



Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, June 20, 2017

7:38 PM

City Hall Room 128

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Haass called the meeting to order at 7:38 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Attending

Mayor Devine; Mason Pooler, Interim Fire Chief; Chris Botsch, Deputy Police Chief; Sally Nusslock, Health Commissioner; John Stibal, Director of Development; Monica Schultz, City Clerk; Jason Williams, Interim City Assessor; Tony Warkoczewski, IT Dept.; Rebecca Grill, City Administrator; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

- 9. [R-2017-0174](#) Resolution relative to accepting the proposal of Wausau Equipment Company, Inc. for furnishing and delivering four snow plow blades and accessories for a total sum of \$41,940.00.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

- 10. [R-2017-0172](#) Resolution authorizing the purchase of a Fire Department station alerting system for a total sum not to exceed \$180,000.00.

Sponsors: Administration & Finance Committee

Masn Pooler, Interim Fire Chief, was present. He informed the Committee that this is a planned for/consortium purchase. The system will assist dispatchers to continue talking to a caller while the computer assigns out, and it will reduce time by one minute. Approval is subject to City Attorney approving the form of contract.

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

11. [2017-0377](#) Communication from Kmart Corporation regarding notification of the closing of Kmart Store #03618, located at 6900 W. Greenfield Avenue, with the permanent separation of approximately 114 employees on or about September 3, 2017.

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

12. [2017-0394](#) Communication from Interim City Assessor providing update on City Assessor Office.

Jason Williams, Interim City Assessor, was present and advised the Committee on the current status of the Assessor's office, accomplishments of the office, and bids status.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

13. [2017-0392](#) Communication from City Administrator submitting 2018 Budget Planning Calendar.

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

14. [2017-0393](#) Communication from City Administrator requesting approval to fill the upcoming vacant position of IT/CFE Director in the Information Technology/Center for Excellence Department.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

15. [2017-0370](#) Finance Director/Comptroller submitting report for May 2017 indicating City of West Allis checks issued in the amount of \$2,128,762.31.

A motion was made by Ald. Roadt, seconded by Ald. May, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

D. ADJOURNMENT

A motion was made by Ald. May, seconded by Ald. Weigel, that the meeting be adjourned at 8:05 p.m. The motion carried unanimously.