

Administration 414.302.8501

Circulation 414.302.8503

Reference 414.302.8500

Children's 414.302.8502

CLAIMS AND FINANCE REPORT-JUNE 2024

Appropriation January 2024	\$1,864,105.00
Expenditures to date	<u>\$562,984.13</u>
Balance	\$1,301,120.87
Deposits to date	\$258.10
Balance	\$1,301,960.07
The staff recommends the allowance of Claim Numbers 7487 to 7528 amounting to Less Library Book Fund Less Library Donation Fund Less All of Us Grant Less January-April 2024 Friends' Sales Less Terchak Trust Fund (Library Explorer Less Programming Trust Fund	-\$1,674.14 -\$280.00 -\$16,607.15 -\$1,112.42
	BOARD AUTHORIZATION
	Motion:
	Second:

June 26, 2024

Financial Report 6-25-24

	Annual <u>Appropriation</u>	Spent/Encumbered	<u>Balance</u>
Salaries (Regular)	\$993,547.00	\$382,973.00	\$610,574.00
Salaries (Other)	210,839.00	107,605.00	103,234.00
Overtime	10,000.00	-	10,000.00
Office Equipment/Repair	1,000.00	-	1,000.00
Auto Repair/Maint	1,000.00	23.00	977.00
Shop Equipment Repair	250.00	-	250.00
Other Equipment Repair	2,700.00	-	2,700.00
Postage	1,500.00	385.00	1,115.00
Office Supplies	19,500.00	8,473.00	11,027.00
Materials Fund	250,000.00	116,501.00	133,499.00
Memberships	500.00	-	500.00
Travel Expense	1,200.00	-	1,200.00
Training	1,000.00	165.00	835.00
Photographic Supplies	200.00	-	200.00
Custodial Supplies	7,500.00	4,475.00	3,025.00
Fuel (Gas-Auto)	400.00	42.00	358.00
Oils, Fluids, Lubs	28.00	-	28.00
Landscape Materials	250.00	-	250.00
Other Materials/Supplies	4,815.00	5,125.00	-310.00
Maintenance Contracts	112,000.00	36,766.00	75,234.00
Other Services	4,800.00	1,447.00	3,353.00
Office Furniture/Equip	13,500.00	4,790.00	8,710.00
Gas	16,000.00	5,341.00	10,659.00
Electricity	52,000.00	13,927.00	38,073.00
Water	9,300.00	4,144.00	5,156.00
Safety Glasses	50.00	-	50.00
TOTAL	1,713,879.00	\$692,182.00	\$1,021,697.00

Unaudited--does not include adjustments, transfers, close-outs.

CITY OF WEST ALLIS Date Filed June 26, 2024_SCHEDULE OF VOUCHERS

7525 W. Greenfield Avenue – West Allis, Wisconsin 53214

Date Paid

Library Board

Vendor ID# Amazon Betty Brinn Children's Museum Capri Di Nuovo Blick Art Materials Baker & Taylor Aunt Flow **American Button Machines** Midwest Tape Friends of WAPL Friends of the Domes Dollar Tree Demco Cengage Learning Brodart Milwaukee Art Museum Melott, Susie Koszalka, Michael Kanopy Home Depot Harley Davidson Museum Girman, Steve **EBSCO** CDW-G Campaign Monitor Landau, David Name 7487 7488 Library Claim# 7493 7491 7489 7497 7496 7495 7494 7492 7509 7507 7506 7505 7504 7502 7501 7500 7499 7498 7490 7510 7503 P-Card Purchase P-Card Purchases P-Card Purchase P-Card Purchase P-Card Purchase P-Card Purchases P-Card Purchase P-Card Purchases P-Card Purchase Docuware P-Card Purchase P-Card Purchase P-Card Purchase P-Card Purchase Docuware Invoice #RL67781 P-Card Purchase Docuware Docuware Docuware P-Card Purchase P-Card Purchase Docuware P-Card Purchase Docuware Docuware **Purchase Order #** Library and Program Supplies Membership Feminine Products **Button Machine Supplies** Service Subscription Renewal Cataloging Supplies Books, DVD's, CD's, etc. Audiobooks Summer Reading Program Membership Membership Magazine Renewals Teen Program Cataloging Supplies IT Supplies **Book Club Prize** Library and Program Supplies Membership Library Yoga Programs Petty Cash Children's Supplies Program Supplies Summer Reading Program Friends Sales January-April 2024 Large-Type Books Custodial Supplies Purpose \$396.00 \$280.00 \$850.00 \$42.03 \$99.37 \$50.15 \$28.95 \$155.71 \$1000.00 \$7093.22 \$150.00 \$2.65 \$7.60 \$1112.42 \$500.00 \$26.25 \$303.90 \$422.90 \$13.98 \$8550.80 \$274.46 \$600.00 \$500.00 \$575.00 \$597.35 Amount Voucher

LIBRARY BOARD

President

Secretary

CITY OF WEST ALLIS Date Filed June 26, 2024_SCHEDULE OF VOUCHERS

7525 W. Greenfield Avenue – West Allis, Wisconsin 53214

Date Paid____

Library Board

May 31 st , 2024 Regulars \$35,060.40 Provisionals \$9,250.48 \$44,310.88		\$46,009.75	Provisionals \$10,394.29	Regulars \$35,615.46	May 17 th , 2024		Payroll	Zoo Society of Milwaukee	Weggeland, Kimberly	WE Energies	Vanguard Computers, Inc.	Tennant	Szczepaniak-Gillece, Jocelyn	Stokes, David	Sobanski, Julie	School District of Waukesha	Schlitz Audubon Nature Center	Shirt Champ	Pick 'n Save	ODP	NewsBank, Inc.	National Audubon Society			
										7528	7527	7526	7525	7524	7523	7522	7521	7520	7519	7518	7517	7516	7515	7514	7513
											P-Card Purchase	Docuware		Docuware	P-Card Purchase	Docuware	Docuware	Docuware	Docuware	Docuware	P-Card Purchase	P-Card Purchases	P-Card Purchases	P-Card Purchase	P-Card Purchase
											Membership	Summer Reading Program	Gas/Electric Supplies	IT Equipment	Custodial Supplies	Library Program	Summer Reading Program	Summer Reading Program	Summer Reading Program	Summer Reading Program	T-Shirts	Program Supplies	Library Supplies	Subscription Renewal	Magazine Kenewal
									Total \$149,041.26	\$90,320.63	\$1000.00	\$425.00	\$4978.82	\$16,565.12	\$66.08	\$50.00	\$750.00	\$750.00	\$450.00	\$750.00	\$48.14	\$8.98	\$391.29	\$8767.00	\$30.00
	\$44.310.88	Provisionals \$9,250.48	als	, 20 hals	20 hals	20 hals	Provisionals \$10,394.29 Provisionals \$10,394.29 \$46,009.75 \$46,009.75 May 31 st , 2024 \$35,060.40 Regulars \$35,060.40 Provisionals \$9,250.48 \$443,10.88 \$443,10.88	Regulars \$35,615.46 Head Provisionals \$10,394.29 Head \$46,009.75 Head Head May 31st, 2024 Megulars \$35,060.40 Provisionals \$9,250.48 Head \$44,310.88 Head Head	May 17th, 2024 Regulars \$35,615.46 Regulars \$35,615.46 Regulars \$10,394.29 Regulars \$46,009.75 May 31st, 2024 Regulars \$35,060.40 Provisionals \$9,250.48 Regulars \$44,310.88 Regulars \$44,410.88 Regul	1024 Total Total	7528 7528 Total 5,615.46 0,394.29 6,009.75 5,060.40 2250.48 4 310.88	Milwaukee 7527 P-Card Purchase Membership 7528 Total 5,615.46 0.394.29 Total 6,009.75 Total 5,060.40 Total 1,250.48 Total 4,310.88 Total	mberly 7526 Docuware Summer Reading Program Milwaukee 7527 P-Card Purchase Membership 7528 Total Total 5,615.46 Image: Control of the control	Milwaukee 7525 Docuware Summer Reading Program Milwaukee 7527 P-Card Purchase Membership Total	puters, Inc. 7524 Docuware IT Equipment 7525 7525 Gas/Electric Supplies mberly 7526 Docuware Summer Reading Program Milwaukee 7527 P-Card Purchase Membership 7528 Membership Total 5,615.46 Total Total 0,394.29 Total Total 5,009.75 Total Total 1,050.48 Total Total	T523 P-Card Purchase Custodial Supplies	illece, Jocelyn 7522 Docuware Library Program 7523 P-Card Purchase Custodial Supplies puters, Inc. 7524 Docuware IT Equipment mberly 7526 Docuware Summer Reading Program Milwaukee 7527 P-Card Purchase Membership 5,615.46 Membership Total 6,009.75 Membership Total		7520 Docuware Summer Reading Program 7521 Docuware Summer Reading Program Summer Reading Program Summer Reading Program Summer Reading Program Library Program Library Program Library Program Custodial Supplies T7523 P-Card Purchase IT Equipment Gas/Electric Supplies Gas/Electric Supplies Summer Reading Program Milwaukee 7527 P-Card Purchase Summer Reading Program Total S,615.46 Membership Total S,615.46 Total S,009.75 Total S,000.40 Total S,000.48 Total Tota	of Waukesha 7519 Docuware Summer Reading Program 7520 Docuware Summer Reading Program 7521 Docuware Summer Reading Program illece, Jocelyn 7522 Docuware Library Program 7523 P-Card Purchase Custodial Supplies puters, Inc. 7524 Docuware IT Equipment 7525 Docuware Summer Reading Program Milwaukee 7527 P-Card Purchase Membership 7528 P-Card Purchase Membership 5,615.46 Membership Total 0,394.29 Membership Total 5,605.48 Membership Total 0,306.40 Membership Total	m Nature Center 7518 Docuware Summer Reading Program of Waukesha 7519 Docuware Summer Reading Program 7520 Docuware Summer Reading Program 7521 Docuware Summer Reading Program 8 Summer Reading Program 1521 Docuware Library Program 1522 Docuware Custodial Supplies puters, Inc. 7524 Docuware IT Equipment 7525 Docuware Gas/Electric Supplies mberly 7527 P-Card Purchase Membership Milwaukee 7528 P-Card Purchase Membership 5,615.46 Membership Total 0,394.29 Membership Total 5,605.48 Membership Total 1,300.88 Membership Total	n Nature Center 7518	7516 P-Card Purchases Program Supplies 7517 P-Card Purchase T-Shirts 7518 Docuware Summer Reading Program 7519 Docuware Summer Reading Program 7520 Docuware Summer Reading Program 7521 Docuware Summer Reading Program 7522 Docuware Summer Reading Program 7523 P-Card Purchase Custodial Supplies puters, Inc. 7524 Docuware IT Equipment 7525 P-Card Purchase Summer Reading Program Milwaukee 7527 P-Card Purchase Summer Reading Program 7528 Summer Reading Program 7529 Membership 7520 Membership 7521 Total 5,615.46 0,394.29 6,009.75	7515 P-Card Purchases Library Supplies	E. 7514 P-Card Purchase Subscription Renewal 7515 P-Card Purchases Library Supplies 7516 P-Card Purchases Library Supplies 7517 P-Card Purchase T-Shirts n Nature Center 7518 Docuware Summer Reading Program of Waukesha 7519 Docuware Summer Reading Program of Waukesha 7520 Docuware Summer Reading Program illece, Jocelyn 7522 Docuware Library Program illece, Jocelyn 7523 P-Card Purchase IT Equipment puters, Inc. 7526 Docuware Custodial Supplies mberly 7527 P-Card Purchase Summer Reading Program Milwaukee 7527 P-Card Purchase Membership 7518 Docuware Membership 7528 Total 5,615.46 Membership 6,009.75 Membership 6,009.75 Membership

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