



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Meeting Agenda

### Administration & Finance Committee

*Alderson Vincent Vitale, Chair*

*Alderson Kevin Haass, Vice-Chair*

*Aldersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst*

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Tuesday, November 17, 2015

7:00 PM

City Hall Common Council Chambers

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#### RECESS MEETING

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. NEW AND PREVIOUS MATTERS

12. [R-2015-0217](#) Resolution relating to public access to information and records within the custody of the City of West Allis.
- Sponsors:* Administration & Finance Committee
- Attachments:* [NOTICE OF FEES Revised 11/17/15](#)  
[NOTICE OF FEES Revised 11/17/15 - marked up](#)
13. [R-2015-0236](#) Resolution relative to selecting MSDSonline® for furnishing the software for the storage and accessibility of safety data sheets (SDS) or MSDS as required by Wisconsin's Safety and Professional Services codes for a three year period at the cost of \$15,300.
- Sponsors:* Administration & Finance Committee
- Attachments:* [MSDSonline Communication](#)  
[MSDSonline Contract](#)
14. [R-2015-0237](#) Resolution amending the terms & conditions for an Economic Development Loan to Reclaimers LLC, under the Department of Housing and Urban Development Community Development Block Grant Program in an amount not to exceed \$150,000.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Exhibit A - Commitment Letter \(11-17-15\)](#)
15. [2015-0799](#) Communication from the Assistant City Engineer regarding the proposed change in title for Leo Kos.
- Attachments:* [Leo Los Retitle Communication Revised](#)
16. [2015-0800](#) Communication from HR Director requesting consideration of two matters pertaining to the Employee Recognition Awards Program.

Attachments: [Communication re Employee Recognition Awards Program](#)

17. [2015-0804](#) Fire Department request for the approval to sign Milwaukee Fire Department's Indemnity Agreement and Release.

Attachments: [Fire Department communication](#)  
[F-154 MFD Ride Along Forms](#)

18. [2015-0792](#) City Administrator report on IT Steering Committee meetings.

Attachments: [IT Steering Committee Meeting Minutes 10/28/2015](#)

## D. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

### NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

### AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

### LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.