



City of West Allis

Meeting Minutes

Administration & Finance Committee

Alderson Kevin Haass, Chair

Alderson Martin J. Weigel, Vice-Chair

Aldersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, December 17, 2019

8:27 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

The meeting was called to order by Chairperson Haass at 8:27 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Present:

Dawn Gunderson, Ehlers; Corey Savage and Tracey of Savage Solutions; Rebecca Grill, City Administrator; Peggy Steeno, Finance Director; Ed Lisinski, BINS Director; Tony Warkoczewski, IT Director; Other Staff; Guests and Media

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

10. [R-2019-0914](#) Resolution to authorize the unscheduled engine replacement of Vehicle #1498, a 10 yard sewer jet/hydro vacuum unit, by Wisconsin Kenworth of Oak Creek for the sum of \$33,391.38 and to authorize a transfer of \$13,855.38 from the Sewer Utility Capital Items/Equipment account to the Maintenance Account to facilitate the unbudgeted repair

Sponsors: Administration & Finance Committee and Public Works Committee

Attachments: [engine block repair 1498 quotes](#)
[R-2019-0914 signed](#)

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

11. [2019-0940](#) Update on Water Rate Case Application/Public Service Commission Filing

Attachments: [Memo - 2019 Water Rate Case Application Update](#)

A motion was made by Ald. Czaplewski, seconded by Ald. Roadt, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

- 11a. [O-2019-0064](#) Ordinance to amend Salary Ordinance No. O-2019-0024 and establishing a pay range for Neighborhood Partnership Specialists in the Miscellaneous Pay Scale

Sponsors: Administration & Finance Committee

Attachments: [O-2019-0064 signed](#)

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

12. [O-2019-0060](#) Ordinance to Create Sections 7.121(3) and 11.13(1)(p) and Amend Section 6.09(1) (a) of the West Allis Municipal Code Relating to rules and fees for the West Allis Dog Park

Sponsors: Alderperson Weigel

Attachments: [O-2019-0060 signed](#)

It was noted that in the first Whereas clause of the ordinance, the street name should be corrected to read Hayes Avenue, not Hayes Street.

A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended For Passage As Amended. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

13. [R-2019-0912](#) Resolution amending the 2020 Schedule of Fees for the City of West Allis to include fees for the West Allis Dog Park

Sponsors: Administration & Finance Committee

Attachments: [2020 Fee Schedule Update-12-17-19-Exhibit A](#)
[R-2019-0912 signed](#)

During discussion, it was decided to reduce the dog park fee - annual pass for non-resident from \$50 to \$35 and retain the \$25 dog park fee - annual pass for resident.

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption, including the change to the Schedule of Fees for non-resident dog park fee from \$50 to \$35. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

14. [R-2019-0909](#) Resolution to approve intergovernmental agreement with City of Milwaukee to provide protective services for the 2020 Democratic National Convention

Sponsors: Administration & Finance Committee

Attachments: [Letter to West Allis Fire Chief](#)
[Fire IGA- City of West Alliscadb01264945.1.DOC](#)
[IGA Exhibit B - Reimbursement of Personnel Costs Worksheet](#)
[Copy of IGA Exhibit C - Police Fire Reimbursement Request Form \(2\)](#)
[R-2019-0909 signed](#)

Staff explained this pertains to the provision of fire, Hazmat and EMT services for the 2020 Democratic National Convention.

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

15. [R-2019-0915](#) Resolution awarding the sale of \$8,570,000 General Obligation Corporate Purpose Bonds, Series 2019A

Sponsors: Administration & Finance Committee

Attachments: [Bond Sale Exhibits](#)
[Pre-Sale Report](#)
[Final Bond Sale Exhibits](#)
[Final Bid Form](#)
[R-2019-0915 signed](#)
[Certificate of Compliance](#)

Dawn Gunderson of Ehlers was present and explained the final bond sale amount is \$8,570,000.

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption As Amended. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

16. [R-2019-0917](#) Resolution authorizing the Mayor to partner with Savage Solutions to implement and execute the second full year of the accepted Three Year Marketing Strategy and Plan for the City of West Allis in the amount of \$180,000 [\$100,000 from a donation from FIRE (First-Ring Industrial Redevelopment Enterprise) and \$80,000 from funds designated for Tourism Promotion and Development based on a change to state law which requires room tax revenue allocation to Tourism Promotion and Development]

Sponsors: Administration & Finance Committee

Attachments: [Marketing Services Agreement](#)
[2019 Recap and 2020 Plan](#)
[R-2019-0917 signed](#)

Savage Solution representatives were present to discuss.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

17. [R-2019-0925](#) Resolution to approve a Commercial Facade Improvement Project Contract by and between the City of West Allis and Simon Says “Invest” LLC, property owner for the property located at 5831-35 W. National Ave. in an amount up to \$30,000

Sponsors: Administration & Finance Committee

Attachments: [Commercial Facade Grant Contract](#)

[Signed Resolution](#)

[R-2019-0925 signed](#)

A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

18. [2019-0956](#) Communication from the Director of Building Inspections and Neighborhood Services, City Administrator and the Director of Information Technology regarding a software solution for permits and licensing

Attachments: [Communication re Permits and Licensing Software Solution](#)

Ed Lisinski and Tony Warkoczewski were present to discuss.

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

19. [2019-0921](#) Finance Director/Comptroller submitting report for November 2019 indicating City of West Allis checks issued in the amount of \$2,897,660.38

Attachments: [November 2019 Monthly Claims Report to CC](#)

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

Previous Matters for Consideration

20. [R-2019-0874](#) Resolution establishing health insurance plan, funding levels, employee health care premium contributions, and Health Savings Contributions for the plan year March 1, 2020 through February 28, 2021

Sponsors: Administration & Finance Committee

- Attachments:** [Plan Decrements 12-9-19](#)
[Claim Examples](#)
[2018 Benefits Survey Summary 3](#)
[benefits survey](#)
[12.17.09 Plan Decrements](#)
[1.1.20 Decrementsv3](#)
[Televised Links.Health Insurance](#)

This matter was Held

D. ADJOURNMENT



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.