permit.

WHEREFORE, Michael J. Czaplewski, requests that Toni Hamelin d/b/a Children's Creative Corner, Inc. be summoned to appear before the License and Health Committee of the West Allis Common Council to answer this complaint and, if the material allegations of the complaint are denied, that a hearing be held to determine whether the Food-Related Permit of Toni Hamelin d/b/a Children's Creative Corner, Inc. should be revoked, suspended, or not renewed.

Michael J. Czaplewski, License & Health

Committee

West Allis Common Council

Subscribed and sworth to before me this 151 day or March, 2010.

My Commission expires: 150 manent

## **AGREEMENT**

This **AGREEMENT** is made and effective as of the date signed below; by and amongst the City of West Allis, hereinafter referred to as "City," and "Children's Creative Corner, Inc.," by director, Toni Hamelin, hereinafter referred to as "CCC."

WHEREAS, on January 1, 2003, the City assessed and levied a 2003 personal property tax pursuant to Chapter 74 of the Wisconsin Statutes against CCC in the amount of Six Hundred Ninety-Two and 03/100 Dollars (\$692.03); and,

WHEREAS, on January 1, 2005, the City assessed and levied a 2005 personal property tax pursuant to Chapter 74 of the Wisconsin Statutes against CCC in the amount of Seven Hundred Sixty-Nine and 32/100 Dollars (\$769.32); and,

WHEREAS, on January 1, 2006, the City assessed and levied a 2006 personal property tax pursuant to Chapter 74 of the Wisconsin Statutes against CCC in the amount of Seven Hundred Ninety-Five and 55/100 Dollars (\$795.55); and,

WHEREAS, on January 1, 2008, the City assessed and levied a 2008 personal property tax pursuant to Chapter 74 of the Wisconsin Statutes against CCC in the amount of Nine Hundred Sixty-Eight and 65/100 Dollars (\$968.65); and,

WHEREAS, CCC is delinquent in paying said personal property taxes along with interest and penalty for a total amount due of Five Thousand Five Hundred Fifty-Seven and 91/100 (\$5,557.91), as of September 30, 2009; and,

WHEREAS, the City's Health Department withheld the issuance of a 2009-2010 health permit to CCC until CCC had paid said delinquent personal property taxes, interest, and penalty in full; and;

WHEREAS, CCC seeks to obtain a 2009-2010 health permit for CCC as soon as possible so as to not interrupt its business operations for the current year;

**NOW, THEREFORE**, based upon the foregoing, the City and CCC agree to the following:

CCC agrees to pay the City for the 2003, 2005, 2006, and 2008 delinquent personal property taxes, hereinafter referred to as "taxes," along with interest and penalty as calculated through September 30, 2009, on the following terms:

- 1. CCC will pay Five Hundred and 00/100 Dollars (\$500.00) toward the outstanding balance of taxes upon signing this agreement.
- 2. CCC will make the following monthly payments on or before the 1st of each month until the remaining balance on said taxes is paid in full. Since payment was made on 10/15/09, the next payment will be due by 12/1/09. Please mail it to my attention.

Exhibit A

- 3. All payments made as part of this Agreement shall be made payable to the City of West Allis and either personally delivered or mailed to the West Allis City Attorney's Office, c/o Jenna Merten, 7525 West Greenfield Avenue, West Allis, WI 53214.
- 4. CCC further acknowledges that the 2009 personal property taxes for CCC will be due on or before January 31, 2010. CCC agrees to pay said 2009 taxes in full no later than July 31, 2010.

In the event that CCC fails to adhere to the terms of this **AGREEMENT**, the City reserves its right to immediately revoke any and all health licenses granted to CCC without further notice, at which point CCC would no longer be able to legally operate its business within the City of West Allis. In the event that the City takes action to revoke any licenses, CCC maintains its right to appeal said revocation to the License and Health Committee of the City of West Allis.

Toni Hamelin

Director, Children's Creative Corner, Inc.

nna Merten

ssistant City Attorney

City of West Allis

## Affidavit of Process Server

	Court/Appearance Date:_	04/27/2010	Case Number					
	City of West Allis			elin d/b/a Children's	3			
		Vs	Crea	ative Corner,Inc.				
I, the undersigned, am an adult resident of the state and not a party to the action. I hereby swear that on								
NAME	Tor	ni Hamelin d/b/a Children's C	reative Corner, Inc.					
	[X] DEFENDANT [ ] GARNISHEE DEFENDANT [ ] PLAINTIFF	[ ] PETITIONER [ ] RESPONDENT [ ] WITNESS	[ ] OTHER A	ATTEMPTED DATES				
By serving	Toni Hame	elin	Title/Rela	tionship	at			
Home		•			Wisconsin			
Business _	6670 West Becher Place	City of West Allis			Wisconsin			
Manner	of Service:							
	Personal Service  Corporate Service: by leaving, during offic  After diligent search and inquiry, having offic  residence over the age of 14, and informate  By posting copies in a conspicuous mann  Vice: after due search, careful inquiry and  f the following reason(s):	nade attempts by leaved that person of the contents thereof. her to the address of the person/entite	ving true & correct copies (See other Attempt Date ty being served. (Use onl	of the above documents with a costs) y for evictions)	ompetent occupant of the			
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[ ]	Not home three attempts [ ]	Unable to serve in a timely fash	ion [ ]	Search was conducted, wherea	bouts unknown			
Type of	Documents:							
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	e of service, I did place upon it the date, tim mentioned and named therein.				served to be the defendant			
	NUMBER OF ATTEMPTS			PTED (if more than one)				
	SERVICE FEE \$	22.00	WITNESS FEE	\$				
	FILING FEE \$		SEARCH FEE	\$				
	TOTAL FEE \$	22.00	MILEAGE	\$ 1/20 - 0	C			
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This 22	ed and sworn to before me day of APPL 2010 PUBLIC. State of Wisconsin mission expires	OTARY						

In the Matter of the Complaint Against

**SUMMONS** 

Toni Hamelin D/b/a Children's Creative Corner, Inc. 6670 West Becher Place West Allis, Wisconsin 53219

STATE OF WISCONSIN	)
	) SS.
COUNTY OF MILWAUKEE	)

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Dated at West Allis, Wisconsin, this 19th day of April, 2010.

WEST ALLIS COMMON COUNCIL

Bv.

Paul M. Ziehler, City Administrative Officer,

Clerk/Treasurer

In	the	Mat	ter	of	the
Co	mp	laint	Ag	gain	nst

### **COMPLAINT**

Toni Hamelin d/b/a	
Children's Creative	Corner, Inc.,

STATE OF WISCONSIN	)
	) ss
<b>COUNTY OF MILWAUKEE</b>	)

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Michael J. Czaplewski, License & Health

Committee

West Allis Common Council

Subscribed and sword to before me this 151 day of March, 2010.

Notary Public State of Wisconsin My Commission expires: 150 manent

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Exhibit A

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In the event that CCC fails to adhere to the terms of this **AGREEMENT**, the City reserves its right to immediately revoke any and all health licenses granted to CCC without further notice, at which point CCC would no longer be able to legally operate its business within the City of West Allis. In the event that the City takes action to revoke any licenses, CCC maintains its right to appeal said revocation to the License and Health Committee of the City of West Allis.

Toni Hamelin

Director, Children's Creative Corner, Inc.

10/19/0

nna Merten

ssistant City Attorney

City of West Allis

## INVOICE



## **Manske Process & Investigations**

**City of West Allis**City Attorney
7525 W. Greenfield Ave.
West Allis, WI 53214

4/23/2010

Date	Description	Amount
04-20-10	Service on Toni Hamelin dba Children's Creative Re: City of West Allis v. Toni Hamelin	\$22.00
	RECEIVED Subtotal	\$22.0
		7-2.0
	APR 2 6 2010 TOTAL	\$22.0