



# City of West Allis

## Meeting Minutes

### Board of Health

Thursday, January 23, 2020

6:02 PM

Health Department  
7120 W. National Ave.

#### REGULAR MEETING

#### A. CALL TO ORDER

**Present** 6 - Ald. Rosalie L. Reinke, Ald. Daniel J. Roadt, Ms. Barbara Janusiak, Mr. Frank Bialek, Mr. John Ragonese, and Ms. Karen Gibbs

**Excused** 2 - Dr. Mark Roberts, and Ms. Linda Grulke

*Others Present: Bob Leischow, Diane Dubey and Ashley Palen, Allie Linton, Douglas Kaho*

#### B. APPROVAL OF MINUTES

1. [19-0798](#) Minutes (draft) of the meeting of October 24, 2019.

**Attachments:** [BOH Minutes 10-24-19](#)

Approved

#### C. MATTERS FOR DISCUSSION/ACTION

2. [19-0799](#) Public Health Emergency Preparedness Update

Mr. Leischow informed the Board of the upcoming Democratic National Convention to be held in Milwaukee. Departmental staff is participating in various workgroups including BioWatch and vulnerable populations in the City of Milwaukee in preparation of the convention. They are still in the planning stages.

**Discussed**

3. [19-0800](#) Communicable Disease Report and Updates

Ms. Palen distributed copies of the 30 day, 2019 4th quarter and the year-end total communicable disease reports for West Allis. She discussed various disease numbers including Chlamydia, Gonorrhea, and Syphilis. She reported that the Hepatitis A reported on the 30 day report did prove to be negative.

**Discussed**

4. [19-0801](#) HCET Project next steps

Mr. Leischow introduced Dr. Allie Linton, Medical Advisor for the Health Care Education & Training (HCET) project. Ms. Linton explained that HCET is a non-profit organization in Madison which works toward the implementation of services to encourage healthier actions in communities. HCET reached out to Dr. Linton to implement services for Milwaukee area health departments, specifically focused on lowering uninsured rates by helping to enroll people in family planning only services, implementing STI treatment and testing facilities and basic contraception services. She stated that currently four health departments, West Allis, Greenfield, South Milwaukee and Oak Creek, have signed on to start up project services. She further stated that the program is designed to provide comprehensive program development, education and training to improve reproductive and

sexual health outcomes. Discussion occurred in relation to program services and the development of policies and procedures.

**Discussed**

5. [19-0802](#)

Legislative Report

Mr. Leischow discussed a communication he per Board request that addresses youth access to e-cigarette/vape products. This stemmed from proposed legislation regarding eliminating flavored vaping products but not addressing elimination of all flavored e-cigarettes. Discussion ensued.

A motion was made by Barb Janusiak, seconded by Frank Bialek to submit the proposed correspondence to the appropriate City committee for approval. Discussion ensued relative to listing the line item as an "Action Item" on the Agenda. Recommendation of the Board is to hold the communication until clarification as to the proper procedure of submittal of the communication. Motion was withdrawn.

Mr. Leischow distributed a copy of five Bills addressing homelessness in the State that have passed the State Assembly and are currently before the Wisconsin State Senate. The bills are Assembly Bills 120, 121, 122, 123 and 124. Ms. Palen gave a brief background on the attempts the City's Community Development Division is making to address/assist the City's homeless population. Mr. Leischow will discuss with the Community Development Manager and report back to the Board with a possible Action Item to submit joint correspondence to state legislature on the topic.

**Discussed**

6. [19-0803](#)

Senior Center Report

Mr. Leischow distributed a copy of the Senior Center updates provided by Denise Koenig, which included various upcoming events, programs and workshops thru February 2020.

**Discussed**

7. [19-0804](#)

Health Department Report

Mr. Leischow reported on the following:

- WIC Director position has been filled by Cheryl Davies
- The Public Health Specialist position will close on January 27, 2020
- Two Public Health Nurse vacancies have been consolidated to create a Lead Public Health Nurse position. The position was posted internally
- Currently 1 Public Health Nurse, 1 WIC Project Nutritionist and 2 Breastfeeding Peer Counselor positions are open
- Laura Temke resigned from the Environmental Health Division
- Grant funding has been established to fund new flooring in the building along with adding a small conference room and bathroom in the clinic
- A consulting group was brought in to evaluate space and storage needs within the Department for assessment and recommendations of possible building modifications
- MaryCay Freiburg has moved out of the City and is no longer a member of the Board
- There will be upcoming Health Equity training scheduled that will be offered to Board members

Ms. Palen reported on the following:

- Overview of the Bureau of Justice Assistance Grant (Cardiff Model) and the Violence Free West Allis Collaborative which is being used to promote a safe

and healthy community through data collection, education, leveraging of resources and policy advocacy Violence Free. The Collaborative will be offering a Violence and Opioid Prevention Small Grant Program beginning this spring to provide resources to local community groups, organizations and businesses to support community-generated violence and opioid prevention activities.

Ald. Reinke welcomed Mr. Douglas Kaho. Mr. Kaho stated is running for Alderperson in the 3rd District and has been attending various meetings to get a better understanding of how various meeting are conducted.

**Discussed**

8. [19-0805](#) BOH Requests for Agenda Items for Next Meeting

The Board was reminded that they could submit any additional items for the next meeting agenda to Bob or Diane no later than noon on the Thursday prior to the meeting date.

**Discussed**

9. [19-0806](#) Next Meeting - Thursday, February 27, 2020

It was the consensus of the Board to move the meeting time back to the fourth Thursday of the month at 6:00 p.m.

**Discussed**

**D. ADJOURNMENT**

*The meeting adjourned at 7:33 p.m.*

**Approved**



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.