



City of West Allis

Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
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2007-0068 Communication In Committee

City Attorney's Communication Requesting Approval for Destruction of Public Records in the City Attorney's Office.

Introduced: 2/6/2007

Controlling Body: Advisory Committee

COMMITTEE RECOMMENDATION

Approval

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
FEB 06 2007	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barczak	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Czaplewski				
	<input type="checkbox"/>	<input type="checkbox"/>	Dobrowski				<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	Kopplin				
	<input type="checkbox"/>	<input type="checkbox"/>	Lajsic				
	<input type="checkbox"/>	<input type="checkbox"/>	Narlock				
	<input type="checkbox"/>	<input type="checkbox"/>	Reinke	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Sengstock				
	<input type="checkbox"/>	<input type="checkbox"/>	Vitale	<input checked="" type="checkbox"/>			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Weigel	<input checked="" type="checkbox"/>				
		TOTAL		<u>7</u>	<u>0</u>		<u>1</u>

SIGNATURE OF COMMITTEE MEMBER

Reinke

Chair

Vice-Chair

Member

COMMON COUNCIL ACTION

APPROVAL

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
FEB 06 2007	<input type="checkbox"/>	<input type="checkbox"/>	Barczak	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Czaplewski	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Dobrowski				<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	Kopplin	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Lajsic	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Narlock	<input checked="" type="checkbox"/>			
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Reinke	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Sengstock	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Vitale	<input checked="" type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>	Weigel	<input checked="" type="checkbox"/>				
		TOTAL		<u>9</u>			<u>1</u>



OFFICE OF THE CITY ATTORNEY

Scott E. Post
City Attorney

Sheryl L. Kuhary
Jeffrey J. Warchol
Cheryl L. Wentland
Assistant City Attorneys

January 31, 2007

Mayor and Common Council
City of West Allis

RE: Destruction of Public Records

Dear Mayor and Council Members:

Pursuant to Section 19.21(4) of the Wisconsin Statutes and Section 1.09 of the West Allis Revised Municipal Code, this is notice to you that the City Attorney's Office intends to destroy certain obsolete public records identified in the box listings attached hereto. None of the records involved are required to be preserved by ordinance or resolution of the Common Council.

We are required to provide sixty (60) days written notice of our intent to the Common Council and the Wisconsin State Historical Society.

Should you have any questions about the records involved, please so advise.

Thank you for your prompt consideration of this request.

Sincerely,

Scott E. Post
City Attorney

SEP:da
Attachments
H/Destruction of Records

BOXES TO BE DESTROYED

BOX NUMBER

DESCRIPTION

- | | |
|-----|--|
| 217 | Veterans' Park Redevelopment Project
Parcels 4, 6, 7, 8, 10, 19, 20-23, 25 and 28 |
| 273 | Foreclosures (Fritsch, D Tietyen, R Sherkowski, J Wisniewski, V.A. Acquisition, Inc., D Smith, L Nolan, C Kingan, R Korpela, Style-Line Manufacturing Co., Inc., Brunn, R Amparo, McCook v Finley, A Franke v Metro Prop, K Ortiz and T Johnson) |
| 286 | Miscellaneous Files (1999 Revenue Bonds/Amalga Comp, NDC, Inc./70 th & Walker, Amendment Quad Graphics and Outlot "A") |
| 290 | 5817 W Burnham Street (Envir Repts and Acq. of Property)
NDC, Inc. Sale of Land "Vet's Park" |
| 294 | 2 Boxes
70 th & Walker Redevelopment (MPS Building, Vaughn Mfg. Co., Marsha Azar/Pillar, and 7100 W Walker St Intergov. Agrmnt, Title Commitment and Closing Papers) |



7525 West Greenfield Avenue
West Allis, Wisconsin 53214-4688



CITY CLERK/TREASURER OFFICE

Paul M. Ziehler
*City Administrative Officer
Clerk/Treasurer*

Rosemary West
*Treasurer's Office Supervisor
Senior Accountant*

Monica Schultz
Assistant City Clerk

414/302-8200
414/302-8207 (Fax)

City Hall
7525 West Greenfield Avenue
West Allis, Wisconsin 53214
www.ci.west-allis.wi.us

February 8, 2007

Scott E. Post
City Attorney

Dear Mr. Post:

On February 6, 2007, the Common Council approved the following communication:

- City Attorney request for permission to destroy records in accordance with Section 1.09 of the Revised Municipal Code.

Thank you for your attention in this regard.

Sincerely,

A handwritten signature in cursive script that reads "Monica Schultz".

Monica Schultz
Assistant City Clerk

/amn