

## Paul Ziehler

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**From:** Michael May  
**Sent:** Thursday, December 12, 2013 2:20 PM  
**To:** Paul Ziehler  
**Cc:** Thomas G. Lajsic; Dan Devine; Monica Schultz  
**Subject:** Operations Analyst - For Council

Hi Paul,

I hope you are well. Following up on our discussion a few minute ago, I am writing regarding the Operations Analyst (aka "Sustainability Coordinator") position and my desire to put a hold on posting the position due to current discussions surrounding the possible restructuring of our City departments.

During the budget talks, it was raised by myself and others that we wish 2014 to be the year we take a deep look at the structure of our City's departments and processes to see where changes and efficiencies could be realized. On the one hand I am delighted the discussion is already beginning. On the other hand, there are many looming questions at this turbulent time:

- How will we restructure the departments?
- What will be the roles of these departments?
- Will there be an administrator?
- If there is an administrator, what role will s/he play with regards to supervision of other departments?
- If there is an administrator and certain duties are assigned to departments, what will the day-to-day operations for the administrator look like?
- If there is an administrator, will s/he able to tackle some of the research functions for which we were intending to hire a Sustainability Coordinator and thus make the position unnecessary?

With so many questions looming, I feel it would be best to hold on posting the position of Operations Analyst until we have taken the appropriate time to get our current house in order.

I would like to ask my colleagues on Council to support a hold on the position until such time that the house is in order. When the dust settles, then we can decide what to do with the position/duties.

Can you please take this email and place it on next week Tuesday's Council Agenda as correspondence from me for discussion (Correspondence from Ald. May requesting a hold on posting of the position of Operations Analyst, or something similar)?

Thank you, Paul.  
~Mike

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