

Library Subcommittee 7/11/19 Minutes:

Meeting called to order at 6:30pm (Children's Department Meeting Room)

Attending: Barbara Hart, Ellen Dobrogowski, Emily Rutter, Beth Henika, Ashley Wagner, Mike Koszalka

Minutes reviewed and approved for 6/13/2019 meeting (Koszalka moved, Rutter 2nd)

Unfinished Business:

Koszalka reviewed the Staff Survey Questionnaire and reported that it will be made available to staff via email and hard copy from July 11th through August 3rd.

The committee discussed and reviewed both the short and long stakeholder questionnaires. The long version will be used in-house, perhaps at other key City locations and be made available on the Library's webpage as well. The short version will be interactive with staff reaching out to persons at outreach and programming events.

New Business:

A SWOT Analysis was conducted with committee members. The results of this process and the data collected from the staff survey will be reviewed and discussed at the next meeting.

Revising the Mission and Vision Statements:

The committee reviewed the current Library Mission and Vision statements and discussion ensued. It was agreed that the evolving and important nature of the Library's role in the community – as that of a Community Meeting Place – be incorporated in the next Mission Statement. The importance of the mission of the Library meshing with that of the City was also agreed upon. Koszalka will bring forward draft statements based upon these discussions as well as examples of other public library mission and vision statements for the committee to consider at the next meeting.

Next Meeting was set for Thursday, August 8, 2019 at 6:30pm in the Children's Meeting Room.

Motion made by Dobrogowski and 2nd by Henika to adjourn the meeting at 8:00pm