

CITY OF WEST ALLIS
PROCEED ORDER #3

TO: **COMMUNITY PLANNING & DEVELOPMENT ADVISORS, LLC**
DATE: **February 3, 2022**
PROJECT: **TECHNICAL ASSISTANCE SERVICES - CDBG & HOME PROGRAMS**
Preparation & submission of the 2021 Consolidated Annual Performance
& Evaluation Report (CAPER) and Administrative Assistance

In accordance with Agreement for Professional Services dated as of August 17, 2020, and thru the Resolution No. R-2022-0058 dated February 1, 2022, and the (the "Agreement"), you are directed to proceed with work on the Project as outlined below:

Work: See attached Scope of Services – January 25, 2022
Estimate: \$10,125
Schedule: Work to commence immediately. To be completed as part of the Basic Services under the Agreement.

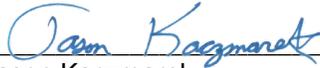
This Proceed Order, including any attachments, is incorporated into the Agreement. All work defined in this Proceed Order and payment therefor shall be performed in accordance with the terms and conditions of the Agreement, unless otherwise modified herein. Any modification(s) of this Proceed Order is subject to approval and acceptance pursuant to the Agreement.

Issued:
By: 
Title: Manager of Planning & Zoning
Date: 2-3-22

Received and Approved:
By: 
Title: CPDA Executive Director
Date: 2/10/2022

ATTACHMENTS:
Scope of Services

COMPTROLLER'S CERTIFICATE
Countersigned this 4th day of February, 2022,
and I certify that the necessary funds have been
provided to pay the liability that may be incurred
by the City of West Allis under this Contract.


Jason Kaczmarek
Finance Director/Comptroller