

17.



# City of West Allis Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
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2007-0018      Communication      In Committee

Communication from Assistant City Attorney regarding the Paid in Full and Writeoff of Outstanding Public Works and Delinquent Personal Property Tax Accounts for reasons of being non-collectible, past the statute of limitations, no longer in business or located in the City, etc.

Introduced: 1/16/2007

Controlling Body: Administration & Finance Committee

### COMMITTEE RECOMMENDATION

*POF*

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>JAN 16 2007</u>		<input checked="" type="checkbox"/>	Barczak	<input checked="" type="checkbox"/>			
			Czaplewski	<input checked="" type="checkbox"/>			
			Dobrowski				
			Kopplin				
		<input checked="" type="checkbox"/>	Lajsic	<input checked="" type="checkbox"/>			
			Narlock				
			Reinke	<input checked="" type="checkbox"/>			
			Sengstock				
			Vitale				
			Weigel	<input checked="" type="checkbox"/>			
		TOTAL		<u>5</u>	<u>-</u>		

### SIGNATURE OF COMMITTEE MEMBER

*[Handwritten Signature]*  
Chair

Vice-Chair

Member

### COMMON COUNCIL ACTION **PLACE ON FILE**

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>JAN 16 2007</u>	<input checked="" type="checkbox"/>		Barczak	<input checked="" type="checkbox"/>			
			Czaplewski	<input checked="" type="checkbox"/>			
			Dobrowski	<input checked="" type="checkbox"/>			
			Kopplin	<input checked="" type="checkbox"/>			
			Lajsic	<input checked="" type="checkbox"/>			
			Narlock	<input checked="" type="checkbox"/>			
			Reinke	<input checked="" type="checkbox"/>			
			Sengstock	<input checked="" type="checkbox"/>			
			Vitale	<input checked="" type="checkbox"/>			
			Weigel	<input checked="" type="checkbox"/>			
		TOTAL		<u>10</u>			

# MEMORANDUM

**TO:** Rosemary West, Supervisor Treasurer's Dept.  
 Gary Schmid, Manager of Finance  
 Charles Ruud, City Assessor  
 Mary Storbeck

**FROM:** Cheryl L. Wentland, Assistant City Attorney

**DATE:** January 5, 2007

**SUBJECT:** Paid in Full and Write-Off PPT Accounts

The following PPT accounts should be considered closed and any balances should be written off and removed from the books. Please mark your files accordingly and contact me with any questions you may have.

<u>PPT</u> <u>Acct. #</u>	<u>Name</u>	<u>Year</u>	<u>Amount</u> <u>Paid or Write-Off</u>
535748	Bal Global Finance LLC	2005	\$ 2,262.60 Principal \$ 264.50 Int, Pen, Fees \$ 2,460.84 Paid \$ 66.26 Write-off
23954	American Thermal Energy Corp.	2003	\$ 412.80 Principal \$ 106.50 Write-off Lit
536264	Kathy Ganas d/b/a Extreme Pita	2005	\$ 1,750.52 Principal \$ 131.28 Int & Penalty \$ 1,881.80 Paid \$ 134.50 Write-off Lit
536208	Tranco Mammoet Inc.	2005	\$ 84.90 Principal \$ 5.24 Int & Pen \$ 88.72 Paid \$ 1.42 Write-off
537137	Old Cornerstone Financial LLC	2005	\$ 286.75 Principal \$ 13.09 Int & Pen \$ 299.83 Paid \$ .01 Write-off

# MEMORANDUM

**TO:** Gary Schmid, Manager of Finance/Comptroller  
Rosemary West, Treasurer Supervisor/Sr. Accountant

**FROM:** Cheryl L. Wentland, Assistant City Attorney

**DATE:** January 5, 2007

**SUBJECT:** Paid in Full - Public Works Files

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It has come to my attention that the following invoices have been paid in full. Please double check your records and contact me if you find any discrepancies. If I do not hear from either of you or your departments by January 31<sup>st</sup>, 2007, I will close out my file. Thank you.

<b>Onyx Waste Services</b>	<b>(2006)</b>	<b>Owed \$ 1,071.49</b>
<b>PW #750</b>	<b>(2006)</b>	<b>Paid \$ 1,071.49</b>
<b>J B Hunt Transport Inc.</b>	<b>(2006)</b>	<b>Owed \$ 845.08</b>
<b>(Jeffrey Jones-Driver)</b>	<b>(2006)</b>	<b>Paid \$ 845.08</b>
<b>PW #754</b>		

CLW:da  
L/Jeff/PWs/memos/West&Schmid-paid in full-07

cc: Mary Storbeck  
Candi Sczerzen

# MEMORANDUM

**TO:** Rosemary West, Senior Accountant  
Gary Schmid, Manager of Finance

**FROM:** Cheryl L. Wentland, Assistant City Attorney

**DATE:** October 2, 2006

**SUBJECT:** Outstanding Public Works (Write-offs and Paid In Full)

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I am closing out the following files due to such factors as the statute of limitations has expired, the party cannot be located, out of business or that the amount is too small to pursue collection. These accounts should be written off our books for accounting purposes. Some accounts have also been paid in full. Please mark your files accordingly and contact me with any questions you may have.

	<u>Name and PW #</u>	<u>Reason</u>	<u>Amount to Write-off</u>
(1)	James A. Scholz PW #1000193	<b>Paid in Full</b>	Owed \$1,058.34 Litigation \$ 109.50 Paid \$1,167.84 Balance -0-
(2)	Adam C. Holliday PW #675	<b>Paid in Full</b>	Owed \$ 235.61 Paid \$ 235.61 Balance \$ -0-
(3)	Michael T. Thomas PW #666	<b>Paid in Full</b>	Owed \$ 398.01 Paid \$ 398.01 Balance \$ -0-
(4)	Edward Togias Helen Nall PW #1100141	<b>Write-off (Arizona Jail) Bankruptcy</b>	Owed \$4,869.92 Lit/Int \$ 126.50 Total \$4,996.42 Write-off \$4,996.42
(5)	Buss Contractors, Co. Ronald A. Buss PW #1950116	<b>Write-off (Deceased 9/3/03)</b>	Owed \$ 668.37 Lit \$ 85.00 Paid \$ 251.00 Write-off \$ 502.37

CLW:da  
L/Jeff/PWs/memos/West&Schmid-writeoff & PIF-PW  
cc: Candi Sczerzen  
Mary Storbeck

*OK Cheryl Wentland*

# MEMORANDUM

**TO:** Rosemary West, Senior Accountant  
Gary Schmid, Manager of Finance

**FROM:** Cheryl L. Wentland, Assistant City Attorney

**DATE:** September 7, 2006

**SUBJECT:** Outstanding Public Works (Write-offs and Paid In Full)

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I am closing out the following files due to such factors as the statute of limitations has expired, the party cannot be located, out of business or that the amount is too small to pursue collection. These accounts should be written off our books for accounting purposes. Some accounts have also been paid in full. Please mark your files accordingly and contact me with any questions you may have.

	<u>Name and PW #</u>	<u>Reason</u>	<u>Amount to Write-off</u>
(1)	Adalberto B. Yanez PW #1300071	<b>Paid in Full Except Litigation Fees Write-off</b>	Owed \$1,150.15 Paid \$1,150.15 Write-off \$ 106.50
(2)	Kristina T. Kucharas-Simon PW #669	<b>Paid in Full</b>	Owed \$2,327.00 Paid \$2,327.00 Balance \$ -0-
(3)	Meghan Henne W #02-21	<b>Paid in Full</b>	Owed \$ 643.85 Lit Fees \$ 161.50 Paid \$ 805.35 Balance \$ -0-
(4)	Timothy R. Boville PW #476	<b>Paid in Full</b>	Owed \$ 955.55 Paid \$ 955.55 Balance \$ -0-
(5)	Herbert R. Dake PW #03-61	<b>Paid in Full</b>	Owed \$ 148.88 Paid \$ 148.88 Balance \$ -0-

CLW:da  
L/Jeff/PWs/memos/West&Schmid-writeoff & PIF-PW

cc: Candi Sczerzen  
Mary Storbeck

# MEMORANDUM

**TO:** Rosemary West, Supervisor Treasurer's Dept.  
 Gary Schmid, Manager of Finance  
 Charles Ruud, City Assessor  
 Mary Storbeck

*W* **FROM:** Cheryl L. Wentland, Assistant City Attorney

**DATE:** September 7, 2006

**SUBJECT:** Paid in Full and Write-Off PPT Accounts

The following PPT accounts should be considered closed and any balances should be written off and removed from the books. Please mark your files accordingly and contact me with any questions you may have.

<u>PPT</u> <u>Acct. #</u>	<u>Name</u>	<u>Year</u>	<u>Amount</u> <u>Paid or Write-Off</u>
536203	A-1 Lift Truck	2005	\$ 4,220.43 Principal \$ 499.35 Int, Pen, Fees \$ 4,719.78 Paid in Full
535292	Steven J. Jagemann, DDS, S.C.	2005	\$ 1,303.21 Principal \$ 97.73 Int & Penalty \$ 111.50 Lit Fees \$ 1,512.44 Paid \$ 29.60 Write-off I&P
536240	Orchard Dental, S.C.	2005	\$ 4,214.18 Principal \$ 316.06 Int & Penalty \$ 4,530.24 Paid \$ 211.50 Write-off Lit
537252	Children's Creative Corner (Never occupied building)	2005	\$ 1,394.57 Principal Plus Interest & Penalties Write-Off

# MEMORANDUM

**TO:** Rosemary West, Senior Accountant  
Gary Schmid, Manager of Finance

**FROM:** Cheryl L. Wentland, Assistant City Attorney

**DATE:** August 10, 2006

**SUBJECT:** Outstanding Public Works (Write-offs and Paid In Full)

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I am closing out the following files due to such factors as the statute of limitations has expired, the party cannot be located, out of business or that the amount is too small to pursue collection. These accounts should be written off our books for accounting purposes. Some accounts have also been paid in full. Please mark your files accordingly and contact me with any questions you may have.

	<u>Name and PW #</u>	<u>Reason</u>	<u>Amount to Write-off</u>
(1)	Mark Bickler/Albert Willingham PW #203	<b>M Bickler Paid A Willingham in Bankruptcy</b>	Owed \$ 1,543.40 Paid \$ 771.70 Write-off \$ 771.70
(2)	Cedarburg Landscaping, Inc. PW #W00-34	<b>Pass 6 year Statute of Limitations</b>	Owed \$ 300.00 Paid \$ -0- Write-off \$ 300.00
(3)	American Family Insurance PW #W01-17	<b>Pass 6 year Statute of Limitations</b>	Owed \$2,417.72 Paid \$ -0- Write-off \$2,417.72
(4)	Christopher A. Baudo PW #637	<b>Paid in Full</b>	Owed \$ 307.81 Paid \$ 307.81 Balance \$ -0-

*OK Cheryl Wentland*

JJW:da  
L/Jeff/PWs/memos/West&Schmid-writeoff & PIF-PW

cc: Candi Sczerzen  
Mary Storbeck

# MEMORANDUM

**TO:** Rosemary West, Senior Accountant  
Gary Schmid, Manager of Finance

**FROM:** Cheryl L. Wentland, Assistant City Attorney

**DATE:** July 7, 2006

**SUBJECT:** Outstanding Public Works (Paid In Full/Write-Off)

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I am closing out the following files as they have been paid in full. These accounts should be written off our books for accounting purposes. Please mark your files accordingly and contact me with any questions you may have.

	<u>Name and PW #</u>	<u>Reason</u>	<u>Amount to Write-off</u>	
(1)	Janet Hollatz PW #	<b>Paid in Full</b>	Owed	\$ 2,079.88
			Paid	\$ 2,079.88
			Balance	\$ -0-
(2)	Sue & Rick Genrich PW #	<b>Paid in Full</b>	Owed	\$ 504.48
			Paid	\$ 504.48
			Balance	\$ -0-
(3)	Steven Bjeloshevic PW #199	<b>Per Satisfaction of Judgment (Atty Fees)</b>	Owed	\$ 412.20
			Paid	\$ 250.70
			Write-Off	\$ 161.60
(4)	Jennifer Brown PW #586	<b>Paid in Full</b>	Owed	\$ 518.23
			Paid	\$ 518.23
			Balance	\$ -0-
(5)	Siheur Yang and Maiker Vang PW #1300007	<b>Paid in Full</b>	Owed	\$ 1,022.00
			Paid	\$ 1,022.00
			Balance	\$ -0-

CLW:da  
L/Jeff/PWs/memos/West&Schmid-PW-PIF&WO  
cc: Candi Sczerzen  
Mary Storbeck



# MEMORANDUM

**TO:** Rosemary West, Supervisor Treasurer's Dept.  
Gary Schmid, Manager of Finance  
Charles Ruud, City Assessor  
Mary Storbeck

**FROM:** Cheryl L. Wentland, Assistant City Attorney

**DATE:** July 7, 2006

**SUBJECT:** Write-Off/Paid In Full PPT Accounts

The following PPT accounts should be considered closed and any balances should be written off and removed from the books. Please mark your files accordingly and contact me with any questions you may have.

<u>PPT Acct. #</u>	<u>Name</u>	<u>Year</u>	<u>Amount Write-Off/Paid in Full</u>
536764	Kreuter Brothers Builders & Remodelers (No Longer In Business Since 2003)	2005	\$ 120.87 Principal Plus Int & Pen Write-Off
535197	The Learning Years	2005	\$ 1,028.95 Principal \$ 1,106.12 Paid
536030	Pallas Family Restaurant	2003	\$ 879.57 Principal \$ 841.69 Paid \$ 37.88 Write-Off

L:\jeff\PW's\memos\Memo-West&Schmid-Writeoff &Paid In Full-PPT

cc: Candi Sczerzen