



City of West Allis

Meeting Minutes

Common Council

Mayor Dan Devine, Chair

*Alderspersons: Suzzette Grisham, Kimberlee Grob, Kevin Haass,
Chad Halvorsen, Danna Kuehn, Patty Novak, Marissa Nowling,
Daniel J. Roadt, Ray Turner and Martin J. Weigel*

Tuesday, September 3, 2024

7:00 PM

City Hall, Common Council Chambers
7525 W. Greenfield Ave.

REGULAR MEETING

A. CALL TO ORDER

Mayor Devine called the meeting to order at 7:00 p.m.

B. ROLL CALL

Present 9 - Ald. Grisham, Ald. Grob, Ald. Haass, Ald. Halvorsen, Ald. Kuehn, Ald. Novak, Ald. Nowling, Ald. Roadt, Ald. Turner
Excused 1 - Ald. Weigel

C. PLEDGE OF ALLEGIANCE

Led by Ald. Roadt

D. PUBLIC HEARINGS

None.

E. PUBLIC PARTICIPATION

None.

F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

G. MAYOR'S REPORT

Mayor Devine recognized Dave Danielson's retirement from the City after 26 years as the Senior Video Producer. He also congratulated the newly formed neighborhood associations, and also Peak Physique on their grand reopening.

H. ALDERPERSONS' REPORT

Aldersperson Turner thanked Liberty Heights for their military veteran event.

I. APPROVAL OF MINUTES

Ald. Haass moved to approve, Ald. Grisham seconded, motion carried.

1. [2024-0601](#) August 20, 2024 Common Council Minutes.

Attachments: [2024-08-20 CC M](#)

Approved

J. STANDING COMMITTEE REPORTS

None.

K. ITEMS NOT REFERRED TO COMMITTEE (CONSENT AGENDA)**Passed The Block Vote**

Ald. Haass moved to approve the Consent Agenda, items #2 - #27, motion carried by roll call vote:

Aye: 9 - Ald. Grisham, Ald. Grob, Ald. Haass, Ald. Halvorsen, Ald. Kuehn, Ald. Novak, Ald. Nowling, Ald. Roadt, Ald. Turner

No: 0

2. [O-2024-0032](#) Ordinance to establish school zone speed limit of 20 mph on W. Beloit Rd. between S. 84th St. and S. Osage Ave.

Sponsors: Alderperson Roadt

Attachments: [Ord O-2024-0032](#)
[SIGNED Res_R-2024-0499](#)

Passed

3. [O-2024-0034](#) Ordinance to amend salary schedule by reclassifying and retitling the Senior Video Producer position to Content and Multimedia Creator.

Sponsors: Alderperson Weigel

Attachments: [Ord O-2024-0034](#)
[Salary Schedule \(2024-09-03\)](#)
[SIGNED Ord O-2024-0034](#)

Passed

4. [R-2024-0484](#) Resolution authorizing the reallocation of 2024 Capital Improvement Budget Funds for the replacement of Plymovent Vehicle Exhaust Systems in the City of West Allis Fire Stations.

Attachments: [Res R-2024-0484](#)
[SIGNED Res_R-2024-0484](#)

Adopted

5. [R-2024-0488](#) Resolution approving recognition of the City Center Neighborhood Association, amended boundaries, and an organizational grant up to \$1,000 for City Center Neighborhood Association.

Attachments: [Res R-2024-0488](#)
[City Center - Exhibit A - supporting documents](#)
[SIGNED Res_R-2024-0488](#)

Adopted

6. [R-2024-0489](#) Resolution approving of re-establishment of the Fairview Park Neighborhood Association and an organizational grant, up to \$1,000.
- Attachments:** [Res_R-2024-0489](#)
[Fairview Park - Exhibit A - supporting documents \(002\)](#)
[SIGNED Res_R-2024-0489](#)
- Adopted**
7. [R-2024-0490](#) Resolution approving of re-establishment of the Wood Dale Neighborhood Association and an organizational grant, up to \$1,000.
- Attachments:** [Res_R-2024-0490](#)
[Wood Dale - Exhibit A - supporting documents](#)
[SIGNED Res_R-2024-0490](#)
- Adopted**
8. [R-2024-0492](#) Resolution authorizing the City of West Allis to participate in an urban soil decompaction project with the WDNR and University of Maryland.
- Sponsors:** Public Works Committee
- Attachments:** [Res_R-2024-0492](#)
[SIGNED Res_R-2024-0492](#)
- Adopted**
9. [R-2024-0493](#) Resolution accepting work of Crowley Construction Corporation for downtown pavement marking and authorizing and directing settlement of said contract in accordance with contract terms of 2024 Project No. 19 for final payment in the amount of \$500.
- Attachments:** [Res_R-2024-0493](#)
[SIGNED Res_R-2024-0493](#)
- Adopted**
10. [R-2024-0499](#) Resolution to amend joint Health Department agreement to extend West Milwaukee Board of Health voting privileges.
- Attachments:** [Res_R-2024-0499](#)
[SIGNED Res_R-2024-0499](#)
[Agreement - SWSHD IGA draft FINAL 24-09-05-SSHD Amendment SP CC 9-3-24](#)
- Adopted**
11. [R-2024-0502](#) Resolution to amend Fee Schedule - 2024 economic adjustment.
- Attachments:** [Res_R-2024-0502](#)
[SIGNED Res_R-2024-0502](#)
- Adopted**

12. [2024-0535](#) Temporary Extension of a Class B License and Temporary Public Entertainment request for West Allis Cheese & Sausage Shoppe, hosting a one-day event on October 5, 2024 from 10 a.m. - 10 p.m., to be held at 6832 W. Becher St. Applicant: Mark Lutz.
- Attachments:** [TPEP-24-23 App Summary](#)
- Granted**
13. [2024-0536](#) Temporary Public Entertainment request for Lynch's, hosting a one-day event on September 21, 2024 from 11 a.m. - 6 p.m., to be held at 2300 S. 108th St. Applicant: Joe Lynch.
- Attachments:** [TPEP-24-24 - App Summary](#)
- Granted**
14. [2024-0544](#) Finance Director/Comptroller submitting report for July 2024 indicating City of West Allis checks issued in the amount of \$5,138,897.58.
- Attachments:** [Monthly Claims Report](#)
- Placed on File**
15. [2024-0553](#) July 2024 Municipal Judge Report, consisting of all fines, costs and fees collected by the City of West Allis in the sum of \$111,189.45.
- Attachments:** [July 2024 Municipal Judge](#)
- Placed on File**
16. [2024-0565](#) Temporary Public Entertainment request for Kip's Inn, hosting a one-day event on September 7, 2024 from 11 a.m. - 9 p.m., to be held at 837 S. 108th St. Applicant: Kim Engebregtsen.
- Attachments:** [2024-0565 - Kip's - App Summary](#)
- Granted**
17. [2024-0593](#) Claim by Hillside Properties, LLC for a money judgment at 10211 W. Greenfield Ave. (449-9996-005).
- Attachments:** [2024-0593 - Claim - Hillside Properties LLC](#)
- Referred to City Attorney**
18. [2024-0594](#) Claim by Kevin Leitermann Properties, LLC for a money judgment at 11104 W. Greenfield Ave and 2345 S. 107th St. (445-9983-000 and 485-0009-010).
- Attachments:** [2024-0594 - Claim - Kevin Leitermann Properties LLC](#)
- Referred to City Attorney**

19. [2024-0595](#) Claim by SS Land LLC for a money judgment at 2121 S. 55th St. (474-0264-005).
Attachments: [2024-0595 - Claim - SS Land LLC](#)
Referred to City Attorney
20. [2024-0600](#) Claim by Todd Ockwood for alleged property damage at S. 124th St. and W. Greenfield Ave. on August 19, 2024.
Attachments: [2024-0600 - Claim - Ockwood](#)
Referred to City Attorney
21. [2024-0627](#) Claim by Kylik Hushaumadeen Hicks for a violation of civil rights.
Attachments: [2024-0627 - Claim - Hicks](#)
[2024-0627 - Claim - Hicks Part 2](#)
Referred to City Attorney
22. [2024-0629](#) Claim by Elbert Hughes for alleged property damage on S. 78th St. on August 3, 2024.
Attachments: [2024-0629 - Claim - Hughes](#)
Referred to City Attorney
23. [2024-0599](#) Appointment by Mayor Devine of 3rd District Resident Suzanne Resl Okruhlica and 2nd District Resident Jennifer Brindley Ubl to the Community Development Block Grant Committee for a 2-year term to expire September 3, 2026.
Attachments: [2024-0596 - Resl Okruhlica - App Summary](#)
[2024-0596 - Brindley Ubl - App Summary](#)
Approved
24. [2024-0604](#) Appointment by Mayor Devine of Amelia Bursi to the Library Board for a 3-year term to expire September 3, 2027.
Attachments: [APPT-24-53 - Bursi - App Summary](#)
Approved
25. [2024-0614](#) Reappointment by Mayor Devine of 4th District Resident Marian French and 1st District Resident Tasha Cowap to the Block Grant Committee, with a two-year term to expire September 3, 2026.
Approved
26. [2024-0607](#) Change of Agent for a Class A Liquor and Malt License for ALDI Inc. at 1712 S. 108th St. New Agent: Matthew Villegas.
Attachments: [2024-0607 -COA - Aldi](#)
Granted

- 27. [2024-0623](#) Communication regarding 2025 Special Assessment Rates.

Attachments: [2025 Special Assessment Rates w-table](#)

Placed on File

L. COMMON COUNCIL RECESS

Ald. Haass moved that the Council recess until completion of the Standing Committee meetings, Ald. Grisham seconded, motion carried.

The Council recessed at 7:06 p.m. and returned at 8:27 p.m.

M. NEW AND PREVIOUS MATTERS

ADMINISTRATION COMMITTEE

Committee convened at 7:09 p.m. with Ald. Weigel excused.

Passed The Block Vote

Ald. Nowling moved to approve items #28 - #29, motion carried by roll call vote:

Aye: 9 - Ald. Grisham, Ald. Grob, Ald. Haass, Ald. Halvorsen, Ald. Kuehn, Ald. Novak, Ald. Nowling, Ald. Roadt, Ald. Turner

No: 0

- 28. [R-2024-0495](#) Resolution to amend and renumber policies regarding flexible work arrangements, city sponsorship of events, communication standards, and information sharing.

Attachments: [Res R-2024-0495](#)
[SIGNED Res R-2024-0495](#)

Committee Action:
 Ald. Kuehn moved to adopt, Ald. Grob seconded, motion carried.

Council Action: Adopted

- 29. [2024-0625](#) Communication from the City Comptroller regarding the results of 2023 operations.

Attachments: [Auditor Communication \(2023 Audit\)](#)
[MEMO - General Fund Summary \(2023\)](#)

Committee Action:
 Ald. Kuehn moved to place on file, Ald. Novak seconded, motion carried.

Ald. Kuehn motioned to adjourn at 7:19 p.m., Ald. Grob seconded, motion carried.

Council Action: Placed on File

PUBLIC WORKS COMMITTEE

None.

ECONOMIC DEVELOPMENT COMMITTEE

Committee convened at 7:20 p.m. with Ald. Weigel excused.

- 34. [2024-0633](#) Alcohol Beverage Retail License Amendment to provide commercial quadricycle service for Shotzys II, LLC, d/b/a Shotzys Country Rock Bar, 6922 W. Orchard Ave. Agent: Brandon Balaka. (AMED-4)

Attachments: [AMED-4 - Shotzy's Business Plan](#)
[AMED-4 - App Summary](#)

Ald. Kuehn motioned to moved item #34 to Public Safety Committee, Ald. Nowling seconded, motion carried.

Ald. Haass motioned to approve item #34 with the following conditions: Operate 10am-10pm, limited to one quadricycle, review operations again at time of renewal (6/30/25), Ald. Turner seconded, motion carried.

Committee Action: Approved unanimously

- 30. [2024-0616](#) Discussion on Ordinance amendment options for automotive related uses, massage therapy uses, and animal related uses.

Steve Schaer, Manager of Planning & Zoning, presented.

- 31. [2024-0619](#) Discussion about drafting a new bicycle and pedestrian plan.

Emily Wagner, City Planner, presented.

Passed The Block Vote

Ald. Kuehn moved to approve items #32 - #33 & #35, motion carried by roll call vote:

Aye: 9 - Ald. Grisham, Ald. Grob, Ald. Haass, Ald. Halvorsen, Ald. Kuehn, Ald. Novak, Ald. Nowling, Ald. Roadt, Ald. Turner

No: 0

32. [2024-0437](#) New Class B Tavern and Public Entertainment Licenses for West Allis DDF LLC, d/b/a Jimmy B's, 7216 W. Lincoln Ave. Agent: Sally Sebern. (ALC-24-25)

Attachments: [ALC-24-25 - Jimmy B's - App Summary](#)
[ALC-24-25 - Jimmy B's - Hearing Notice](#)
[ALC-24-25 - Jimmy B's - Floor Plan](#)
[ALC-24-25 - Jimmy B's - App Summary Amended](#)
[ALC-24-25 - Jimmy B's - Hearing Notice 2nd](#)
[ALC-24-25 - Jimmy B's - Hearing Notice 3rd](#)

Committee Action:

Ald. Nowling moved to grant with amended hours and with Frank James Orcholski as agent, Ald. Novak seconded, motion carried.

Council Action: Granted as amended

33. [2024-0620](#) New Class B Tavern and Public Entertainment License for Bar West Allis LLC, d/b/a Drunk Uncle, 1902 S. 68th St. Agent: Neal Steffek. (ALC-24-29)

Attachments: [ALC-24-29 - Drunk Uncle - App Summary](#)
[ALC-24-29 - Drunk Uncle - Original Floor Plan](#)
[ALC-24-29 - Drunk Uncle - Floor Plan from Renewal App](#)
[ALC-24-29 - Drunk Uncle - Hearing Notice](#)
[ALC-24-29 - Drunk Uncle - Hearing Notice 2nd](#)

Committee Action:

Ald. Nowling moved to hold item until September 17, 2024 meeting, Ald. Grob seconded, motion carried.

Council Action: Held until September 17, 2024

- 35. [R-2024-0496](#) Resolution authorizing the transfer of \$750,000 to the Community Development Authority for the purchase of the property located at 1405 S. 92nd St.

Attachments: [Res R-2024-0496](#)
[SIGNED Res R-2024-0496](#)

Ald. Nowling moved to convene into closed session at 8:09 p.m., Ald. Grob seconded, motion carried by roll call vote:
 Aye: 4 - Kuehn, Nowling, Grob and Novak
 No: 0

Committee Action: Adopted

Ald. Nowling moved to re-convene into Open Session at 8:22 p.m., Novak seconded, motion carried by roll call vote:
 Aye: 4 - Kuehn, Nowling, Grob and Novak
 No: 0

Ald. Nowling moved to adjourn at 8:22 p.m., Ald. Kuehn seconded, motion carried.

Council Action: Adopted

PUBLIC SAFETY COMMITTEE

Committee convened at 7:10 p.m.

Passed The Block Vote

Ald. Grisham moved to approve items #36 - #40, motion carried by roll call vote:

Aye: 9 - Ald. Grisham, Ald. Grob, Ald. Haass, Ald. Halvorsen, Ald. Kuehn, Ald. Novak, Ald. Nowling, Ald. Roadt, Ald. Turner
No: 0

- 36. [2024-0476](#) Notice of non-renewal of an Operator's License (Bartender/Class D Operator) application for Tina Mankowski. (BART-261)

Attachments: [BART-261 - Mankowski - Hearing Notice](#)
[BART-261 - Mankowski - Notice of Non-Renewal](#)
[BART-261 - Mankowski - Hearing Notice 2nd](#)

Committee Action:
 Ald. Haass moved to grant, Ald. Turner seconded. Motion carried.

Council Action: Granted

37. [2024-0592](#) New Operator's License (Bartender/Class D Operator) application for Janet Marfitt. (BART-1260)

Attachments: [BART-1260 - Marfitt - Hearing Notice](#)

Committee Action:

Ald. Haass moved to grant, Ald. Turner seconded. Motion carried.

Council Action: Granted

39. [2024-0603](#) New Operator's License (Bartender/Class D Operator) application for Asia Bautista. (BART-1244)

Attachments: [BART-1244 - Bautista - Hearing Notice](#)

Committee Action:

Ald. Haass moved to deny due to non-appearance and background, Ald. Roadt seconded. Motion carried.

Council Action: Denied

38. [2024-0602](#) New Operator's License (Bartender/Class D Operator) application for Kalyne Link. (BART-1249)

Attachments: [BART-1249 - Link - Hearing Notice](#)

Committee Action:

Ald. Haass moved to deny due to non-appearance and background, Ald. Halvorsen seconded. Motion carried.

Council Action: Denied

40. [2024-0613](#) New Operator's License (Bartender/Class D Operator) application for John Miller. (BART-1265)

Attachments: [BART-1265 - Miller - Hearing Notice](#)

Committee Action:

Ald. Haass moved to deny due to non-appearance and background, Ald. Halvorsen seconded. Motion carried.

Ald. Haass moved to adjourn at 7:45 p.m., Ald. Halvorsen seconded, motion carried.

Council Action: Denied

N. ADJOURNMENT

Ald. Haass moved to adjourn at 8:30 p.m., Ald. Grisham seconded, motion carried.

Next scheduled meeting is September 17, 2024 at 7:00 p.m.



All meetings of the Common Council are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.