

**CITY OF WEST ALLIS  
RESOLUTION R-2025-1412**

**RESOLUTION TO AMEND CITY ATTORNEY'S OFFICE ORGANIZATIONAL  
CHART TO ADD PART-TIME PRINCIPAL ASSISTANT CITY ATTORNEY (NET  
INCREASE OF 0.2 FTE)**

**WHEREAS**, the city attorney's office has strived to provide quality legal services with existing staffing, but several proactive projects have been unable to start due to the demands of necessary daily work; and

**WHEREAS**, the city attorney's office seeks to reduce outside counsel expenditures to the minimum needed; and

**WHEREAS**, the addition of a fifth attorney working 0.5 FTE creates additional opportunities to timely address nuisance properties, update codes and policies, and take on special projects that daily workload causes indefinite delays or take years to finish; and

**WHEREAS**, a vacancy has created savings within the wages and benefits accounts that can be used to partially pay for additional staffing in 2025; and

**WHEREAS**, one full-time attorney position can be reduced to 0.7 FTE so that employee can take on a 0.3 FTE position within the city clerk's office, thereby covering the remaining 2025 expense within the salary and benefit accounts caused by adding 0.2 FTE to the city attorney organizational chart; and

**WHEREAS**, the city attorney budget will need to increase in 2026 to account for a full year of wages and benefits, but that increase would be partially offset by reducing the outside counsel budget; and

**WHEREAS**, the increase in city attorney budget for 2026 is expected to be less than 0.1% of the city's annual budget;

**NOW THEREFORE**, be it resolved by the Council of the City Of West Allis, in the State of Wisconsin, as follows:

- The organizational chart for the city attorney shall be amended to add a principal assistant city attorney at 0.5 FTE
- The organizational chart for the city attorney shall be amended by subtracting 0.3 FTE from the existing 1.0 FTE principal assistant city attorney position, leaving a 0.7 FTE position;
- The organizational chart for the city clerk shall be amended to reduce the deputy clerk - elections position from 1.0 FTE to 0.3 FTE.

**SECTION 1:**        **ADOPTION** “R-2025-1412” of the City Of West Allis  
Municipal Resolutions is hereby *added* as follows:

**ADOPTION**

R-2025-1412(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

\_\_\_\_\_.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Ald. Ray Turner	_____	_____	_____	_____
Ald. Kimberlee Grob	_____	_____	_____	_____
Ald. Chad Halvorsen	_____	_____	_____	_____
Ald. Marissa Nowling	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Patty Novak	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____

Attest

Presiding Officer

\_\_\_\_\_  
Tracey Uttke, City Clerk, City Of  
West Allis

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Dan Devine, Mayor, City Of West  
Allis