



August 16, 2016

Ms. Graciela Hernandez  
717 S. 123<sup>rd</sup> St.  
West Allis, WI 53214

Dear Ms. Hernandez:

Your appointment as a member of the West Allis Block Grant Committee has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk within ten days of receipt of the notice.

Enclosed is the City's Code of Ethics and the Ordinance Relating to Requiring Attendance of the Board, Commission and Committee Members. Please read the booklet, and return the completed Acknowledgement form to the City Clerk's Office.

Yours very truly,

A handwritten signature in cursive script that reads "Monica Schultz".

Monica Schultz  
City Clerk

ljr  
Enclosure

## **NOTICE OF APPOINTMENT**


**Office of the Clerk, City of West Allis**

**TO: Ms. Graciela Hernandez:**

**You are hereby notified that at a meeting of the Common Council in and for the City of West Allis in the County of Milwaukee, Wisconsin, on the 2nd day of August, 2016, you were duly appointed to the office of:**

**West Allis Block Grant Committee**

**Dated this 16th day of August, 2016.**

*Monica Schultz* 

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**Monica Schultz  
City Clerk**



**Monica Schultz**  
City Clerk  
City Clerk's Office  
414.302.8220  
mschultz@westalliswi.gov

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August 1, 2017

Ms. Jamie Vallejo  
1952 S. 95<sup>th</sup> St.  
West Allis, WI 53227

Dear Ms. Vallejo:

On August 2, 2016, Ms. Graciela Hernandez was appointed as a member of the West Allis Block Grant Committee. Her term expires September 1, 2018.

On July 28, 2017, Ms. Graciela Hernandez filed her Oath of Office with the City Clerk's Office, and on October 18, 2016 submitted her Code of Ethics Acknowledgement, and is eligible to serve as a member of the above said Committee.

Very truly yours,

Monica Schultz  
City Clerk

ljr

cc:  
Mayor Dan Devine

STATE OF WISCONSIN }  
MILWAUKEE COUNTY }

ss. I, the undersigned, who have been appointed

(elected or appointed)

to the office of West Allis Block Grant Committee in and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this

28th day of July, 2017

Laura J. Ramsak

Notary Public

My commission expires 3-12-19

Graciela Hernandez

(signature)

Graciela Hernandez

(print name)

(Section 19.01 Wisconsin Statutes)

OATH OF

Graciela Hernandez

\*\*\*\*\*

as Member of the West Allis Block Grant Committee

City of West Allis, Wisconsin

Milwaukee County, Wisconsin

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Filed this 28th day of July, 2017

MS/ljr  
CITY CLERK

*Graciela Hernandez*