



Meeting Minutes

Administration & Finance Committee

*Alderson Kevin Haass, Chair*

*Alderson Martin J. Weigel, Vice-Chair*

*Aldersons: Michael J. Czaplowski, Michael P. May, Daniel J. Roadt*

Tuesday, October 17, 2017

6:00 PM

City Hall Room 128

**SPECIAL MEETING (draft minutes)**

**A. CALL TO ORDER**

*Chair Haass called the meeting to order at 6:00 p.m.*

**B. ROLL CALL**

**Present** 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt  
**Excused** 1 - Ald. Czaplowski

**Others Attending**

*Aldersons Lajsic, Probst, Vitale; Rebecca Grill, City Administrator; Peggy Steeno, Finance Director; Mike Lewis, Director of Public Works/City Engineer; Pete Daniels, Principal Engineer; Monica Schultz, City Clerk.*

**C. NEW AND PREVIOUS MATTERS**

**Previous Matters for Consideration**

1. [2017-0603](#) Communication from City Administrator transmitting the 2018 Capital Improvement Program for consideration and inclusion in the 2018 City of West Allis Budget.

*Finance Director Peggy Steeno presented her communication, including capital improvements--construction spreadsheet, regarding follow-ups to the October 9 Budget/Capital Improvement Program (CIP) discussion. Ms. Steeno and Mr. Daniels explained the information presented regarding the specific information requests on various projects. Highlights of comments from staff, committee members, and others present follows:*

*\* Street Lighting Utilities - more information to be presented at October 30 committee meeting.*

*\* Mr. Daniels offered specific comments about the National Ave. project including, transformers/circuits, etc.; special assessment for special project area mentioned.*

*\* Funding/Bonding - Ald. Weigel talked about one-time bonding interest rates and he does not want to change the charter ordinance. He thinks its important to maintain the asthetics of the six blocks of National Ave. project. Ald. Haass agreed, and Ald. Probst likes ideas of other funding. She agrees the project needs to be done, it's our center street and important to change its image; let's be creative in funding. Ald. Weigel wondered if anyone else charges for street lighting, and Mr. Daniels said Milwaukee does. Ald. May agreed we face challenges; we are capped on growth. He is intereted in exploring the utility and*

wants to fund without debt or do other bonding. He also asked about the \$500K in carryovers.

\* Additional discussion on National Ave project - Ald. May asked about streamlining of process, narrower roads. Mr. Daniels said we are already narrowing roads because of trees. He spoke to costs being twice as much if we require a compressed timeline.

\* Replace Municipal Yard Building - Ald. May asked about this, and Mr. Lewis said it was part of the facility audit; rough cost estimate of \$15M.

Ald. May said this is an eye-opening, sobering look at our capital needs.

Ms. Steeno concluded by noting that staff will continue to gather and analyze information on various pieces of the CIP/Budget for presentation at the October 30 committee meeting, including details regarding capital accumulation funds, overall funding of 2018 CIP, utility rates for 2018, possible change to budget revenue and amount of fund balance applied to recommended budget. She said we should have the ERP numbers by the end of the month. Ald. Weigel feels we need to go forward with the National Ave. plan and continue work on figuring out funding. Mr. Daniels mentioned the December 5 public hearing 160 special assessing.

2. [2017-0628](#)

2018 City of West Allis Mayor's Recommended Budget.

See discussion for Agenda Item 2017-0603.

#### D. ADJOURNMENT

A motion was made by Ald. May, seconded by Ald. Weigel, that the meeting be adjourned at 6:33 p.m. The motion carried unanimously.