

73.



City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
2007-0262	Communication	In Committee
Health Commissioner Communication Requesting Approval for Destruction of Public Records at the Health Department		
Introduced: 5/15/2007		Controlling Body: Advisory Committee

COMMITTEE RECOMMENDATION

APPROVAL

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>MAY 15 2007</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barczak	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Czaplewski				
	<input type="checkbox"/>	<input type="checkbox"/>	Dobrowski	<i>exc</i>			<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	Kopplin				
	<input type="checkbox"/>	<input type="checkbox"/>	Lajsic				
	<input type="checkbox"/>	<input type="checkbox"/>	Narlock	<i>exc</i>			
	<input type="checkbox"/>	<input type="checkbox"/>	Reinke	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Sengstock				
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Vitale	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Weigel	<input checked="" type="checkbox"/>			
			TOTAL	<u>4</u>			<u>1</u>

SIGNATURE OF COMMITTEE MEMBER

Reinke _____
 Chair Vice-Chair Member

COMMON COUNCIL ACTION approval

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>5-15-07</u>	<input type="checkbox"/>	<input type="checkbox"/>	Barczak	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Czaplewski	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Dobrowski	<i>exc</i>			<i>exc</i>
	<input type="checkbox"/>	<input type="checkbox"/>	Kopplin	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Lajsic	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Narlock	<i>exc</i>			<i>exc</i>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Reinke	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Sengstock	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Vitale	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Weigel	<input checked="" type="checkbox"/>			
			TOTAL	<u>8</u>			<u>2</u>

unanimous.



HEALTH DEPARTMENT

Terry L. Brandenburg
Health Commissioner

414/302-8600
414/302-8628 (Fax)

Health Department
7120 West National Avenue
West Allis, Wisconsin 53214

www.ci.west-allis.wi.us

May 2, 2007

Mayor and Common Council
City of West Allis

RE: Destruction of the City of West Allis Health Department Records

Dear Mayor and Council Members:

The Health Department intends to destroy obsolete medical records pursuant to the City of West Allis Revised Municipal Code Section 1.09 and Section 19.21 (4) of the Wisconsin Statutes:

Medical Case Records

Cases closed on or before May 1, 2002

I understand that we are required to notify the State Historical Society and the Common Council as least sixty (60) days prior to destroying these records. If you have any questions about these materials, do not hesitate to contact me at 414-302-8637.

Thank you for your prompt review of this request.

Sincerely,

Terry Brandenburg
Health Commissioner