



# City of West Allis

## Meeting Minutes

### Administration & Finance Committee

*Alderson Kevin Haass, Chair*

*Alderson Martin J. Weigel, Vice-Chair*

*Aldersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt*

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Monday, August 5, 2019

6:00 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

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#### SPECIAL MEETING (draft minutes)

#### A. CALL TO ORDER

*The meeting was called to order by Chairperson Haass at 6 p.m.*

#### B. ROLL CALL

**Present** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

#### Others Present:

*Mayor Devine; Aids. Lajsic and Reinke; Rebecca Grill, City Administrator; Peggy Steeno, Finance Director; Chris Botsch, Deputy Police Chief; Dave Wepking, Director of Public Works; Ed Lisinski, Director of BINS; John Stibal, Director of Development; Tony Warkoczewski, IT Director*

#### C. APPROVAL OF MINUTES

1. [2019-0507](#) Minutes (draft) July 16, 2019 Special Meeting, July 16, 2019 Recess Meeting.

**A motion was made by Ald. Roadt, seconded by Ald. Weigel, to approve the Minutes. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

#### D. NEW AND PREVIOUS MATTERS

##### Previous Matters for Consideration

2. [2019-0532](#) Reclassification of HR Director Position/Reorganization/Filling Position as Assistant City Administrator/Talent and Strategy Director

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

3. [O-2019-0030](#) Ordinance to amend the City of West Allis Salary Schedule due to the 2019 Adopted Budget action; and the following classification and compensation changes - amending the salary grade for the position of Plumber; removing the positions of Building and Electrical Inspector; amending the title of Commercial and Residential Inspectors; creating the positions of Assistant City Administrator/Director of Talent and Strategy and Public Safety IT Supervisor.

**Sponsors:** Administration & Finance Committee

*Dave Wepking and Ed Lisinski were present to discuss. Ms. Grill said the newly-created Public Safety IT Supervisor position needs to be added to the ordinance. Committee concurred with this requested addition, and the ordinance will be approved as amended.*

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Passage As Amended. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

4. [R-2019-0529](#) Resolution to approve the implementation of a two-percent (2%) pay increase for non-represented City Employees pursuant to the 2019 Adopted Budget and approving the transfer of \$50,000 from the salary account of the Fire Department and \$50,000 from the salary account of the Public Works Department to ensure funding for the Exceptional Performance Program.

**Sponsors:** Administration & Finance Committee

*Ms. Grill advised that a date change is needed in the resolution: No. 2 in the first resolved clause is changed from July 16, 2019 to August 6, 2019. The Committee concurred. Motion by Ald. Weigel, second by Ald. Czaplewski, to amend the resolution; approved unanimously.*

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption As Amended. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

## E. ADJOURNMENT

*A motion was made by Ald. May, seconded by Ald. Weigel, to adjourn the meeting at 6:27 p.m. The motion carried unanimously.*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.