



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Meeting Agenda

### Administration & Finance Committee

*Aldersperson Kurt E. Kopplin, Chair*

*Aldersperson Vincent Vitale, Vice-Chair*

*Alderspersons: Thomas G. Lajsic, Richard F. Narlock, Rosalie L. Reinke*

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Monday, August 10, 2009

6:00 PM

West Allis City Hall Room 128

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#### REGULAR MEETING

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**A. CALL TO ORDER**

**B. ROLL CALL**

**C. NOTICE OF JOINT MEETING WITH THE ADMINISTRATION & FINANCE COMMITTEE AND BOARD OF PUBLIC WORKS TO DISCUSS:**

**1. 2009-0509**

Communication from Mike Pertmer, Director of Public Works, announcing his retirement in October.

**D. CLOSED SESSION**

*PLEASE TAKE NOTICE that the Administration & Finance Committee of the City of West Allis will meet, at approximately 6:00 p.m., or as soon thereafter as time permits, on Monday, August 10, 2009, in Room 128, City Hall, 7525 West Greenfield Avenue, West Allis, Wisconsin, to vote on a motion to convene in closed session at said time and place to confer with the Mayor on Department Head 2010 performance reviews and allowance recommendations, to discuss collective bargaining matters for all City Unions, and to take such further action as may be necessary and appropriate with respect to such matters.*

*A closed session for the above purposes is authorized pursuant to the provisions of Wis. Stats. Section 19.85(1)(c), (e), and (g), which authorizes a governmental body, upon motion duly made and carried, to meet in closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to deliberate or negotiate the purchase of public properties and the investment of public funds, or conduct other specified public business whenever competitive or bargaining reasons require a closed session; and to confer with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.*

*Upon conclusion of the closed session, the Administration & Finance Committee will convene in open session at said time and place to consider its public agenda, including motions to recommend approval or rejection of above-listed deliberations or any of the public agenda items that have not been acted upon.*

**E. APPROVAL OF MINUTES**

*Special Meeting Minutes: 5/26/09, 7/27/09*

*Recess Meeting Minutes: 6/2/09, 6/16/09, 7/7/09, 8/4/09*

*Recess Meeting Closed Session Minutes: 6/16/09*

**F. APPEARANCE BEFORE COMMITTEE****1. Appearance by Tom Karman, CPA, of Schenck Government & Not-for-Profit Solutions.**

[2009-0508](#)

Comptroller/Manager of Finance submitting the City of West Allis Comprehensive Annual Financial Report for the year ended December 31, 2008 for review and approval.

**G. NEW AND PREVIOUS MATTERS**

**1.** [2009-0524](#)

Communication from City Administrative Officer relative to the 2010-2019 Ten Year Capital Improvement Program.

**H. OTHER MATTERS TO COME BEFORE THE COMMITTEE FOR DISCUSSION/ACTION****1. Discussion/Action on Items by Alderpersons.****2. Discussion/Action on Items by City Administrative Officer.**

a. CVMIC Self-Insured Retention Levels.

**3. Other.****I. ADJOURNMENT**

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

#### **NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

#### **AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

#### **LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.