



City of West Allis

Meeting Minutes

Administration & Finance Committee

Alderson Kevin Haass, Chair

Alderson Martin J. Weigel, Vice-Chair

Aldersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, December 3, 2019

7:40 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING (draft minutes)

A. CALL TO ORDER

The meeting was called to order by Chairperson Haass at 7:40 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Present:

Rebecca Grill, City Administrator; Peggy Steeno, Finance Director; Kail Decker, City Attorney; Pete Daniels, City Engineer; Bob Leischow, Health Commissioner; Mason Pooler, Fire Chief; Steve Braatz, City Clerk; Tony Warkoczewski, IT Director

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

22. [R-2019-0779](#) Resolution approving 2019 Engineering Department Fund Transfers

Sponsors: Public Works Committee

City Engineer Pete Daniels present to discuss.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

23. [R-2019-0868](#) Resolution relative to the Agreement with the Village of Greendale for Public Health Services for the year 2020

Sponsors: Administration & Finance Committee

Health Commissioner Bob Leischow present to discuss.

A motion was made by Ald. Roadt, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

24. [R-2019-0869](#) Resolution relative to the transfer of \$35,000 from the City of West Allis Assessor Department's Salary & Wages Account and \$4,200 from Supplies Account into its Professional Services Account to fulfill the remaining contract with Tyler Technologies

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

25. [R-2019-0870](#) Resolution relative to authorizing the single source purchase of a police canine and the corresponding training for the canine and handler for a sum of \$14,000 from Southern Police Canine

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

26. [R-2019-0871](#) Resolution relative to accepting the sole source proposal of Municode for providing a self-publishing platform for in-house maintenance of the municipal code, resolutions, policies and procedures, and the schedule of fees for a total net sum of \$6,180 per year for years 2020-2022

Sponsors: Administration & Finance Committee

City Clerk Steve Braatz and City Attorney Kail Decker present to discuss.

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

27. [R-2019-0872](#) Resolution relative to accepting the sole source proposal of InTech Software Solutions, Inc. for providing the Modus Elections Manager elections planning and administration program for a total net sum of \$9,950 per year for years 2020-2021

Sponsors: Administration & Finance Committee

City Clerk Steve Braatz present to discuss.

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

28. [R-2019-0873](#) Resolution relative to accepting the proposal of Vanguard Computers, Inc. for furnishing and delivering sixty (60) HP ProDesk 400 i3 desktop computers with 128 GB Solid State Drive, with three-year NBD Onsite Extended Warranty for a sum of \$28,883.40, and the proposal from CDW-G for ten (10) Microsoft Surface Pro LTE tablet computers and accessories for a sum of \$15,067.90, for a total sum of \$43,951.30

Sponsors: Administration & Finance Committee

IT Director Tony Warkoczewski present to discuss.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

29. [R-2019-0874](#) Resolution establishing health insurance plan, funding levels, employee health care premium contributions, and Health Savings Contributions for the plan year March 1, 2020 through February 28, 2021

Sponsors: Administration & Finance Committee

This matter was Held

City Attorney Claim Report

30. [2018-0797](#) Summons and Complaint in the matter of Brian D. Walker vs City of West Allis et al. Case No. 2018CV007730

This matter was Recommended to be Placed on File on a Block Vote

31. [2019-0755](#) Claim by Kelley Chaplock regarding vehicle damages at S. 84 St. and W. Beloit Rd. on September 19, 2019

This matter was Recommended to be Placed on File on a Block Vote

32. [2019-0733](#) Claim by Daniel Komorowski regarding damage to vehicle at the intersection of W. Dakota St. and S. 92 St. on September 29, 2019

This matter was Recommended for Denial on a Block Vote

33. [2018-0843](#) Summons and Complaint in the matter of East Coast Properties et al vs. Crawdaddy's LLC et al. Case No. 2018CV007903

This matter was Recommended to be Placed on File on a Block Vote

34. [2019-0294](#) Summons and Complaint in the matter of MTGLQ Investors, L.P. vs Nobuko Levandowski, et al, regarding foreclosure of mortgage, Case No. 2019CV002849

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. Weigel, seconded by Ald. May, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

D. ADJOURNMENT

**A motion was made by Ald. May, seconded by Ald. Weigel, to Adjourn the Meeting at 7:59 p.m.
The motion carried by the following vote:**

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.