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# City of West Allis

## Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
2004-0026	Special Use Permit	In Committee
Special use application submitted by Matthew S. Rupena, d/b/a Rupena's Summit Cafe, to establish a restaurant within the Summit Place office building located at 6737 W. Washington St.		
Introduced: 1/6/2004		Controlling Body: Safety & Development Committee Plan Commission

### COMMITTEE RECOMMENDATION

File

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>2/18/04</u>	<input checked="" type="checkbox"/>		Barczak				
			Czaplewski	<input checked="" type="checkbox"/>			
			Kopplin				
			Lajsic	<input checked="" type="checkbox"/>			
			Narlock	<input checked="" type="checkbox"/>			
			Reinke	<input checked="" type="checkbox"/>			
			Sengstock				
			Trudell				
			Vitale				
		<input checked="" type="checkbox"/>	Weigel	<input checked="" type="checkbox"/>			
			TOTAL	<u>5</u>	<u>-</u>		

### SIGNATURE OF COMMITTEE MEMBER (RECORDER)

Chair

Vice-Chair

Member

### COMMON COUNCIL ACTION **PLACE ON FILE**

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>FEB 18 2004</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Barczak	<input checked="" type="checkbox"/>			
			Czaplewski	<input checked="" type="checkbox"/>			
			Kopplin	<input checked="" type="checkbox"/>			
			Lajsic	<input checked="" type="checkbox"/>			
			Narlock	<input checked="" type="checkbox"/>			
			Reinke	<input checked="" type="checkbox"/>			
			Sengstock	<input checked="" type="checkbox"/>			
			Trudell	<input checked="" type="checkbox"/>			
			Vitale	<input checked="" type="checkbox"/>			
			Weigel	<input checked="" type="checkbox"/>			
			TOTAL	<u>10</u>	<u>-</u>		

# Planning Application Form

City of West Allis ■ 7525 West Greenfield Avenue, West Allis, Wisconsin 53214  
414/302-8460 ■ 414/302-8401 (Fax) ■ <http://www.ci.west-allis.wi.us>

## Applicant or Agent for Applicant

Name MATTHEW S. RUPENA  
Company RUPENA'S INC.  
Address 7644 W. BELDIT RD  
City WEST ALLIS State WI Zip 53219  
Daytime Phone Number 414-543-7447  
Project Name/New Company Name (If applicable) RUPENA'S SUMMIT CAFE

☐ Check if the above is agent for applicant and complete Agent is Representing Section in upper right of form.

Agent Address will be used for all official correspondence.

## Agent is Representing (Owner/Leasee)

Name P  
Company \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Daytime Phone Number \_\_\_\_\_

## Application Type and Fee

- ☐ Request for Rezoning: \$400.00 (Public Hearing required)  
Existing Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_  
☐ Request for Ordinance Amendment \$400.00  
☒ Special Use: \$300.00 (Public Hearing required)  
☐ Site, Landscaping, Architectural Reviews  
☐ Certified Survey Map: \$125.00 + \$12.25 for first page + \$3.00 for each additional page + \$30.00 County Treasurer  
☐ Planned Development District (Public Hearing required)  
☐ Residential: \$500.00  
☐ Industrial/Commercial: \$500.00  
☐ Subdivision Plats: \$125.00 + \$100.00 County Treasurer + \$25.00 for reapproval  
☐ Sign: Permit Fee \_\_\_\_\_  
☐ Conceptual Project Review \_\_\_\_\_  
☐ Street or Alley Vacation: \$250.00  
☐ Board of Appeals: \$100.00

## Property Information

Property Address 6737 W. WASHINGTON ST.  
Tax Key Number 439-0001-030  
Current Zoning \_\_\_\_\_  
Property Owner RICHARD CARLSON  
Property Owner's Address 6737 W. WASHINGTON ST.  
Existing Use of Property OFFICES  
Lot Size \_\_\_\_\_  
Structure Size \_\_\_\_\_ Addition \_\_\_\_\_  
Development cost estimate 150,000 +  
Landscaping cost estimate \_\_\_\_\_  
For multi-tenant buildings, area occupied \_\_\_\_\_  
Previous Occupant \_\_\_\_\_

Attach legal description for Rezoning, Conditional Use or Planned Development District (PDD)

## Description of Proposal

Details of proposal; plans of operation; hours of operation; frequency of deliveries to site; number of employees; description of any interior/exterior modifications or additions to be made to property; frequency of customer visits; any outside storage (dumpsters, trucks, materials...); number of parking stalls; screening/buffer type; any other information available.

PLEASE EXPLAIN IN DETAIL (Attach additional pages if necessary)

RUPENA'S PROPOSES TO HAVE A CAFE IN THE SUMMIT PLACE OFFICES BUILDING. WE WILL SERVICE THE BUILDING TENANTS WITH BREAKFASTS AND LUNCH. PUBLIC ACCESS TO RUPENA'S SUMMIT CAFE WILL ALSO BE AVAILABLE.

## CITY CLERK REMIT

Special Use Permit REMIT \$300.00  
DM0503003357001 12/30/03 PAID  
PAYOR: RUPENA'S INC.

Attached Plans Include: (Application is incomplete without required plans, see handout for requirements)

- ☐ Site Plan ☒ Floor Plans ☐ Elevations ☐ Signage Plan ☐ Legal Description ☐ Certified Survey Map  
☐ Landscaping/Screening Plan ☐ Grading Plan ☐ Utility System Plan ☐ Other \_\_\_\_\_

Applicant or Agent Signature Matthew S. Rupena Date: 12-30-03

Subscribed and sworn to me this 30th day of December, 2003  
Notary Public: [Signature]  
My Commission: 5-01-5-03

Please make checks payable to  
City Of West Allis

Please do not write in this box

Application Accepted and Authorized by:

Date: \_\_\_\_\_  
Meeting Date: \_\_\_\_\_  
Total Fee: \_\_\_\_\_

CC. Steve Schaefer