



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Meeting Agenda

### Administration & Finance Committee

*Aldersperson Kevin Haass, Chair*

*Aldersperson Martin J. Weigel, Vice-Chair*

*Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt*

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Tuesday, March 21, 2017

7:00 PM

City Hall Room 128

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#### RECESS MEETING

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. NEW AND PREVIOUS MATTERS

##### New Matters for Introduction

4. [R-2017-0069](#) Resolution authorizing a Professional Service Contract with Harwood Engineering Consultants for Engineering Consulting Services related to retrofitting LED lighting in city buildings for an amount not to exceed \$29,455.00.  
*Sponsors:* Public Works Committee  
*Attachments:* [LED Consultants](#)
5. [R-2017-0067](#) Resolution relative to approving the 2016 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant Program.  
*Sponsors:* Administration & Finance Committee  
*Attachments:* [Exhibit 1- 2016 Yr-end Annual CDBG Report](#)
6. [R-2017-0072](#) Resolution relative to accepting the sole source proposal of WTMJ-AM Radio, a division of Scripps Media, Inc., for providing Commercial Broadcast services for a total net sum of \$15,350.  
*Sponsors:* Administration & Finance Committee  
*Attachments:* [Brewers Radio Network Letter of Agreement](#)
7. [R-2017-0073](#) Resolution approving the terms & conditions for an Economic Development Loan to Kater 2 Kidz Salon Spa & Boutique, LLC under the Department of Housing and Urban Development Community Development Block Grant Program in the amount up to \$10,000.  
*Sponsors:* Administration & Finance Committee  
*Attachments:* [Exhibit A - Commitment Letter](#)
8. [R-2017-0074](#) Resolution relative to accepting the proposal of CDW-G Inc. for furnishing and

delivering a Palo Alto Network Security Appliance, accessories, and one year of support for a total sum of \$29,887.20.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Bid Report for Palo Alto Network Security Appliance](#)

9. [R-2017-0078](#) Resolution relative to accepting the proposal of BP Logix, Inc. for furnishing software maintenance for 2017 for a total sum of \$16,660.

**Sponsors:** Administration & Finance Committee

**Attachments:** [IT Director Memo re BP Logix Maintenance Agreement renewal](#)

10. [2017-0157](#) Communication from City Administrator requesting approval to fill the full-time position of Clerical Assistant at the Public Library.

**Attachments:** [Request to fill Library Clerical Assistant Position](#)

11. [2017-0164](#) Communication from City Administrator requesting approval to fill the vacant position of Network Specialist in the IT Department/CFE.

**Attachments:** [Request to fill Network Specialist position](#)

## Previous Matters for Consideration

### City Attorney Claim Report

12. [2011-0143](#) Leona Brown communication regarding vehicle damages allegedly sustained northbound on Hawley Rd. on March 7, 2011.

## D. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

#### NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

#### AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

#### LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.