



City of West Allis

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, March 20, 2018

7:55 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Haass called the meeting to order at 7:55 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Present:

Alex Beaudry and Kelly Jagelski, The Horton Group; Rebecca Grill, City Administrator; Peggy Steeno, Finance Director; Audrey Key, HR Director; Jane Barwick, Benefit/Wellness Coordinator; John Stibal, Director of Development; Patrick Schloss, Community Development Manager; Sally Nusslock, Health Commissioner; Ed Lisinski, Director of BINS; Tony Warkoczewski, IT Director; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

6. [R-2018-0196](#) Resolution relative to accepting the sole source proposal of WTMJ-AM Radio, a division of Scripps Media, Inc. for providing Commercial Broadcast services for a total net sum of \$15,964.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

7. [R-2018-0197](#) Resolution relative to approving the 2017 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant Program.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

8. [R-2018-0198](#) Resolution approving an amendment to the Community Development Block Grant (CDBG) Program FY2017, Exploit No More activity.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

9. [R-2018-0200](#) Resolution amending the terms & conditions for an Economic Development Loan to Lula Mae Aesthetic Boutique, LLC.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

10. [R-2018-0202](#) Resolution relative to selecting the Humana Medicare Advantage Plan as a total replacement for Medicare eligible retirees, effective July 1, 2018.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

11. [R-2018-0203](#) Resolution amending the terms & conditions for an Economic Development Loan to Westallion Brewing Company, LLC.

Sponsors: Administration & Finance Committee

City Attorney Scott Post and Patrick Schloss were present to discuss concerns and provide information on the matter.

This matter was Held

12. [R-2018-0207](#) Resolution approving: (1) 2017 Open Purchase Orders Carryovers, (2) 2017 Departmental/Citywide Carryovers, (3) 2017 Fund Transfers, and (4) 2017 Fund Balance Designations.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 1 - Ald. Czaplewski

13. [2018-0229](#) Communication from Health Commissioner requesting authorization to promote current employees to Public Health Nurse Coordinator positions and update 2018 Budget to reflect the changes.

A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

14. [2018-0223](#) Communication from City Administrator requesting approval to fill the upcoming vacant position of Principal Engineer in the Engineering Department.

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

City Attorney Claim Report

15. [2012-0107](#) Amber Pantich communication regarding vehicle damages allegedly sustained at 2111 S. 70 Street on March 2, 2012.

This matter was Recommended to be Placed on File on a Block Vote

16. [2015-0688](#) Kmiec Law Offices, S.C. Notice of Claim & Itemization of Injury on behalf of Lillian & Michael Raymond regarding injuries and damages allegedly sustained at 1445 S. 84 St. on August 16, 2015.

This matter was Recommended to be Placed on File on a Block Vote

17. [2017-0478](#) Robert C. Braun Notice of Claim for Damages and amended Notices of Claim, relative to an incident allegedly sustained at West Allis Central High School on April 4, 2017.

This matter was Recommended to be Placed on File on a Block Vote

18. [2018-0145](#) Robert C. Braun Summons and Complaint Small Claims 18SC005278 relative to an incident allegedly sustained at West Allis Central High School on April 4, 2017.

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. May, seconded by Ald. Roadt, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

D. ADJOURNMENT

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that the meeting be adjourned at 8:16 p.m. The motion carried unanimously.