



Rebecca Grill
City Administrator/Clerk
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September 28, 2020

Mayor Devine, Common Council Members
City of West Allis

All -

I am pleased to share that the City of West Allis recently has been notified we are the direct recipient of COVID-19 Response Grant from the Center for Tech and Civic Life Team. The grant amount is \$62,068 and is to be used for election administration needs, including: drive-through voting, personal protective equipment (PPE) for staff, poll workers, or voters, polling place rental and cleaning expenses for early voting or Election Day, temporary staffing, vote-by-mail/absentee voting equipment or supplies, and Election administration equipment.

If approved, we will be using a portion of the funds to purchase additional express voting machines for use this year with our in person absentee processing as well as supplement our election equipment due to the increased interest in the election overall; and protective barriers for the staff desks in the clerk's office as they are unable to work from home when issuing and processing absentee ballots. Remaining funding will be used for other eligible expenses.

Specific details on this grant are provided in the attached agreement. I am requesting Common Council approval to accept the award and enter into the contract agreement for this grant.

Thank you for your consideration and please let me know if you have any questions.

Respectfully,

A handwritten signature in black ink that reads "Rebecca Grill".

Rebecca Grill
City Administrator/Clerk