



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Vincent Vitale, Chair

Aldersperson Kevin Haass, Vice-Chair

Alderspersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, October 6, 2015

7:32 PM

City Hall Room 118

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Vitale called the meeting to order at 7:32 p.m.

B. ROLL CALL

Present 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

Others Attending

Scott Post, City Attorney; Rebecca N. Grill, City Administrator; Mark Wyss, Finance Director/Comptroller/City Treasurer; Audrey Key, HR Director; Sally Nusslock, Health Commissioner; Ed Lisinski, Director of BINS; Chris Botsch, Deputy Police Chief; Jim Jandovitz, Director of ITC; Kathryn Perrone, IT Supervisor & Computer/Network Analyst; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

9. [R-2015-0206](#) Resolution approving an Action Plan for Fiscal Year 2016 relative to the Community Development Block Grant (CDBG) Program.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. Haass, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

10. [R-2015-0213](#) Resolution approving an additional \$20,000 U.S. EPA Revolving Loan Fund Subgrant from the City of West Allis to the Community Development Authority of the City of West Allis for the property located at 1445-1501 S. 113 St.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Probst, seconded by Ald. Lajsic, that this matter was Recommended For Adoption As Amended. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

11. [R-2015-0215](#) Resolution approving a West Allis Neighborhood Association Small Grant Program Organizational Grant to East Allis Neighborhood Association in the amount of \$500.

Sponsors: Ald. Vitale

A motion was made by Ald. Probst, seconded by Ald. Haass, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

12. [R-2015-0209](#) Resolution relative to approving a sole source proposal for Public Health Consulting Services from Bay View Advanced Management, LLC for a total sum not to exceed \$15,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Probst, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

13. [R-2015-0210](#) Resolution relative to selecting Maestro Health for furnishing the software for the ACA reporting requirements for a three-year period at an estimated cost of \$22,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

14. [R-2015-0205](#) Resolution relative to accepting the proposal of GHA Technologies, Inc. for furnishing and delivering Video Storage Controllers for a total sum of \$26,864.84

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

15. [R-2015-0212](#) Resolution relative to accepting the proposal of CalAmp for furnishing and delivering GPS equipment for the monitoring and tracking of city vehicles for a total sum of \$35,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

16. [2015-0699](#) Communication from the City Administrator regarding Executive Safety Committee's recommendation to implement an incentive for worker's compensation physical therapy services.

A motion was made by Ald. May, seconded by Ald. Probst, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

17. [2015-0708](#) Communication from Director of Information Technology and Communications requesting approval of a limited term telecommuting position for Kathryn Perrone, IT Supervisor and Computer/Network Analyst.

Staff presented an updated communication on this topic, noting that the original communication and Terms & Conditions document were not appropriate. Based on input from the City Attorney and HR offices, the correct basis for the temporary appointment for the telecommuting position is now outlined in this updated communication. Staff explained the ETF rules/regulations related to a retirement, the preservation of benefits, and eligibility for retiree health insurance related to this situation. Staff responded to questions/comments from Committee members. A motion recommending approval of the amended communication was then made.

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended for Approval as Amended. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

18. [2015-0709](#) Communication from City Administrator transmitting Traffic Violation and Accident Reports for the period April 1, 2015 through June 30, 2015.

Ald. Haass commended everyone for the improvement in the items reported.

A motion was made by Ald. Probst, seconded by Ald. May, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

19. [2015-0703](#) City Administrator report on IT Steering Committee meetings.

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

City Attorney Claim Report

20. [2009-0563](#) Miriam Lezama communication regarding property damage allegedly sustained at 1908-1910 S. 76 St. on August 13, 2009.

21. [2011-0680](#) Ms. Sharon Knedle Notice of Claim for punitive and compensatory damages in the amount of \$225,000.00 regarding the matter of feeding squirrels.

This matter was Recommended to be Placed on File on a Block Vote

22. [2011-0681](#) Mr. William H. McCarver Notice of Claim for punitive and compensatory damages in the amount of \$175,000.00 regarding the matter of feeding squirrels.

This matter was Recommended to be Placed on File on a Block Vote

23. [2012-0371](#) Summons & Verified Complaint and Demand for Jury Trial in the matter of Sharon Knedle vs. City of West Allis, et. al.

This matter was Recommended to be Placed on File on a Block Vote

24. [2012-0389](#) Summons & Verified Complaint and Demand for Jury Trial in the matter of William H. McCarver vs. City of West Allis, et. al. 12CV007388.

This matter was Recommended to be Placed on File on a Block Vote

25. [2012-0495](#) Centegra Health System communication on behalf of Judythe A. O'Neil regarding injuries allegedly sustained at the Wisconsin State Fair on August 12, 2012.

This matter was Recommended to be Placed on File on a Block Vote

26. [2013-0142](#) Notice of Injury submitted on behalf of Heather Justham relative to injury allegedly sustained at the intersection of S. 84 Street and W. Becher St. on December 18, 2012.

This matter was Recommended to be Placed on File on a Block Vote

27. [2015-0020](#) Summons and Complaint in the matter of Wisconsin Housing and Economic Development Authority vs. Michael A. Flood and Aloma J. Flood, et al regarding foreclosure of mortgage, Case No. 14CV010671.

This matter was Recommended to be Placed on File on a Block Vote

28. [2015-0093](#) WDJT TV Station communication regarding 2014 Personal Property taxes.

This matter was Recommended to be Placed on File on a Block Vote

29. [2015-0372](#) Amended Summons and Complaint in the matter of JPMorgan Chase Bank, National Association vs. David M. Rangel, et al, regarding foreclosure of mortgage, Case No.15-CV-000235.

This matter was Recommended to be Placed on File on a Block Vote

30. [2015-0625](#) State Farm Insurance communication submitted on behalf of Jerome & Diane Schumitsch relative to vehicle damages allegedly sustained on March 3, 2015.

This matter was Recommended for Denial on a Block Vote

31. [2015-0631](#) First Amended Complaint in the matter of Darrell K. Haze vs. Police Officer Tieranie Merchant, et al.

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. Lajsic, seconded by Ald. Probst, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

D. ADJOURNMENT

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that the meeting be adjourned at 7:44 p.m. The motion carried unanimously.