

42.



# City of West Allis Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
O-2011-0009	Ordinance	Introduced
An Ordinance to Repeal and Recreate Section 3.04 of the West Allis Revised Municipal Code Relating to the Order of Business for Common Council Meetings.		
Introduced: 3/15/2011		Controlling Body: Advisory Committee
Sponsor(s): Advisory Committee		

### COMMITTEE RECOMMENDATION

*Passed as amended*

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
MAR 15 2011			Barczak				
			Czaplewski				
			Kopplin				✓
		✓	Lajsic	✓			
			Narlock	✓			
			Reinke	✓			
			Roadt	✓			
			Sengstock				
			Vitale	✓			
		Weigel					
		TOTAL		4	0		1

### SIGNATURE OF COMMITTEE MEMBER

*Reincke* \_\_\_\_\_  
 Chair Vice-Chair Member

### COMMON COUNCIL ACTION

*passed as amended*

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
3-15-11			Barczak	✓			
			Czaplewski	✓			
			Kopplin	✓			✓
		✓	Lajsic	✓			
		✓	Narlock	✓			
			Reinke	✓			
			Roadt	✓			
			Sengstock	✓			
			Vitale	✓			
		Weigel	✓				
		TOTAL		9	1		1



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Ordinance

**File Number: O-2011-0009**

**Final Action:**

**Sponsor(s):** Advisory Committee

An Ordinance to Repeal and Recreate Section 3.04 of the West Allis Revised Municipal Code Relating to the Order of Business for Common Council Meetings.

The Common Council of the City of West Allis do ordain as follows:

PART I. Section 3.04 of the Revised Municipal Code of the City of West Allis is hereby repealed and recreated to read:

### 3.04 ORDER OF BUSINESS.

- (1) Call to order by the presiding officer.
- (2) Call of the roll and announcement of presence or absence of a quorum.
- (3) Pledge of Allegiance to the Flag of the United States of America.
- (4) Scheduled public hearings.
- (5) Statements by citizens. Not more than ~~one (1)~~ <sup>two (2)</sup> hour shall be allowed for statements by citizens to the Council. Each individual shall be limited to ~~ten (10)~~ <sup>two (2)</sup> minutes to address the Council. Participants are required to print their names and addresses on the sign-in sheet for speakers and shall announce their name and address. Dialogue with members of the Council is not permitted other than scheduling and other similar non-substantive matters. Such questions shall be directed to the Chair only. No citizen may speak more than once during this portion of the meeting. The Clerk or his/her designee shall keep time and shall announce when a speaker has ~~two (2)~~ <sup>two (2)</sup> minutes of speaking time remaining. Upon any one speaker reaching the allotted ~~ten (10)~~ <sup>two (2)</sup> minutes, the Clerk shall announce "Time", and the Chair shall ask the speaker to conclude his/her remarks. Any speaker so informed who continues to address the Council shall be considered to have created a disturbance under subsection 3.01(a) of the West Allis Revised Municipal Code. Upon conclusion of ~~one (1)~~ <sup>two (2)</sup> hours total time (and after a speaker has concluded), the Clerk shall announce that the time for citizen statements has expired. This portion of the meeting shall then end unless an Alderperson moves to extend the time, the motion is seconded, and a majority of the Council present votes to extend the time. An individual speaker's time may not be extended.

- (6) Announcement of recess meetings.
- (7) Miscellaneous business.
- (8) Approval of agenda of meeting.
- (9) Approval of the minutes of previous meeting(s).
- (10) Items not referred to Committee.
- (11) Regular Meeting Standing Committee reports.
- (12) Recess Committee meetings.
- (13) New and previous matters.  
(Recess meeting Standing Committee reports.)
- (14) Reports of Special Committees.
- (15) Additional miscellaneous business.
- (16) Adjournment.

PART II. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby amended.

PART III. This ordinance shall take effect and be in force from and after its passage and publication.

ATTO-Repeal&Recreate Sec 3.04-Order of Business

**PASSED** \_\_\_\_\_

\_\_\_\_\_  
Paul M. Ziehler, City Admin. Officer, Clerk/Treas.

**APPROVED** \_\_\_\_\_

\_\_\_\_\_  
Dan Devine, Mayor



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- (4) Scheduled public hearings.
- (5) Statements by citizens. Not more than one (1) hour shall be allowed for statements by citizens to the Council. Each individual shall be limited to ten (10) minutes to address the Council. Participants are required to print their names and addresses on the sign-in sheet for speakers and shall announce their name and address. Dialogue with members of the Council is not permitted other than scheduling and other similar non-substantive matters. Such questions shall be directed to the Chair only. No citizen may speak more than once during this portion of the meeting. The Deputy Clerk or his/her designee shall keep time and shall announce when a speaker has two (2) minutes of speaking time remaining. Upon any one speaker reaching the allotted ten (10) minutes, the Deputy Clerk shall announce "Time", and the Chair shall ask the speaker to conclude his/her remarks. Any speaker so informed who continues to address the Council shall be considered to have created a disturbance under subsection 3.01(a) of the West Allis Revised Municipal Code. Upon conclusion of one (1) hours total time (and after a speaker has concluded), the Deputy Clerk shall announce that the time for citizen statements has expired. This portion of the meeting shall then end unless an Alderperson moves to extend the time, the motion is seconded, and a majority of the Council present votes to extend the time. An individual speaker's time may not be extended.

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ATTO-Repeal&Recreate Sec 3.04-Order of Business

**PASSED** \_\_\_\_\_

**APPROVED** \_\_\_\_\_

\_\_\_\_\_  
Paul M. Ziehler, City Admin. Officer, Clerk/Treas.

\_\_\_\_\_  
Dan Devine, Mayor



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- (2) Call of the roll and announcement of presence or absence of a quorum.
- (3) Pledge of Allegiance to the Flag of the United States of America.
- (4) Scheduled public hearings.
- (5) Statements by citizens. Not more than half (1/2) hour shall be allowed for statements by citizens to the Council. Each individual shall be limited to five (5) minutes to address the Council. Participants are required to print their names and addresses on the sign-in sheet for speakers and shall announce their name and address. Dialogue with members of the Council is not permitted other than scheduling and other similar non-substantive matters. Such questions shall be directed to the Chair only. No citizen may speak more than once during this portion of the meeting. The Clerk or his/her designee shall keep time and shall announce when a speaker has one (1) minute of speaking time remaining. Upon any one speaker reaching the allotted five (5) minutes, the Clerk shall announce "Time", and the Chair shall ask the speaker to conclude his/her remarks. Any speaker so informed who continues to address the Council shall be considered to have created a disturbance under subsection 3.01(a) of the West Allis Revised Municipal Code. Upon conclusion of half (1/2) hour total time (and after a speaker has concluded), the Clerk shall announce that the time for citizen statements has expired. This portion of the meeting shall then end unless an Alderperson moves to extend the time, the motion is seconded, and a majority of the Council present votes to extend the time. An individual speaker's time may not be extended.

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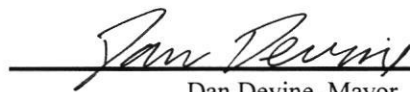
ATTO-Repeal&Recreate Sec 3.04-Order of Business

**PASSED AS AMENDED** 03/15/2011



Paul M. Ziehler, City Admin. Officer, Clerk/Treas.

**APPROVED AS AMENDED** 3/18/11



Dan Devine, Mayor