



City of West Allis

Meeting Minutes

Board of Health

Thursday, January 24, 2019

6:00 PM

Health Department
7120 W. National Ave.

REGULAR MEETING

A. CALL TO ORDER

The meeting was called to order by Ald. Reinke at 6:02 pm.

B. ROLL CALL

Present 5 - Ald. Rosalie L. Reinke, Ald. Daniel J. Roadt, Ms. Linda Grulke, Ms. Barbara Janusiak, and Ms. Karen Gibbs

Excused 3 - Mr. Frank Bialek, Mr. John Ragonese, and Mark Roberts

C. APPROVAL OF MINUTES

A motion was made by Ms. Janusiak, seconded by Ms. Grulke to approve the minutes of November 29, 2019. The motion carried unanimously.

Approved

1. [19-0065](#) Minutes (draft) of the meeting of November 29, 2018.

Attachments: [BOH Minutes 11-29-18](#)

Approved

D. MATTERS FOR DISCUSSION/ACTION

2. [19-0066](#) Communicable Disease Report and Updates

Ms. Nusslock distributed the monthly communicable disease report for Milwaukee County for December. She discussed the increase of various disease numbers including chlamydia, salmonella, Legionellosis, and flu hospitalizations. Pertussis numbers have decreased. She shared the Laboratory Surveillance Report from the Wisconsin State Laboratory of Hygiene, which included data for the week ending January 5, 2019.

Communicable Disease Funding for this budget cycle (July - June) has been dispersed from the State. The Health Department has received \$5,400.

Discussed

3. [19-0067](#) Public Health Accreditation

Ms. Nusslock distributed an informational copy of what accreditation is, why we do it and the process involved for accreditation and reaccreditation. She stated that there were measures that were questioned by the Public Health Accreditation Board (PHAB) that the department did some clarification on and resubmitted to PHAB. She informed the Board the site visit from the Public Health Accreditation Board (PHAB) is scheduled for February 22, 2019.

Discussed

4. [19-0068](#) Legislative Updates

Ms. Nusslock stated that the Legislative Committee recently went back into session so a legislative grid is not available at this time. Ms. Nusslock stated that the WPHA/WALHDAB Joint Public Affairs Committee is working on talking points for the legislative priorities and planning for presentations at the annual conference.

Discussed

5. [19-0069](#) Public Health Ethics Review & Case Study

Attachments: [Ethics-Review-January 2019](#)

Utilizing a PowerPoint presentation, Ms. Nusslock reviewed the principles of the ethical practice of Public Health. The purpose is to provide a framework for the BOH for the identification and resolution of ethical issues that arise from the department's programs, policies, interventions, unusual events and/or employee/employer relations. She reminded the Board that Public Health Ethics is a measure in the Accreditation standards. Ms. Nusslock distributed a copy of the West Allis Health Department Board of Health Code of Organizational Ethics, Ethics Advisory Committee and Guide for Conducting Ethical Analysis policy and procedure for their review. No changes were suggested.

Ms. Nusslock walked the Board through a case on unsafe injections and duty to warn. The Board discussed the case study utilizing the framework in the Guide.

Discussed

6. [19-0070](#) Farmers Market Update

Ms. Nusslock stated that the transition of the Farmers Market from the Health Department to the Communications Department has taken place. She informed the Board that a facility assessment completed last year recommended removal and repainting of the Market structure due to levels of lead in the paint.

Discussed

7. [19-0071](#) Senior Center Report

Ms. Nusslock reported that funding has been secured for purchase of "My Senior Center" software package which would allow for tracking membership and issuing membership cards and electronic check-in for classes and has the ability to generate reports.

Discussed

8. [19-0072](#) Health Department Report

Ms. Nusslock announced to the Board that she will be retiring from the City this year after 28 years of service. She stated her final day will be May 3, 2019 and that transition planning is in the works.

Discussed

9. [19-0073](#) BOH Requests for Agenda Items for Next Meeting - Thursday, February 28, 2019

The Board was reminded that they could submit any additional items for the next meeting agenda to Sally or Diane no later than noon on the Thursday prior to the meeting date.

Discussed

E. ADJOURNMENT

A motion was made by Ms. Janusiak, seconded by Ms. Grulke to adjourn the meeting at 7:03 p.m. The motion carried unanimously.

Approved



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.