



City of West Allis

Resolution: R-2017-0131

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number: R-2017-0131

Final Action:

Sponsor(s): Administration & Finance Committee

JUN 06 2017

Resolution to approve the consolidation of the code enforcement process to the Department of Building Inspection and Neighborhood Services (BINS) to reduce investigation and administrative processing time and improve service delivery for the citizens of West Allis.

WHEREAS, the City of West Allis Mission Statement directs the City to operate in such a manner that it:

- Provides cost effective municipal services consistent with the needs and desires of the citizens of the West Allis community (residences and businesses, as well as other community stakeholders);
- Provides for the health, safety, and welfare of the community;
- Provides a quality living and working environment; and
- Provides a positive, progressive, and creative approach to the budget, management, and operations of the City; and

WHEREAS, the 2017 City of West Allis Adopted Budget includes the directive to explore streamlining the code enforcement process by providing that Building Inspection and Neighborhood Services staff would investigate and process complaints and violations instead of continuing to have multiple staff from multiple departments verify complaints; and

WHEREAS, the 2017-2021 City of West Allis Strategic Plan includes Quality of Life as one of the five goals; and

WHEREAS, the Mayor and City staff have met to discuss the coordination of the code enforcement consolidation and have come to agreement on the consolidation; and

WHEREAS, the consolidation includes transferring responsibility for investigations and administration of the following processes from DPW to BINS: 1) Tall grass and weed complaints, 2) Snow and ice complaints, 3) Residential garbage complaints, 4) Illegal dumping complaints, 5) Homeless camp complaints, 6) Hazardous tree complaints, 7) Vision triangle complaints, and 8) Other various sanitation and forestry complaints; from Engineering to BINS: 1) Erosion and tracking of mud or debris into street complaints, 2) Garbage in street complaints, and 3) Storage of materials or obstructions in right-of-way complaints; from Health to BINS: 1) Commercial garbage complaints; from Development to BINS: 1) Commercial property maintenance complaints, 2) Zoning complaints, and 3) Landscaping/screening complaints; but the clean-up and abatement will remain with the existing department if they currently perform those duties; and

WHEREAS, the consolidation also reallocates a vacant position of Sanitation Supervisor from the Public Works Department to BINS to be recreated as a Neighborhood Services Supervisor position.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Common Council of the City of West Allis that the consolidation of the code enforcement process under the Department of Building Inspection and Neighborhood Services is hereby approved.

BE IT FURTHER RESOLVED that City Departments are authorized and directed to take the actions necessary to effectuate such consolidation.

ADM\ORDRES\2017\ADMR2017.28

ADOPTED JUN 06 2017

APPROVED 6/13/17

 Monica Schultz
Monica Schultz, City Clerk

 Dan Devine
Dan Devine, Mayor