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Thursday, July 06, 2017

The Honorable Mayor Devine and Common Council Members  
City of West Allis  
7525 W. Greenfield Avenue  
West Allis WI 53214

Mayor Devine and Common Council Members:

I am pleased to recommend the appointment of Mr. Jason Williams for the position of Assessor for the City of West Allis. Jason has over fifteen years of professional work experience. He currently is the Interim City Assessor. Prior to his current assignment, he was the Assistant City Assessor. He also has prior experience in planning and development.

In addition to his diverse professional experience, he is certified in Lean Continuous Improvement, continues to demonstrate a commitment to process improvement, received his BS from the University of Wisconsin-La Crosse in Geography and Earth Science, and his MS from University of Wisconsin – Madison in Urban and Regional Planning. He has worked for municipal government since 2007 and in the City of West Allis' Assessor's Office since 2013. See attached resume for further details.

Recently, under Jason's direction, the Assessor's Office has implemented various changes to improve service delivery and create efficiencies. Examples of such include: use of voicemail system, electronic download of monthly sales, electronic submittal of validated sales, paperless personal property account processes, appropriate documentation of appeals and successful challenges to appeals prior to and at the Board of Review.

I respectfully request your approval of Mr. Williams for this leadership position in the City of West Allis. Please let me know if you have any questions or need further information or clarification. Thank you for your consideration.

Sincerely,

Rebecca N. Grill, CPM, CMC, MBA  
City Administrator