



Administration

414.302.8501

Circulation

414.302.8503

Reference

414.302.8500

Children's

414.302.8502

CLAIMS AND FINANCE REPORT-AUGUST 2022

Appropriation January 2022	\$1,732,252.00
Expenditures to date	<u>\$747,367.42</u>
Balance	\$984,884.58
Deposits to date	\$272.86
June/July Deposits	\$217.50
Balance	<u>\$985,374.94</u>

The staff recommends the allowance of	
Claim Numbers 6878 to 6905 amounting to	\$151,806.57
Less Library Book Fund	-\$15.65
Less Terchak Fund	-\$2,646.44
Lee Friends' Sales	<u>-\$241.90</u>
	BALANCE \$836,472.36

BOARD AUTHORIZATION

Motion: _____

Second: _____

August 24, 2022

CITY OF WEST ALLIS

Date Filed August 24, 2022_ SCHEDULE OF VOUCHERS

7525 W. Greenfield Avenue – West Allis, Wisconsin 53214

Date Paid _____

Library Board

Vendor ID #	Name	Library Claim #	Purchase Order #	Purpose	Amount	Voucher
	Amazon	6878	P-Card Purchases	Library and Program Supplies	\$137.46	
	Baker & Taylor	6879	P-Card Purchases	Books, DVD's, CD's, etc.	\$6868.53	
	Campaign Monitor	6880	P-Card Purchase	Service Renewal	\$24.65	
	Cavendish Square	6881	Docuware	Children's Books	\$201.48	
	Cengage Learning	6882	Docuware	Large-Type Books	\$117.56	
	Center Point Large Print	6883	Docuware	Large-Type Books	\$91.08	
	Demco	6884	P-Card Purchases	Cataloging Supplies	\$1046.70	
	Dollar Tree	6885	P-Card Purchases	Program Supplies	\$56.99	
	Elliott ACE Hardware	6886	P-Card Purchase	Custodial Supplies	\$56.74	
	EnvisionWare	6887	P-Card Purchase	Service Subscription Renewals	\$2646.44	
	Friends of WAPL	6888	Docuware	Friends' Sales Jan/Feb 2022	\$241.90	
	J.D. Power	6889	Docuware	Reference Materials	\$119.00	
	Koszalka, Michael	6890	Docuware	Petty Cash	\$3.99	
	MCFLS	6891	Docuware	Ecommerce, Postage, Circ Supplies	\$302.44	
	Midwest Tape	6892	Docuware	Audiobooks	\$685.81	
	MNI	6893	Docuware	Reference Materials	\$176.90	
	Nassco	6894	P-Card Purchase	Custodial Supplies	\$771.02	
	Pick 'n Save	6895	P-Card Purchases	Program Supplies	\$124.09	
	San-A-Care	6896	P-Card Purchase	Custodial Supplies	\$429.17	
	Scholastic	6897	Docuware	Prize Books	\$500.91	
	Stokes, David	6898	Docuware	Summer Reading Program	\$675.00	
	Target	6899	P-Card Purchases	Custodial Supplies	\$53.84	
	Thomson Reuters	6900	P-Card Purchase	Reference Materials	\$985.00	
	USPS	6901	P-Card Purchase	Postage	\$5.76	
	Walmart	6902	P-Card Purchases	Program Supplies	\$83.11	
	WE Energies	6903		Gas/Electric Services	\$5067.20	

LIBRARY BOARD

President

Secretary

August 24, 2022 SCHEDULE OF VOUCHERS

Date Filed

August 24, 2022 SCHEDULE OF VOUCHERS

Library Board

[illegible]

LIBRARY BOARD

President

Secretary

Financial Report 8-23-22

	<u>Annual Appropriation</u>	<u>Spent/Encumbered</u>	<u>Balance</u>
Salaries (Regular)	\$1,002,507.00	\$542,705.00	\$459,802.00
Salaries (Other)	219,611.00	97,766.00	121,845.00
Overtime	11,141.00	-	11,141.00
Office Equipment/Repair	1,000.00	-	1,000.00
Auto Repair/Maint	1,000.00	161.00	839.00
Shop Equipment Repair	250.00	-	250.00
Other Equipment Repair	2,700.00	655.00	2,045.00
Postage	1,500.00	391.00	1,109.00
Office Supplies	19,500.00	5,207.00	14,293.00
Materials Fund	253,578.00	130,993.00	122,585.00
Memberships	500.00	-	500.00
Travel Expense	1,200.00	-	1,200.00
Training	1,000.00	-	1,000.00
Photographic Supplies	200.00	-	200.00
Custodial Supplies	7,500.00	6,263.00	1,237.00
Fuel (Gas-Auto)	400.00	50.00	350.00
Oils, Fluids, Lubs	28.00	-	28.00
Landscape Materials	250.00	-	250.00
Other Materials/Supplies	4,815.00	4,610.00	205.00
Maintenance Contracts	112,000.00	67,814.00	44,186.00
Other Services	4,800.00	7,104.00	2,304.00
Office Furniture/Equip	13,500.00	3,375.00	10,125.00
Gas	16,000.00	10,419.00	5,581.00
Electricity	52,000.00	26,929.00	25,071.00
Water	9,300.00	2,907.00	6,393.00
Safety Glasses	50.00	-	50.00
TOTAL	1,736,330.00	\$907,349.00	\$833,589.00

Unaudited--does not include adjustments, transfers, close-outs.

Includes carry-overs.

Materials Fund includes gifts, lost and paid, damages, carry-overs.