February 24, 2014

Honorable Mayor and Members of the Common Council West Allis, Wisconsin

Dear Mayor Devine and Alderpersons:

I respectfully request permission to destroy the records listed below. The request is made pursuant to Section 1.09 of the Revised Municipal Code of the City of West Allis.

NEGATIVE TUBERCULIN TEST RESULTS 2008 and prior

VACCINE ADMINISTRATION RECORD 2013 and prior (records have been scanned)

MISCELLANEOUS RECEIPTS 2006 and prior

MEDICAID PROVIDER REMITTANCE

ADVICE REPORTS 2011 and prior

PNCC QUESTIONIARRES 2008 and prior

BIRTH & DEATH CERTIFICATE

REQUESTS & RECEIPTS 2011 and prior

DEATH DISPOSITIONS 2011 and prior

CONFIDENTIAL BIRTH REPORTS 2012 and prior

Thank you for your consideration.

Sincerely,

Sally Nusslock Health Commissioner